

CITY OF OAKLAND

AGENDA REPORT

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OAKLAND

2007 OCT 11 PM 2:14

TO: Office of the City Administrator
ATTN: Deborah A. Edgerly
FROM: Finance and Management Agency
DATE: October 23, 2007

RE: **A Bi-Annual Informational Report on the Current Number of Authorized Vacancies Citywide, as of September 10, 2007**

SUMMARY

This is an informational bi-annual report on the current number of citywide authorized vacancies as of September 10, 2007.

This report is based on the position control data dated September 10, 2007, which is the most current data available. Beyond the full snapshot of all citywide vacancies, this report also includes a data field indicating the date of receipt of the requisition to fill the vacancy, as requested by this committee.

“Attachment A” of this report delineates the current vacancies by agency/department. Each column identifies by job classification, the number of vacancies, vacancies with and those without requisitions to fill/recruit, the date the requisition was received and whether an eligible list has been created and is available currently. “Attachment B” of this report is a list of the FY 2007-08 Citywide Authorized vacancies by job classification as of September 10, 2007.

FISCAL IMPACTS

This is an informational report and therefore there are no fiscal impacts resulting in budgetary expenditures.

BACKGROUND

The Office of Personnel Resource Management (OPRM) of the Finance and Management Agency is responsible for the maintenance and monthly reconciliation of the Oracle Position Control System for all departments of the City. Position Control is a data management system which allows OPRM and the Budget Office to annually build all authorized and budgeted FTE's into a database, and thereafter establishes the agency/department full time equivalent (FTE) baseline for the fiscal year. Monthly, thereafter, the report is revised to reflect personnel changes as of the 10th day of every month.

It should be noted that for budgeting purposes, the City of Oakland maintains a 4% vacancy rate. Additionally, all positions are budgeted at the mid-step or mid-range.

Item # _____
Finance and Management Committee
October 23, 2007

KEY ISSUES AND IMPACTS

Non-Sworn Recruitment Activities

The following table provides historic FY recruitment data collected since 2003 to the present:

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08 (as of 9/10/07)
Recruitments completed (non-sworn)	112	140	137	120	25
Applicants processed (non-sworn)	4,372	8,159	9,601	6490	1031
Applicants processed (Oakland residents)	1,667	3,166	3,303	3158	486
Number of applicants to an Eligibility List	1,088	2,213	2,391	1832	119
Eligibility lists established	82	104	126	137	19
Average days from Open to List	74	96	125	124	118

Non-Sworn Recruitment Activity Metrics since the last vacancy report of January 10, 2007 up to the present:

71 - Number of classifications for which recruitments opened

1012 - Total number of new employees hired (full time: 121 FTE; part-time: 104 FTE ; 787 Seasonal)

Sworn Recruitment Activities

Sworn Recruitment Activity Metrics since the last vacancy report to the present:

Police Recruiting:

- 5,586 - Candidates directly contacted
- 4,183 - Candidates applications received and processed and tested at stage 1
- 1,984 - Candidates seated for oral interview
- 1,543 - Candidates passed stage 2
- 989 - Candidates passed stage 3 (Physical Agility Test)

Firefighter Recruiting:

No additional recruitment to report during this reporting period, however, a new academy started in September 2007. Candidates were hired from the existing eligible list. Staff are in process now of conducting a number of exams. Examination for Battalion Chief, where there are two vacancies, has been completed. Exams for Captain, Lieutenant and Firefighter are all scheduled in November.

CITYWIDE VACANCIES

Current Vacancy Status

The table below reflects the authorized number of vacancies as of September 10, 2007. The City has 483.81 FTE authorized vacant positions within all of its funding sources, of which 354.81 are civilian and 129 are sworn.

Funding Source	Job Category	10-Sep-07
1010	Sworn (Fire) FTE	54.00
	Sworn (Police) FTE	41.00
	Civilian	169.32
	FTE Total	264.32
Non-1010	Sworn (Fire) FTE	1.00
	Sworn (Police) FTE	33.00
	Civilian	185.49
	FTE Total	219.49
All Funds	Sworn (P&F)	129.00
	Civilian	354.81
	FTE Total	483.81

SUSTAINABLE OPPORTUNITIES

OPRM continues to emphasize Oakland residents as the first choice for employment, but opens opportunities to all qualified candidates. Employment opportunities are shared with community organizations and other local outreach as a matter of practice.

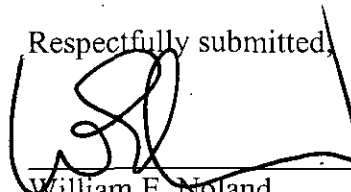
DISABILITY AND SENIOR CITIZEN ACCESS

The City provides handicap accessible facilities for all examinations and engages in an accommodation process for candidates who have disabilities and/or require accommodation.

RECOMMENDATION AND RATIONALE

No action is required. This report is informational.

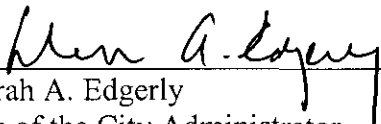
Respectfully submitted,



William E. Noland,
Director, Finance & Management Agency

Prepared by:
Marcia L. Meyers
Director Office of Personnel Management

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE:



Deborah A. Edgerly
Office of the City Administrator

FY 2007-08 Citywide Authorized Vacancies By Dept as of 9/10/07

Attachment A

DEPT	JOB CLASSIFICATION TITLE	CLASS#	Vacant FTE/PPT	Vacant w/No Req.	Vacant w/Req. to Recruit	Date Req. Received	Eligible List to Hire
City Council	City Council Admin Assistant	SS110	0.50	0.50			
	Senior Council Policy Analyst	AP387	1.00	1.00			
	City Council FTE Total		1.50	1.50	0.00		0.00
Mayor	Deputy Director, Prg Planning & Dev	AP177	1.00	1.00			
	Mayor's PSE 14, PPT	SS194	0.50	0.50			
	Mayor FTE Total		1.50	1.50	0.00		0.00
CAO	Admin Asst to City Administrator	SS176	2.00	2.00			
	Office Assistant II	SS153	1.00	1.00			
	Program Analyst I	AP292	2.00	2.00			
	Program Analyst II, PPT	AP358	0.50		0.50	9/6/07	
	Specialty Combination Insp, Senior	IS120	1.00				1.00
City Administrator FTE Total		6.50	5.00	0.50		1.00	
City Attorney	Exempt Limited Duration Employee	AP188	1.00	1.00			
	City Attorney FTE Total		1.00	1.00	0.00		0.00
City Auditor	Deputy City Auditor III	AP393	1.00	1.00			
	City Auditor FTE Total		1.00	1.00	0.00		0.00
FMA	Accountant III	AF031	1.00	1.00			
	Accounting Supervisor	SC101	1.00		1.00	8/1/07	
	Accounting Technician	AF049	1.00		1.00	8/1/07	
	Administrative Assistant II	SS104	1.00	1.00			
	Benefits Representative	AP112	1.00				1.00
	Financial Analyst	AF033	1.00		1.00	8/3/07	
	Human Resource Analyst	AP203	2.00		2.00	8/13/07	
	Human Resource Analyst (CONF)	AP204	3.00		3.00	8/13/07	
	Human Resource Analyst, Senior	AP206	1.00	1.00			
	Human Resource Clerk	SS129	2.00				2.00
	Human Resource Oper Supervisor	SC167	1.00	1.00			
	Manager, Human Resources	EM186	1.00	1.00			
	Parking Control Technician	TR164	4.00				4.00
	Parking Control Technician, PPT	TC134	0.85				0.85
	Program Coordinator, Associate	AP294	1.00	1.00			
	Public Service Representative	SS169	2.00		2.00	8/13/07	
Tax Auditor II	AF022	1.00				1.00	
Finance & Management FTE Total		24.85	6.00	10.00		8.85	
Police	Accountant II	AF021	1.00				1.00
	Accountant III	AF031	1.00				1.00
	Administrative Analyst I	AP103	1.00	1.00			
	Animal Control Officer	PS100	1.00		1.00	4/6/07	
	Criminalist II	PS112	4.00				4.00
	Crossing Guard, PPT	PS115	1.00	1.00			
	Facility Manager	MA142	1.00	1.00			
	Neighborhood Services Coordinator	SC190	3.00				3.00
	Payroll Personnel Clerk II	SS161	1.00				1.00
	Police Communications Dispatcher	PS162	11.00				11.00
	Police Evidence Technician	PS165	2.00				2.00
	Police Officer (PERS)	PS168	69.00		69.00	n/a	
	Police Records Specialist	SS165	1.00				1.00

FY 2007-08 Citywide Authorized Vacancies By Dept as of 9/10/07 Attachment A

DEPT	JOB CLASSIFICATION TITLE	CLASS#	Vacant FTE/PPT	Vacant w/No Req.	Vacant w/Req. to Recruit	Date Req. Received	Eligible List to Hire
	Police Records Supervisor	PS171	1.00	1.00			
	Police Services Technician II	PS173	15.00				15.00
	Ranger	PS174	2.00				2.00
	Sergeant of Police (PERS)	PS179	5.00		5.00	6/19/07	
	Technical Communications Spec	AP338	1.00		1.00	4/30/07	
	Veterinary Technician	TC144	1.00	1.00			
	OPD FTE Total		122.00	5.00	76.00		41.00
Fire	Accountant II	AF021	1.00	1.00			
	Accountant III	AF031	1.00				1.00
	Administrative Services Manager II	EM100	0.50	0.50			
	Battalion Chief	PS102	2.00				2.00
	Captain of Fire Department	PS103	6.00		6.00	8/24/07	
	Emer Medical Svcs Coordinator	AP179	1.00		1.00	8/3/07	
	Emer Serv Manager, Assistant	MA120	1.00				1.00
	Emergency Planning Coordinator	SC138	1.00		1.00	7/25/07	
	Emergency Planning Coordinator, Sr	SC140	1.00	1.00			
	Engineer of Fire Department	PS118	3.00				3.00
	Fire Communications Dispatcher	PS123	5.00				5.00
	Fire Fighter	PS125	21.00		21.00	6/28/07	
	Fire Fighter Paramedic	PS184	15.00		15.00	6/28/07	
	Fire Suppression District Inspector	IS112	3.00		3.00	6/28/07	
	Hazardous Materials Inspect, Senior	IS113	1.00		1.00	5/17/07	
	Lieutenant of Fire Department	PS149	8.00		8.00	9/14/07	
	Office Assistant II	SS153	1.00				1.00
	Office Manager	SS156	0.50	0.50			
	Payroll Personnel Clerk III	SS163	1.00				1.00
	Program Analyst I	AP292	1.00	1.00			
	OFD FTE Totals		74.00	4.00	56.00		14.00
Public Works	Account Clerk II	AF020	1.00	1.00			
	Administrative Analyst II	AP106	1.00	1.00			
	Administrative Assistant II	SS104	1.00		1.00	6/21/07	
	Auto Equipment Mechanic	TR100	1.00				1.00
	Carpenter	TR112	1.00	1.00			
	Construction & Maintenance Mechanic	TR118	1.00	1.00			
	Construction & Maintenance Supv I	SC124	1.00	1.00			
	Custodian	TR120	2.00		2.00	5/22/07	
	Custodian, PPT	TR121	1.00		1.00		
	Data Analyst II	AP171	1.00	1.00			
	Electrician Helper	TR129	1.00	1.00			
	Electrician Leader	TR130	1.00		1.00	9/4/07	
	Employee Fleet & Safety Coordinator	SC240	1.00		1.00	2/26/07	
	Equipment Body Repair Worker	TR134	1.00		1.00	8/21/07	
	Facilities Complex Mgr, Asst	SC100	1.00	1.00			
	Fleet Specialist	AP190	1.00	1.00			
	Gardener Crew Leader	TR140	3.00		3.00	5/30/07	
	Gardener II	TR142	2.00		2.00	7/19/07	
	Heavy Equipment Mechanic	TR148	3.00				3.00
	Heavy Equipment Operator	TR146	1.00	1.00			
	Heavy Equipment Service Worker	TR147	1.00		1.00	6/19/07	
	Maintenance Mechanic	TR156	3.00				3.00
	Management Assistant	AP235	1.00	1.00			

FY 2007-08 Citywide Authorized Vacancies By Dept as of 9/10/07

Attachment A

DEPT	JOB CLASSIFICATION TITLE	CLASS#	Vacant FTE/PPT	Vacant w/No Req.	Vacant w/Req. to Recruit	Date Req. Received	Eligible List to Hire
	Painter	TR159	1.00				1.00
	Park Attendant, PPT	SS157	1.00	1.00			
	Park Equipment Operator	TR162	2.00		2.00	5/1/06	
	Payroll Personnel Clerk III	SS163	1.00	1.00			
	Program Analyst III	SC204	1.00	1.00			
	Project Manager III, PPT	EM213	1.00	1.00			
	Public Works Maintenance Worker	TR174	7.00				7.00
	Sewer Maintenance Worker	TR176	6.00				6.00
	Sign Maintenance Worker	TR177	1.00				1.00
	Stationary Engineer	TR178	1.00				1.00
	Street Maintenance Leader	TR180	4.00				4.00
	Street Sweeper Operator	TR181	1.00				1.00
	Tree Trimmer	TR189	2.00	2.00			
	Tree Worker Driver	TR190	2.00				2.00
	Public Works FTE Total		62.00	17.00	15.00		30.00
DCP	Administrative Analyst I	AP103	1.00	1.00			
	Administrative Assistant II	SS104	1.00	1.00			
	Contract Compliance Field Tech	AP359	2.00	2.00			
	Contract Compliance Officer, Sr.	AP369	1.00	1.00			
	Job Developer	AP211	1.00	1.00			
	Office Assistant II	SS153	1.00	1.00			
	Dep of Contract & Purchasing FTE Total		7.00	7.00	0.00		0.00
DIT	Information Systems Supervisor	SC169	1.00		1.00	8/31/07	
	Microcomputer Systems Spec III	AP241	1.00	1.00			
	Microcomputer Systems Specialist II	AP243	1.00	1.00			
	Operations Support Specialist	AP265	1.00				1.00
	Project Manager	EM216	1.00	1.00			
	Systems Programmer III	AP336	2.00		2.00	8/20/07	
	Dept of Information Tech FTE Total		7.00	3.00	3.00		1.00
Parks & Rec	Executive Assistant	SS127	1.00	1.00			
	Park Attendant, PPT	SS157	1.00	1.00			
	Recreation General Supervisor	MA139	3.00		3.00	7/12/07	
	Recreation Leader II, PPT	PP133	8.50		8.50	7/12/07	
	Recreation Program Director	PP135	1.00	1.00			
	Recreation Specialist II, PPT	PP138	2.00	2.00			
	Parks & Recreation FTE Total		16.50	5.00	11.50		0.00
Library	Librarian I	AP214	3.00				3.00
	Librarian I, PPT	AP215	0.04				0.04
	Librarian II	AP217	9.00		9.00	8/21/07	
	Librarian, Supervising	SC172	1.00		1.00	7/11/07	
	Library Aide	AP221	2.00		2.00	8/16/07	
	Library Aide, PPT	AP222	3.00		3.00	8/16/07	
	Library Assistant	AP223	2.00				2.00
	Library Assistant, Senior	AP224	1.00	1.00			
	Library Asst, PPT	AP227	2.20				2.20
	Management Assistant	AP235	1.00	1.00			
	Stationary Engineer	TR178	0.25	0.25			

FY 2007-08 Citywide Authorized Vacancies By Dept as of 9/10/07 Attachment A

DEPT	JOB CLASSIFICATION TITLE	CLASS#	Vacant FTE/PPT	Vacant w/No Req.	Vacant w/Req. to Recruit	Date Req. Received	Eligible List to Hire
	Library FTE Total		24.49	2.25	15.00		7.24
Museum	Curator of Art, Senior	AP159	1.00	1.00			
	Curator of History, Associate	AP161	1.00	1.00			
	Curator of History, Chief	EM131	1.00				1.00
	Curator of Natural Science, Chief	EM132	1.00				1.00
	Custodian, PPT	TR121	0.50	0.50			
	Museum Guard, PPT	PS157	1.00	1.00			
	Museum FTE Total		5.50	3.50	0.00		2.00
DHS	Accountant III	AF031	1.00	1.00			
	Administrative Assistant I	SS102	2.00				2.00
	Administrative Assistant II	SS104	2.00	2.00			
	Case Manager I	AP126	0.53	0.53			
	Custodian	TR120	1.00		1.00	5/11/07	
	Disabilities Coordinator	SC221	1.00	1.00			
	Early Childhood Center Director	PP113	2.50		2.50	7/7/07	
	Early Childhood Instructor	PP114	0.80				0.80
	Family Advocate	PP123	1.90	1.90			
	Food Program Coordinator, PPT	SC152	1.00	1.00			
	Food Service Worker	TR137	0.89	0.89			
	Head Start Supervisor	SC160	1.00		1.00	6/11/07	
	Headstart Program Coordinator	PP128	1.00		1.00	8/13/07	
	Office Assistant I, PPT	SS151	0.60	0.60			
	Office Assistant II	SS153	0.67	0.67			
	Payroll Personnel Clerk II	SS161	1.00	1.00			
	Program Analyst I	AP292	1.00	1.00			
	Dept of Human Services FTE Total		19.89	11.59	5.50		2.80
CEDA	Administrative Analyst I	AP103	1.00	1.00			
	Administrative Assistant I	SS102	3.00	3.00			
	Chief of Party	TR114	1.00	1.00			
	City Council PSE 14, PPT	SS112	0.50	0.50			
	Construction Inspector (Field)	IS106	1.00	1.00			
	Construction Inspector, Sr (Field)	IS107	2.00	2.00			
	Development/Redevelopment Pgrm MGR	EM233	3.00	3.00			
	Drafting Technician, Int (Office)	ET110	1.00				1.00
	Drafting/Design Technician, Sr	ET109	1.00	1.00			
	Engineer, Assistant II (Field)	ET112	1.00	1.00			
	Engineer, Assistant II (Office)	ET113	3.00				3.00
	Engineer, Civil (Field)	ET115	2.00	2.00			
	Engineer, Civil Principal	ET117	1.00	1.00			
	Engineering Technician II (Office)	ET125	1.00				1.00
	Financial Analyst, Principal	AF041	1.00	1.00			
	Housing Development Coordinator III	AP199	1.00	1.00			
	Management Assistant	AP235	1.00	1.00			
	Mortgage Advisor	AP244	1.00		1.00	8/29/07	
	Mortgage Loan Supervisor	SC180	1.00	1.00			
	Planner II	AP272	2.00				2.00
	Planner III	AP274	1.00	1.00			
	Planner IV	AP277	1.00	1.00			
	Planner IV, PPT	AP403	1.00	1.00			
	Principal Inspection Supv	IS122	1.00		1.00	8/3/07	

FY 2007-08 Citywide Authorized Vacancies By Dept as of 9/10/07

Attachment A

DEPT	JOB CLASSIFICATION TITLE	CLASS#	Vacant FTE/PPT	Vacant w/No Req.	Vacant w/Req. to Recruit	Date Req. Received	Eligible List to Hire
	Program Analyst II	AP293	3.00	3.00			
	Program Analyst III	SC204	2.00	2.00			
	Project Manager	EM216	1.00	1.00			
	Public Service Representative	SS169	2.00	2.00			
	Rehabilitation Advisor III	AP314	1.00		1.00	7/20/07	
	Specialty Combination Inspector	IS119	1.00		1.00	3/12/07	
	Surveying Technician, Sr (Field)	ET133	1.00	1.00			
	Transportation Planner, Senior	TR187	1.00	1.00			
	Urban Economic Analyst I	AP345	1.00		1.00	6/6/07	
	Urban Economic Analyst III	AP348	1.00	1.00			
	Urban Economic Analyst IV, Projects	AP350	2.00	2.00			
	Urban Economic Coordinator	SC231	1.00		1.00	4/4/07	
	Comm & Economic Devel FTE Total		49.50	36.50	6.00		7.00
	Citywide Authorized FTE Total		424.23	110.84	198.50		114.89

FY 2007-08 Citywide Authorized Vacancies By Job Class as of 9/10/07

Attachment B

JOB CLASSIFICATION TITLE	CLASS#	FTE/PPT	PT	Totals
Account Clerk II	AF020	1.00		1.00
Accountant II	AF021	2.00		2.00
Accountant III	AF031	4.00		4.00
Accounting Supervisor	SC101	1.00		1.00
Accounting Technician	AF049	1.00		1.00
Admin Asst to City Administrator	SS176	2.00		2.00
Administrative Analyst I	AP103	3.00		3.00
Administrative Analyst II	AP106	1.00		1.00
Administrative Assistant I	SS102	5.00		5.00
Administrative Assistant II	SS104	5.00		5.00
Administrative Services Manager II	EM100	0.50		0.50
Animal Control Officer	PS100	1.00		1.00
Auto Equipment Mechanic	TR100	1.00		1.00
Battalion Chief	PS102	2.00		2.00
Benefits Representative	AP112	1.00		1.00
Captain of Fire Department	PS103	6.00		6.00
Carpenter	TR112	1.00		1.00
Case Manager I	AP126	0.53		0.53
Chief of Party	TR114	1.00		1.00
City Council Admin Assistant	SS110	0.50		0.50
City Council PSE 14, PPT	SS112	0.50		0.50
Construction & Maintenance Mechanic	TR118	1.00		1.00
Construction & Maintenance Supv I	SC124	1.00		1.00
Construction Inspector (Field)	IS106	1.00		1.00
Construction Inspector, Sr (Field)	IS107	2.00		2.00
Contract Compliance Field Tech	AP359	2.00		2.00
Contract Compliance Officer, Sr.	AP369	1.00		1.00
Criminalist II	PS112	4.00		4.00
Crossing Guard, PPT	PS115	1.00		1.00
Curator of Art, Senior	AP159	1.00		1.00
Curator of History, Associate	AP161	1.00		1.00
Curator of History, Chief	EM131	1.00		1.00
Curator of Natural Science, Chief	EM132	1.00		1.00
Custodian	TR120	3.00		3.00
Custodian, PPT	TR121	1.50		1.50
Custodian, PT	TR122		1.50	1.50
Data Analyst II	AP171	1.00		1.00
Deputy City Auditor III	AP393	1.00		1.00
Deputy Director, Prg Planning & Dev	AP177	1.00		1.00
Development/Redevelopment Pgrm MGR	EM233	3.00		3.00
Disabilities Coordinator	SC221	1.00		1.00
Drafting Technician, Int (Office)	ET110	1.00		1.00
Drafting/Design Technician, Sr	ET109	1.00		1.00
Early Childhood Center Director	PP113	2.50		2.50
Early Childhood Instructor	PP114	0.80		0.80
Early Childhood Instructor, PT	PP157		6.00	6.00
Electrician Helper	TR129	1.00		1.00
Electrician Leader	TR130	1.00		1.00
Emer Medical Svcs Coordinator	AP179	1.00		1.00
Emer Serv Manager, Assistant	MA120	1.00		1.00
Emergency Planning Coordinator	SC138	1.00		1.00
Emergency Planning Coordinator, Sr	SC140	1.00		1.00
Employee Fleet & Safety Coordinator	SC240	1.00		1.00
Engineer of Fire Department	PS118	3.00		3.00
Engineer, Assistant II (Field)	ET112	1.00		1.00
Engineer, Assistant II (Office)	ET113	3.00		3.00
Engineer, Civil (Field)	ET115	2.00		2.00
Engineer, Civil Principal	ET117	1.00		1.00
Engineering Intern, PT	SS119		0.50	0.50
Engineering Technician II (Office)	ET125	1.00		1.00
Equipment Body Repair Worker	TR134	1.00		1.00
Executive Assistant	SS127	1.00		1.00
Exempt Limited Duration Employee	AP188	1.00		1.00
Facilities Complex Mgr, Asst	SC100	1.00		1.00
Facility Manager	MA142	1.00		1.00
Family Advocate	PP123	1.90		1.90
Financial Analyst	AF033	1.00		1.00

FY 2007-08 Citywide Authorized Vacancies By Job Class as of 9/10/07

Attachment B

JOB CLASSIFICATION TITLE	CLASS#	FTE/PPT	PT	Totals
Financial Analyst, Principal	AF041	1.00		1.00
Fire Communications Dispatcher	PS123	5.00		5.00
Fire Fighter	PS125	21.00		21.00
Fire Fighter Paramedic	PS184	15.00		15.00
Fire Suppression District Inspector	IS112	3.00		3.00
Fleet Specialist	AP190	1.00		1.00
Food Program Coordinator, PPT	SC152	1.00		1.00
Food Service Worker	TR137	0.89		0.89
Gardener Crew Leader	TR140	3.00		3.00
Gardener II	TR142	2.00		2.00
Hazardous Materials Inspect, Senior	IS113	1.00		1.00
Head Start Supervisor	SC160	1.00		1.00
Headstart Program Coordinator	PP128	1.00		1.00
Heavy Equipment Mechanic	TR148	3.00		3.00
Heavy Equipment Operator	TR146	1.00		1.00
Heavy Equipment Service Worker	TR147	1.00		1.00
Housing Development Coordinator III	AP199	1.00		1.00
Human Resource Analyst	AP203	2.00		2.00
Human Resource Analyst (CONF)	AP204	3.00		3.00
Human Resource Analyst, Senior	AP206	1.00		1.00
Human Resource Clerk	SS129	2.00		2.00
Human Resource Oper Supervisor	SC167	1.00		1.00
Information Systems Supervisor	SC169	1.00		1.00
Job Developer	AP211	1.00		1.00
Librarian I	AP214	3.00		3.00
Librarian I, PPT	AP215	0.04		0.04
Librarian I, PT	AP216		0.01	0.01
Librarian II	AP217	9.00		9.00
Librarian, Supervising	SC172	1.00		1.00
Library Aide	AP221	2.00		2.00
Library Aide, PPT	AP222	3.00		3.00
Library Aide, PT	SS138		3.78	3.78
Library Assistant	AP223	2.00		2.00
Library Assistant, PT	SS139		1.17	1.17
Library Assistant, Senior	AP224	1.00		1.00
Library Asst, PPT	AP227	2.20		2.20
Lieutenant of Fire Department	PS149	8.00		8.00
Maintenance Mechanic	TR156	3.00		3.00
Maintenance Mechanic, PT	TR157		0.50	0.50
Management Assistant	AP235	3.00		3.00
Manager, Human Resources	EM186	1.00		1.00
Mayor's PSE 14, PPT	SS194	0.50		0.50
Microcomputer Systems Spec III	AP241	1.00		1.00
Microcomputer Systems Specialist II	AP243	1.00		1.00
Mortgage Advisor	AP244	1.00		1.00
Mortgage Loan Supervisor	SC180	1.00		1.00
Museum Guard, PPT	PS157	1.00		1.00
Museum Guard, PT	PS158		4.00	4.00
Neighborhood Services Coordinator	SC190	3.00		3.00
Office Assistant I, PPT	SS151	0.60		0.60
Office Assistant II	SS153	3.00		3.00
Office Assistant II, PPT	SS153	0.67		0.67
Office Manager	SS156	0.50		0.50
Operations Support Specialist	AP265	1.00		1.00
Outreach Worker, PT	PP130		0.53	0.53
Painter	TR159	1.00		1.00
Park Attendant, PPT	SS157	2.00		2.00
Park Attendant, PT	TR161		6.31	6.31
Park Equipment Operator	TR162	2.00		2.00
Parking Control Technician	TR164	4.00		4.00
Parking Control Technician, PPT	TC134	0.85		0.85
Payroll Personnel Clerk II	SS161	2.00		2.00
Payroll Personnel Clerk III	SS163	2.00		2.00
Planner II	AP272	2.00		2.00
Planner III	AP274	1.00		1.00
Planner IV	AP277	1.00		1.00
Planner IV, PPT	AP403	1.00		1.00

FY 2007-08 Citywide Authorized Vacancies By Job Class as of 9/10/07

JOB CLASSIFICATION TITLE	CLASS#	FTE/PPT	PT	Totals
Police Communications Dispatcher	PS162	11.00		11.00
Police Evidence Technician	PS165	2.00		2.00
Police Officer (PERS)	PS168	69.00		69.00
Police Records Specialist	SS165	1.00		1.00
Police Records Supervisor	PS171	1.00		1.00
Police Services Technician II	PS173	15.00		15.00
Pool Manager, PT	AP286		0.33	0.33
Principal Inspection Supv	IS122	1.00		1.00
Program Analyst I	AP292	4.00		4.00
Program Analyst II	AP293	3.00		3.00
Program Analyst II, PPT	AP358	0.50		0.50
Program Analyst II, PT	AP362		0.03	0.03
Program Analyst III	SC204	3.00		3.00
Program Coordinator, Associate	AP294	1.00		1.00
Project Manager	EM216	2.00		2.00
Project Manager III, PPT	EM213	1.00		1.00
Public Service Representative	SS169	4.00		4.00
Public Works Maintenance Worker	TR174	7.00		7.00
Ranger	PS174	2.00		2.00
Recreation Aide, PT	SS177		4.09	4.09
Recreation Attendant I, PT	SS178		1.37	1.37
Recreation Attendant II, PT	SS179		0.40	0.40
Recreation General Supervisor	MA139	3.00		3.00
Recreation Leader I, PT	PP132		8.44	8.44
Recreation Leader II, PPT	PP133	8.50		8.50
Recreation Leader II, PT	PP134		4.70	4.70
Recreation Program Director	PP135	1.00		1.00
Recreation Specialist I, PT	PP137		3.32	3.32
Recreation Specialist II, PPT	PP138	2.00		2.00
Recreation Specialist II, PT	PP139		2.86	2.86
Rehabilitation Advisor III	AP314	1.00		1.00
Senior Council Policy Analyst	AP387	1.00		1.00
Sergeant of Police (PERS)	PS179	5.00		5.00
Sewer Maintenance Worker	TR176	6.00		6.00
Sign Maintenance Worker	TR177	1.00		1.00
Specialty Combination Insp, Senior	IS120	1.00		1.00
Specialty Combination Inspector	IS119	1.00		1.00
Sports Official, PT	PP160		0.59	0.59
Stationary Engineer	TR178	1.25		1.25
Street Maintenance Leader	TR180	4.00		4.00
Street Sweeper Operator	TR181	1.00		1.00
Student Trainee, PT	SS195		4.34	4.34
Surveying Technician, Sr (Field)	ET133	1.00		1.00
Systems Programmer III	AP336	2.00		2.00
Tax Auditor II	AF022	1.00		1.00
Technical Communications Specialist	AP338	1.00		1.00
Temp Rec Aide, PT	SS191		1.28	1.28
Temp Rec Spec II, Sr, PT	PP150		0.04	0.04
Temporary Recreation Leader I, PT	PP147		1.26	1.26
Temporary Recreation Leader II, PT	PP148		0.56	0.56
Temporary Recreation Spec I, Sr, PT	PP149		0.46	0.46
Temporary Recreation Specialist, PT	PP151		0.48	0.48
Transportation Planner, Senior	TR187	1.00		1.00
Tree Trimmer	TR189	2.00		2.00
Tree Worker Driver	TR190	2.00		2.00
Urban Economic Analyst I	AP345	1.00		1.00
Urban Economic Analyst III	AP348	1.00		1.00
Urban Economic Analyst IV, Projects	AP350	2.00		2.00
Urban Economic Coordinator	SC231	1.00		1.00
Veterinary Technician	TC144	1.00		1.00
Water Safety Instructor, PT	AP354		0.73	0.73
Citywide FTE/PPT Vacant as of 9/10/07		424.23		
			59.58	
Citywide PT Vacant as of 9/10/07				
Total Citywide Authorized Vacancies as of 9/10/07				483.81