



# City of Oakland

Office of the City Clerk  
Oakland City Hall,  
1 Frank H. Ogawa Plaza,  
Room 201  
Oakland, California 94612

## Meeting Minutes - DRAFT

### \*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandca.gov>*

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Tuesday, March 12, 2024

9:30 AM

City Council Chamber, 3rd Floor

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The Oakland City Council Finance And Management Committee Convened At 9:37 A.M. With Councilmember Jenkins Presiding As Chairperson.

#### Roll Call / Call To Order

**Excused** 1 - Nikki Fortunato Bas

**Present** 3 - Rebecca Kaplan, Kevin Jenkins, and Janani Ramachandran

#### The Agenda Was Modified To Note Item 6 Taken Out Of Order And Heard After Item 2

- 1 Approval Of The Draft Minutes From The Committee Meeting Of February, 27, 2024  
[24-0145](#)

**Attachments:** [View Report](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Accepted. The motion carried by the following vote:

**Excused** 1 - Fortunato, Bas

**Aye** 3 - Kaplan Jenkins, Ramachandran

**NO VOTE** 0

- 2 Determination Of Schedule Of Outstanding Committee Items  
[24-0146](#)

**Attachments:** [View Report](#)

[View Supplemental Report - 3/7/2024](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Accepted. The motion carried by the following vote:

**Excused** 1 - Fortunato, Bas

**Aye** 3 - Kaplan Jenkins, Ramachandran

**NO VOTE** 0

**The Roll Call Was Modified To Note Council President Fortunato Bas Present At 9:45 A.M.**

**6** Subject: Semi-Annual Staffing Report December 2023  
From: Human Resources Management Department  
Recommendation: Receive A Semi-Annual Informational Report On City-Wide Staffing From The City Administrator Regarding (1) The Vacancy Rates Of All City Departments Through October 1, 2023, (2) The Budgeted Vacancy Rate For The Fiscal Year 2023/24, (3) The Vacancy Rates Of Regional Local Public Entities, (4) The Status Of Human Resources And Workforce Development Partnerships With Non-Profits To Recruit Oakland Residents For City Of Oakland Jobs, (5) The Analysis Of The City Workforce And Recruitment Conditions, And (6) A Summary Of Executive Search Recruitments [23-0955](#)

- Attachments:** [View Report](#)  
[View Attachment A](#)  
[View Attachment B](#)  
[View Attachment C](#)  
[View Supplemental Report And Attachment A - 1/11/2024](#)  
[View Supplemental Report - 3/1/2024](#)  
[View Supplemental Attachment A - 3/1/2024](#)  
[View Supplemental Attachment B - 3/1/2024](#)

**7 Speakers Spoke On This Item**

**A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye** 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

**NO VOTE** 0

3 Subject: Oakland Redevelopment Successor Agency (ORSA) Audit Report, FY 2022-23  
From: Finance Department  
Recommendation: Receive The Oakland Redevelopment Successor Agency (ORSA) Audit Report For The Year Ended June 30, 2023  
[24-0058](#)

**Attachments:** [View Report](#)  
[View Attachment](#)

***The Committee Approved To Receive And Forward This Item To The March 19, 2024 City Council Agenda On Consent***

***1 Speaker Spoke On This Item***

**A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/19/2024. The motion carried by the following vote:**

**Aye** 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

**NO VOTE** 0

4 Subject: Annual Comprehensive Financial Report And Management Letter  
From: Finance Department  
Recommendation: Receive The Annual Comprehensive Financial Report (ACFR) And The Auditor's Required Communication To City Council (Management Letter) For The Year Ended June 30, 2023  
[24-0071](#)

**Attachments:** [View Report](#)  
[View Attachment A](#)  
[View Attachment B](#)

***The Committee Approved To Receive And Forward This Item To The March 19, 2024 City Council Agenda On Consent And With Direction To Include The Power Point Presentation As A Supplemental Attachment***

***1 Speaker Spoke On This Item***

**A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/19/2024. The motion carried by the following vote:**

**Aye** 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

**NO VOTE** 0

5 Subject: City Auditor’s Report Of Measure Q Performance Audit  
From: Office Of The City Auditor  
Recommendation: Receive An Informational Report Of Measure Q Performance Audit: Budget Transparency, Performance Management, And Stronger Oversight Needed To Ensure Oaklanders Benefit From The 2020 Parks And Recreation Preservation, Litter Reduction, And Homelessness Support Act  
[24-0138](#)

**Attachments:** [View Report](#)  
[View Presentation](#)

*The Committee Approved To Receive And Forward This Item To The March 19, 2024 City Council Agenda On Consent And With The Direction To The City Administration To Provide An Update On The Under Spending Of The \$22 Million Dollars In A Report And For It To Be Posted To The City Administrator's Website*

**3 Speakers Spoke On This Item**

A motion was made by Kevin Jenkins, seconded by Rebecca Kaplan, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/19/2024. The motion carried by the following vote:

**Aye** 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

**NO VOTE** 0

7 Subject: EMC Research, Inc. Professional Services Agreement  
From: Finance Department  
Recommendation: Adopt A Resolution Waiving The City’s Competitive Request For Proposals/Qualifications (RFP/Q) Requirements And Awarding A Professional Services Agreement To EMC Research, Inc. In An Amount Not To Exceed Two Hundred Thousand Dollars For Polling Services  
[24-0162](#)

**Attachments:** [View Report](#)  
[View Legislation](#)

*The Committee Approved The Recommendations Of Staff And To Forward This Item To The March 19, 2024 City Council Agenda On Consent*

**1 Speaker Spoke On This Item**

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/19/2024. The motion carried by the following vote:

**Aye** 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

**NO VOTE** 0

**S8** Subject: Abandoned Auto  
 From: Councilmembers Kaplan, Jenkins And Council President Fortunato Bas  
 Recommendation: Adopt A Resolution Appropriating A Total Amount Not To Exceed Eight Hundred Forty Thousand Four Hundred Ninety Dollars (\$840,490) From Measure BB Funds To Improve Abandoned Auto Towing And Clear The Public Right Of Way Of The Blight And Hazard Of Abandoned Vehicles And Authorizing The City Administrator Or Designee To: (1) Negotiate And Execute An Agreement With Autura For Systems To Improve The Removal Of Abandoned Vehicles And Increase The Efficiency And Tracking Of Vehicle Towing For The City Of Oakland Including The Purchase Of Tow Management Software And Associated Professional Services, With An Initial Two Year Term, At A Cost Not To Exceed Two Hundred Thousand Dollars (\$200,000) Per Year; (2) Allocate An Amount Not To Exceed Two Hundred Fifty Thousand Dollars (\$250,000) To Cover Extra Personnel Costs To Remove The Backlog Of Abandoned Vehicles; (3) Allocate An Amount Not To Exceed One Hundred Ninety Thousand Four Hundred Ninety Dollars (\$190,490) To Unfreeze A Parking And Mobility Management Division Program Analyst For The 2024-2025 Year; (4) Negotiate And Enter Into Additional Contracts For Towing Services With No Net Cost To The City; And (5) Waive The Multi-Step Competitive Proposal Solicitation Process And Local/Small Local Business Enterprise (L/SLBE) Program Requirements

[24-0198](#)

**Attachments:** [View Report](#)  
[View Legislation](#)

**2 Speakers Spoke On This Item**

**A motion was made by Janani Ramachandran, seconded by Nikki Fortunato Bas, that this matter be Withdrawn with No New Date. The motion carried by the following vote:**

**Aye** 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

**NO VOTE** 0

**Open Forum**

**1 Speaker Spoke During Open Forum.**

**Adjournment**

***There Being No Further Business, And Upon The Motion Duly Made, The Oakland City Council Finance And Management Committee Adjourned The Meeting At 11:32 A.M.***

**\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

## **Americans With Disabilities Act**

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**