

CITY OF OAKLAND

CLERK
OFFICE OF THE CITY CLERK
OAKLAND

Council Agenda Report

2005 APR 28 PM 1:09

TO: Office of the City Administrator
ATTN: Deborah A. Edgerly
FROM Department of Human Services
DATE: May 10, 2005

RE: RESOLUTIONS AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO EXECUTE A GRANT AGREEMENT TO REGINA BENOIT AND VALERIE HAMILTON IN AMOUNTS NOT TO EXCEED \$37,625.00 EACH; AND, TO JONTANIKA STROUD IN AN AMOUNT NOT TO EXCEED \$32,250.00; AND AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND GRANT FUNDING OF EACH GRANT AGREEMENT FOR ONE ADDITIONAL YEAR IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$107,500.00.

SUMMARY

Staff requests approval of three resolutions authorizing the City Administrator to execute grant agreements with three operators of family child care homes, Regina Benoit and Valerie Hamilton in amounts not to exceed \$37,625.00 each; and a grant agreement with Jontanika Stroud in an amount not to exceed \$32,250.00. These family child care agreements will provide Head Start services to children and families during the Head Start program year 2005-06 in an aggregate amount not to exceed \$107,500. Staff also request approval to execute one-year extensions of each agreement for Head Start program year 2006-07, contingent upon receipt of Head Start grant funding, for an additional aggregate amount not to exceed \$107,500.00.

FISCAL IMPACT

Funding for these agreements is available in the Department of Health & Human Services Fund (2128), Head Start Project (G264810) and Head Start Organization (78231). These agreements are funded through the Head Start federal grant.

These agreements may be subject to the City of Oakland's three percent contract compliance fee, which amounts to \$3,225.00 annually. Not imposing or disregarding the contract compliance assessment would have a negative impact on contract compliance revenues.

Item: _____
Life Enrichment Committee
May 10, 2005

BACKGROUND

On September 28, 1992, the Oakland Head Start program received a grant for a three-year Head Start Demonstration Project entitled "Oakland Head Start Services Delivered via Family Child Care Homes." The purpose of the project was to demonstrate that Head Start services could be delivered in a family child care home setting. The planning phase of the project was completed during fiscal year 1992-93. The project was operational in fiscal years 1993-94 and 1994-95.

Comprehensive Head Start Services were provided for forty 4-year old children in seven family child care homes. The demonstration project concluded its third and final year on September 30, 1995.

Subsequently, the U.S. Department of Health and Human Services, Administration of Children, Youth and Families, Head Start Bureau authorized Head Start Regional Offices with Family Child Care (FCC) Demonstration Projects, to continue the FCC program as a locally designed option. During fiscal years 1995-2005, the Oakland Head Start program incorporated FCC into the regular Head Start program.

To recruit new providers for program year 2005-06, approximately 200 announcement flyers were distributed throughout the community to various community organizations advertising the acceptance of applications. An advertisement was placed in the Oakland Tribune February 26 and 27, 2005.

Applications were screened and those applicants meeting the minimum qualifications were interviewed by a committee of staff and parents. Applicants who passed the interview received an unannounced home visit from members of the committee. Upon completion of the home visit, the committee of staff and parents made its recommendations of prospective providers to the Head Start Policy Council for their consideration and approval. The individuals named in this report have all received approval and recommendations from the Policy Council to institute contract development.

KEY ISSUES AND IMPACTS

The City of Oakland has been a Head Start grantee since 1972. During those thirty-three years, the program has grown from serving fewer than two hundred children to presently serving 1,608 children and families. Over the years, Head Start has discovered that many parents now require full-day child care. The family child care homes offer a cost-effective way to meet the need for full day child care while still providing the comprehensive child development services elemental to Head Start.

Item: _____
Life Enrichment Committee
May 10, 2005

The Head Start program requires the family child care providers to implement Head Start Services in their family child care homes for up to 12 children each. Two of the providers named will care for 7 children each; one provider will care for 6 children during the period of September 1, 2005 to August 31, 2006, serving a total of 20 children.

PROGRAM DESCRIPTION

Since its inception, Head Start's primary mission has been to prepare children for success in school. The FCC homes offer families an alternative classroom environment and offer comprehensive services that help low-income children be prepared for school by providing high quality early childhood education and comprehensive support services. The programs are child-focused and the major goal is to increase the early literacy skills of young children and their families.

Head Start family child care homes are family centered, following the tenets that children develop in the context of their family and culture and that parents are respected as the primary educators and nurturers of their children. Therefore, Head Start offers family members many opportunities and support services.

SUSTAINABLE OPPORTUNITIES

Social Equity: The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. These services are designed to foster healthy development in low-income children. Head Start provides a range of individualized services in the areas of education and early childhood development, medical, dental and mental health, nutrition and parent involvement. These agreements ensure that the Oakland Head Start program has a broad array of family child care providers who reflect the diversity of the Oakland community and provides alternative quality child care options for families.

Environmental: All Head Start family child care providers serve snacks and meals daily that meet nutritional requirements and are served in environmentally safe paper cups and paper plates.

Economic: There are economic benefits to the City from these agreements. Oakland-based family child care providers will receive compensation to provide mandated Head Start program services in their family child care homes. The family child care homes offer a cost-effective way to meet the need for full day child care while still providing the comprehensive child development services elemental to Head Start.

DISABILITY AND SENIOR CITIZEN ACCESS

By federal regulation, Head Start is required to enroll ten percent of its children from among those with special needs, many of whom fall within the definitions in the Americans with Disabilities Act (ADA). Most of the services discussed in this report are aimed wholly or partly at children with special needs. Since Head Start is a program for children, any services to seniors (e.g., grandparents of children enrolled) are incidental to services provided to the children themselves.

RECOMMENDATION AND RATIONALE

Approval of these resolutions is crucial to ensure that Head Start family child care services are provided by September 1, 2005 when the new Head Start school year begins.

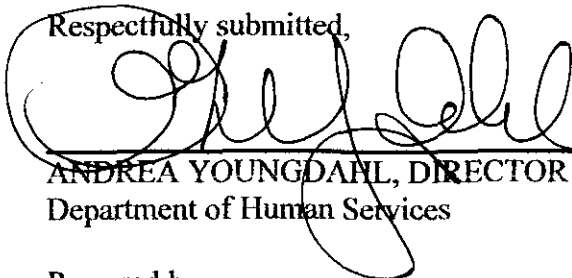
Staff recommends that the City Council approve resolutions authorizing the City Administrator to execute one-year grant agreements with Regina Benoit and Valerie Hamilton in amounts not to exceed \$37,625.00 each; and with Jontanika Stroud in an amount not to exceed \$32,250.00, and authorizing the City Administrator to execute one-year extensions of each agreement, contingent upon satisfactory performance. A multiple year contract will help to ensure continuity of services for children and families.

The providers listed above met all of the requirements for Family Child Care Providers and were the top three candidates who applied.

ACTION REQUESTED OF THE CITY COUNCIL

Staff requests that the City Council approve resolutions authorizing the City Administrator to execute grant agreements with three operators of family child care homes, Regina Benoit and Valerie Hamilton in an amount not to exceed \$37,625.00, and Jontanika Stroud in an amount not to exceed \$32,250.00, and authorizing the City Administrator to execute one-year extensions of each agreement.

Respectfully submitted,



ANDREA YOUNGDahl, DIRECTOR
Department of Human Services

Prepared by:
Usana Pulliam,
Early Childhood & Family Services Manager
Head Start Program

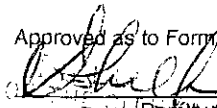
**APPROVED AND FORWARDED TO
THE LIFE ENRICHMENT COMMITTEE:**



Office of the City Administrator

Item: _____
Life Enrichment Committee
May 10, 2005

Approved as to Form and Legality

OFFICE OF 
Deputy City Attorney

OAKLAND CITY COUNCIL

2005 APR 28 PM 1:09

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY COUNCILMEMBER _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO EXECUTE A GRANT AGREEMENT IN AN AMOUNT NOT TO EXCEED \$32,250.00 TO JONTANIKA STROUD TO FUND HEAD START FAMILY CHILD CARE HOME SERVICES FOR A ONE-YEAR PERIOD AND AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND GRANT FUNDING FOR ONE ADDITIONAL YEAR IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$32,250.00

WHEREAS, the Department of Human Services, Head Start Program has determined that family child care homes are a cost effective means of providing families with quality Head Start services and full-day, full-year child care; and

WHEREAS, the Head Start Program has received authorization from the U.S. Department of Health and Human Services to provide Head Start services for sixty-six children in family child care homes; and

WHEREAS, program applications were solicited and submitted from Oakland family child care home operators and several qualified applicants were interviewed and selected for the program; and

WHEREAS, the Department of Human Services has approved Oakland's selection of Jontanika Stroud to provide Head Start services in a family child care setting for 6 children; and

WHEREAS, this provider meets all of the requirements for Family Child Care Providers and was one of the top candidates who applied to the Family Child Care Provider program; and

WHEREAS, funds in the amount of thirty two thousand two hundred fifty dollars (\$32,250.00) are available to pay for these services in Department of Health & Human Services Fund (2128), Head Start Project (G264810), and Head Start Organization (78231); and

WHEREAS, the City Council finds that the performance of these grant services is professional, scientific or technical in nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator or her designee as an agent for the City to execute a grant agreement, contingent upon receipt of Head Start grant funding, with Jontanika Stroud, in an amount not to exceed thirty two thousand two hundred fifty dollars (\$32,250.00), and, be it further

RESOLVED: That the City Administrator or her designee, is hereby authorized to extend the grant agreement for one (1) additional year, under the same terms and conditions and contingent upon receipt of Head Start grant funding, for an additional amount not to exceed thirty two thousand two hundred fifty dollars (\$32,250.00).

RESOLVED: That the City Administrator or her designee, is hereby authorized to approve any subsequent amendments, modifications, or extensions of this grant agreement provided that such amendments or extensions shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, REID, QUAN and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California

OAKLAND CITY COUNCIL

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RESOLUTION NO. _____ C.M.S.

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RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO EXECUTE A GRANT AGREEMENT IN AN AMOUNT NOT TO EXCEED \$37,625.00 TO REGINA BENOIT TO FUND HEAD START FAMILY CHILD CARE HOME SERVICES FOR A ONE-YEAR PERIOD AND AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND GRANT FUNDING FOR ONE ADDITIONAL YEAR IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$37,625.00

WHEREAS, the Department of Human Services, Head Start Program has determined that family child care homes are a cost effective means of providing families with quality Head Start services and full-day, full-year child care; and

WHEREAS, the Head Start Program has received authorization from the U.S. Department of Health and Human Services to provide Head Start services for sixty-six children in family child care homes; and

WHEREAS, program applications were solicited and submitted from Oakland family child care home operators and several qualified applicants were interviewed and selected for the program; and

WHEREAS, the Department of Human Services has approved Oakland's selection of Regina Benoit to provide Head Start services in a family child care setting for 6 children; and

WHEREAS, this provider meets all of the requirements for Family Child Care Providers and was one of the top candidates who applied to the Family Child Care Provider program; and

WHEREAS, funds in the amount of thirty seven thousand six hundred twenty five dollars (\$37,625.00) are available to pay for these services in Department of Health & Human Services Fund (2128), Head Start Project (G264810), and Head Start Organization (78231); and

WHEREAS, the City Council finds that the performance of these grant services is professional, scientific or technical in nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator or her designee as an agent for the City to execute a grant agreement, contingent upon receipt of Head Start grant funding, with Regina Benoit, in an amount not to exceed thirty seven thousand six hundred twenty five dollars (\$37,625.00), and, be it further

RESOLVED: That the City Administrator or her designee, is hereby authorized to extend the grant agreement for one (1) additional year, under the same terms and conditions and contingent upon receipt of Head Start grant funding, for an additional amount not to exceed thirty seven thousand six hundred twenty five dollars (\$37,625.00).

RESOLVED: That the City Administrator or her designee, is hereby authorized to approve any subsequent amendments, modifications, or extensions of this grant agreement provided that such amendments or extensions shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk.

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NOES-

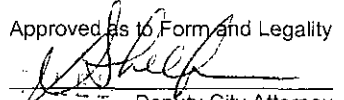
ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California

Approved as to Form and Legality


Deputy City Attorney

OFFICE OF THE CITY CLERK
OAKLAND

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RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO EXECUTE A GRANT AGREEMENT IN AN AMOUNT NOT TO EXCEED \$37,625.00 TO VALERIE HAMILTON TO FUND HEAD START FAMILY CHILD CARE HOME SERVICES FOR A ONE-YEAR PERIOD AND AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND GRANT FUNDING FOR ONE ADDITIONAL YEAR IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$37,625.00

WHEREAS, the Department of Human Services, Head Start Program has determined that family child care homes are a cost effective means of providing families with quality Head Start services and full-day, full-year child care; and

WHEREAS, the Head Start Program has received authorization from the U.S. Department of Health and Human Services to provide Head Start services for sixty-six children in family child care homes; and

WHEREAS, *program applications were solicited and submitted from Oakland family child care home operators and several qualified applicants were interviewed and selected for the program; and*

WHEREAS, the Department of Human Services has approved Oakland's selection of Valerie Hamilton to provide Head Start services in a family child care setting for 6 children; and

WHEREAS, this provider meets all of the requirements for Family Child Care Providers and was one of the top candidates who applied to the Family Child Care Provider program; and

WHEREAS, funds in the amount of thirty seven thousand six hundred twenty five dollars (\$37,625.00) are available to pay for these services in Department of Health & Human Services Fund (2128), Head Start Project (G264810), and Head Start Organization (78231); and

WHEREAS, the City Council finds that the performance of these grant services is professional, scientific or technical in nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator or her designee as an agent for the City to execute a grant agreement, contingent upon receipt of Head Start grant funding, with Valerie Hamilton, in an amount not to exceed thirty seven thousand six hundred twenty five dollars (\$37,625.00), and, be it further

RESOLVED: That the City Administrator or her designee, is hereby authorized to extend the grant agreement for one (1) additional year, under the same terms and conditions and contingent upon receipt of Head Start grant funding, for an additional amount not to exceed thirty seven thousand six hundred twenty five dollars (\$37,625.00).

RESOLVED: That the City Administrator or her designee, is hereby authorized to approve any subsequent amendments, modifications, or extensions of this grant agreement provided that such amendments or extensions shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk.

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