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OAKLAND
2019 JAN 10 PM 4:18

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Darin White
Fire Chief

SUBJECT: Fiscal Year 2017 State Homeland
Security Grant Program Award

DATE: December 6, 2018

City Administrator Approval

Date:

1/10/19

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator, Or Her Designee, To Accept And Appropriate Fiscal Year 2017 State Homeland Security Grant In The Amount Of Fifty-Two Thousand Dollars (\$52,000) From The California Governor's Office Of Emergency Services (Cal OES) That Was Approved For The Communities Of Oakland Responding To Emergencies (CORE) Program.

EXECUTIVE SUMMARY

The California Governor's Office of Emergency Services (Cal OES) has approved Alameda County's Fiscal Year (FY) 2017 State Homeland Security Grant Program (SHSGP) application. The City of Oakland is a sub-recipient under this grant, and has been awarded fifty-two thousand dollars (\$52,000) for use with the City's Communities of Oakland Responding to Emergencies (CORE) Program (**Attachment A**).

The grant funding will be used between September 1, 2017 – May 31, 2020 (period specified by Alameda County Sheriff), or until grant funds are exhausted to support the CORE program's one-time projects or program costs that enhance trainings and levels of participation by Oakland residents and the community. Past eligible program expenditures paid by the City's General Purpose Fund can be reimbursed by the Grant for the period specified.

BACKGROUND / LEGISLATIVE HISTORY

The Federal State Homeland Security Grant is designed to provide jurisdictions with disaster assistance and overall management of regional emergency response activities. Since 1999, the City of Oakland has been one (1) of twenty-four (24) cities across the United States selected to receive SHSGP funds to continue providing assistance to build on the progress made towards enhancing the capabilities of emergency response.

In April 2004, Oakland's Emergency Management Board, now known as the Oakland Emergency Services Disaster Council (OESDC), agreed to function as the City's Citizens Corps Council in order for Oakland to remain eligible for Homeland Security and other federal

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emergency preparedness funds. Citizens Corps Council bring together leaders from various sectors such as elected officials, first responders, and community based organizations to develop strategies to educate the public about safety, what to do in the event of a disaster or crisis, and to expand volunteer opportunities that support community safety.

Since September 11, 2001, professional organizations have worked together with service organizations and volunteers to integrate their approach to personal preparedness and community-wide response to disasters. As a result, the President of the United States launched a national Citizens Corps initiative in 2002. This initiative covers a number of different programs, including Community Emergency Response Teams (CERT).

ANALYSIS AND POLICY ALTERNATIVES

The Oakland Fire Department (OFD), Emergency Management Services Division (EMSD) successfully applied for and was awarded fifty-two thousand dollars (\$52,000) from the FY 2017 SHSGP as a grant sub-recipient to the Alameda County Sheriff's Office to fund the CORE program.

As the sub-recipient, all reimbursement requests will be submitted to the Alameda County Sheriff's Office. This agreement allows the City of Oakland to continue its work on community disaster preparedness by providing instruction on how to prepare for, respond to, mitigate, and recover from natural and human-caused disasters.

The CORE Program is instrumental in providing education to the citizens of Oakland. Through Alameda County, the SHSGP provides funding for the continued operation of Oakland's CORE Program; making provisions for staff, interpreters, and the production of materials.

A majority of the grant funding will be used to enhance the CORE program by: increasing the number of classes offered, reinstating a focused outreach effort to recruit individuals and neighborhoods to complete the CORE program training in low-participating communities, specifically in East and West Oakland, as well as, to continue to promote and support the level of Individual and Family Preparedness Training programs offered in Spanish, Mandarin, Korean, Vietnamese and Cantonese.

FISCAL IMPACT

Approval of this resolution will authorize the acceptance of fifty-two thousand dollars (\$52,000) from the SHSGP and the appropriation to the Alameda County Grant Fund (2160) Emergency Services (20711), Accounts (TBD), Office of Emergency Services/Homeland Security Program (PS21) for the following:

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Table 1: Cost Elements of Agreement/Contract

Description	Costs
Support the continued operation of the CORE Program	\$52,000.00
Total Projected Costs	\$52,000.00

Special project or one-time program costs are eligible for reimbursement. Eligible program expenditures paid by the City's General Purpose Fund can be reimbursed by the Grant. There is no matching funds requirement or additional General Purpose Fund appropriation necessary for indirect costs such as Center Service Overhead (CSO).

The grant performance period is September 1, 2017 through May 31, 2020 until the grant funds are exhausted. The grant will be managed by the Emergency Services Manager.

PUBLIC OUTREACH / INTEREST

No additional outreach was necessary for the proposed policy action beyond standard City Council noticing procedures.

COORDINATION

The office of the City Attorney and the Budget Bureau were consulted in the preparation of this report.

SUSTAINABLE OPPORTUNITIES

Economic: The CORE program encourages actions that will increase the resiliency of Oakland residents, and can help to speed up economic recovery in the event of a disaster.

Environmental: CORE training provides the community with the skills to evaluate and identify various hazards, including those that are environmental in nature.

Social Equity: CORE teams promote community preparedness. A neighborhood that is informed and trained in the principles of CORE can contribute to a safer community.

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ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator, Or Her Designee, To Accept And Appropriate Fiscal Year 2017 State Homeland Security Grant In The Amount Of Fifty-Two Thousand Dollars (\$52,000) From The California Governor's Office Of Emergency Services (Cal OES) That Was Approved For The Communities Of Oakland Responding To Emergencies (CORE) Program.

For questions regarding this report, please contact Toshia Shavies Marshall, Emergency Services Manager, Emergency Management Services Division at (510) 238-6069.

Respectfully submitted,



DARIN WHITE
Fire Chief

Prepared by:
Toshia Shavies Marshall
Emergency Services Manager
Emergency Management Services Division

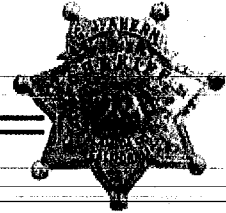
Attachments (1):

A - Notification of Sub-Recipient FY 2017 SHSGP Award

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Alameda County Sheriff's Office

Office of Homeland Security and Emergency Services
4985 Broder Boulevard, Dublin, CA 94568-3309



Gregory J. Ahern, Sheriff

Director of Emergency Services
Coroner - Marshal

925-803-7800

June 1, 2018

Toshia Shavies Marshall, Emergency Services Manager
City of Oakland Fire Department
1605 Martin Luther King Jr. Way
Oakland, CA 94612

Subject: Notification of Sub-recipient FY2017 SHSGP Award
FY2017 Homeland Security Grant
Grant #2017-0083; Cal OES ID# 001-00000
Performance Period: September 1, 2017 to May 31, 2020

Dear Mrs. Marshall

The California Governor's Office of Emergency Services (Cal OES) has approved Alameda County's FY2017 State Homeland Security Grant Program application. Your agency was awarded \$52,000 for the CERT (Community Emergency Response Team) program.

As a grant sub-recipient, you are required to comply with all applicable federal, state and local policies as described in the FY17 SHSGP Grant Assurances. Additionally, aviation or watercraft purchases; establishing or enhancing an emergency operations center; projects requiring environmental and historic preservation (EHP) review, sole source procurement requests, training requests and controlled equipment requests require additional approvals from Cal OES. Sub-recipients must obtain written approval for these activities **prior** to incurring any costs in order to be reimbursed for any related costs under this grant. Sub-recipients are also required to obtain a performance bond prior to the purchase of any equipment item over \$250,000 or any vehicle, aircraft, or watercraft financed with Homeland Security funds.

Sub-recipients are required to keep an inventory of all equipment purchased with Homeland Security funds of \$5,000 or more per unit. Please refer to the Code of Federal Regulations (CFR), 2CFR 200.313. The following equipment inventory control guidelines are being disseminated to assist in your record keeping and to prepare for future audits.

- The sub-recipient must ensure all equipment is maintained in good working order and is ready for deployment locally or within the region.
- The sub-recipient is required to maintain an equipment inventory control ledger for each piece of equipment acquired. The ledger shall include:
 1. A description and photo of the item
 2. The manufacturer's model/serial number and your ID tag or tracking number

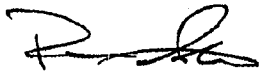
3. Location/physical address and condition of equipment
4. Source (identify which grant paid for the item) and date of the acquisition
5. The cost of the item

- Any equipment purchased with grant funding must be prominently marked as follows: **"Purchased with funds provided by the U.S. Department of Homeland Security"** and include the grant award number. Decals may be obtained from ACSO Office of Emergency Services.
- Keep an equipment binder or database and have it available for review by staff from Alameda County Sheriff's Office, Cal OES Monitoring and Audits Unit and/or the U.S. Department of Homeland Security whenever monitoring visits are scheduled.
- These records are to be maintained for three years after the grants have been closed out by Department of Homeland Security.

This grant is subject to all provisions of Title 2 Code of Federal Regulations Part 200, Subpart F-Audit Requirements.

Please have your Authorized Agent sign and return original copies of this letter and the FY17 Grant Assurances (attached to this email) to Rudy Johnson, ACSO Office of Emergency Services; 4985 Broder Blvd., Dublin, CA 94568 by June 15, 2018. If you need further assistance, please feel free to contact Rudy Johnson at 925-803-7806 or via email: rcjohnson@acgov.org

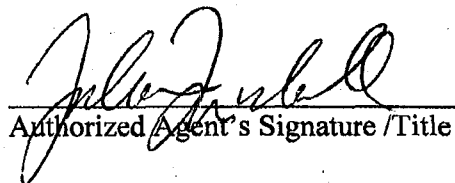
Sincerely,



Pace Stokes, Captain
Alameda County Sheriff's Office
Office of Emergency Services

HPS:rej

Attachments



Authorized Agent's Signature / Title

6/11/18

Date

FILED
OFFICE OF THE CITY CLERK
OAKLAND

Arwadi Solt
City Attorney

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OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR HER DESIGNEE, TO ACCEPT AND APPROPRIATE FISCAL YEAR 2017 STATE HOMELAND SECURITY GRANT IN THE AMOUNT OF FIFTY-TWO THOUSAND DOLLARS (\$52,000) FROM THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) FOR THE COMMUNITIES OF OAKLAND RESPONDING TO EMERGENCIES (CORE) PROGRAM

WHEREAS, the City of Oakland and the Oakland City Council are committed to improving community emergency preparedness by providing citizens with the training and skills to sustain themselves and assist family members, neighbors, coworkers and others until emergency personnel arrive; and

WHEREAS, through the State of California's Homeland Security grant program, the State has allowed local jurisdictions to tailor Community Emergency Response Team (CERT) programs to meet the specific needs of their communities; and

WHEREAS, the Alameda County Operational Area is awarding and administering the grant to Alameda County jurisdictions for their local Community Emergency Response Team (CERT) programs; and

WHEREAS, the City of Oakland's Community Emergency Response Team (CERT) program is called the Communities of Oakland's Respond to Emergencies (CORE) program; and

WHEREAS, the City of Oakland's Emergency Management Services Division has requested and been awarded a fiscal year 2017 State Homeland Security Grant totaling fifty-two thousand dollars (\$52,000.00) to support the CORE program and there is no matching funds requirement or additional General Purpose Fund appropriation necessary for indirect costs, such as Central Service Overhead (CSO); now, therefore, be it

RESOLVED: that the Oakland City Council hereby authorizes the City Administrator, or her designee, to accept and appropriate fifty-two thousand dollars (\$52,000.00) from the State of California's Homeland Security Grant Program (grant funds) and the appropriation to the Alameda County Grant Fund (2160) for the Emergency Management Services Organization (20711), Accounts (to be determined), Office of Emergency Services/Homeland Security Program (PS21); and be it

FURTHER RESOLVED, That said grant funds will be deposited into the Alameda County Grant Fund (2160) for the Oakland Fire Department's Emergency Management Services (20711), Miscellaneous State Grants Revenue Account (46229); and be it

~~FURTHER RESOVED, That the City Council hereby appoints the City Administrator, or her designee, as its agent to execute and submit all documents including, but not limited to, applications, agreements, payment requests, that may be necessary for the completion of the grant award, acceptance, reimbursements and project completion; and be it~~

FURTHER RESOLVED, That the City Attorney shall review and approve said agreement as to form and legality and a copy of said agreement shall be filed with the office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND PRESIDENT KAPLAN.

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
Of the City of Oakland, California