

Impact/Cost Analysis for Implementing Changes Made by LBETC Ordinance							
Change Made by LBETC Ordinance	Tasks Required to Implement	Included in Current Job Scope?	FTE Hrs Outside of Current Responsibility		Cost of Additional Effort Needed		Comments
			One-Time	Ongoing	One-Time	Ongoing	
1. Revise the City's L/SLBE Trucking Program requirements by (a) requiring that to meet the 50% participation goal, contractors may only use trucking companies certified through the L/SLBE trucking program; and (b) removing the requirement that companies house or store trucks within the City's geographic region	Revise program language	Y	\$0	\$0	\$0	\$0	Can the trucks park in Oakland? How much do they pay to park in Oakland? The fiscal impact will be a loss of revenue if truckers are paying to park in Oakland but are no longer required to do so.
2. Create a business certification category referred to as a: "Small Business Administration-Local Oakland Business Enterprise" (SBA-LBE) category; and 1. Reduce the size- standard of an LBE where the 3-year average of gross receipts is less than or equal to 20% of the most recently published United States Small Business Administration's Small Business Size standards (U.S. SBA)	Revise forms and directions to guide use; revise program language	Y	\$0	\$0	\$0	\$0	
3. Redefine "substantial presence" and "local manufacturer" as applied to City-related businesses	Communicate change to business; update forms/processes to capture employee info	Y	\$2,000	\$0	\$0	\$0	Templates exist from state and federal processes to make this easier. 25-30 hours for writing regs, forms. Ongoing unknown. Will add certification process time if we do not add a body to help. The impact of dollars may be negative but the application of the certification process will be extended by an undetermined length.
4. Limiting modifications to L/SLBE schedules after bid opening	No longer conduct mid-RFP negotiation on L/SLBE compliance	Y	\$0	\$0	\$0	\$0	Negative impact b/c it frees up staff time
5. Applying a bid discount of 5% to a VSLBE prime contractor during construction bid evaluation, and a bid discount of 5% for professional services contract bids where the VSLBE meets a 50% subcontractor goal	Update policies and procedures	Y	\$0	\$0	\$0	\$0	No impact on activities for RFP development/ creation

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6. Requiring that all developers engaged via a Development and Disposition Agreement submit a schedule of the projected award of construction and construction-related agreements prior to executing the DDA, with all such agreements required to include the L/SLBE Program requirements	Revise policy and procedure language in program	Y	\$0	\$0	\$0	\$0	
7. Increasing the preference percentage for Mentor-Protege teams on construction and professional services contracts from 5% to 10%, and establishing criteria for eligible agreements that ensures mentees and junior JV partner receive the intended mentorship and growth opportunity in addition to the business opportunity. Mentor protege teams may not exceed two per project	Establish and document new criteria; communicate new criteria	Y	\$0	\$0	\$0	\$0	
8. Updating schedules applicable to the L/SLBE program	Captured above	Y	\$0	\$0	\$0	\$0	Part of normal administrative/implementation process at time of initial implementation.
Total Cost of Proposals			\$2,000	\$0	\$0	\$0	