



# AGENDA REPORT

TO: DEANNA J. SANTANA  
CITY ADMINISTRATOR

FROM: Teresa Deloach Reed  
Fire Chief

SUBJECT: FY13 FEMA US&R Grant

DATE: September 6, 2013

City Administrator  
Approval

*Deanna J. Santana*

Date

9/11/13

COUNCIL DISTRICT: City-Wide

## RECOMMENDATION

Staff recommends that the City Council approve a resolution authorizing the City Administrator, or her designee, to apply for, accept and appropriate Federal Emergency Management Agency (FEMA) Funds to the Oakland Fire Department for the Period October 1, 2013 to March 31, 2015, in the amount of One Million One Hundred Sixty-Seven Thousand, One Hundred Fifty-Four Dollars (\$1,167,154) to meet continuing management, training and equipment needs of the Fire Department's Urban Search And Rescue (US&R) Task Force, and to host the US&R National Work Group Meetings to be in Oakland in June, 2014. Authorizing the City Administrator to expend funds in accordance with the Preliminary Spending Plan without further City Council approval, including the purchase of US&R equipment from the General Services Administration (GSA) and other government pricing schedules; and waive the City's advertising and competitive bidding requirement for the purchase of the US&R equipment; and approve travel for City personnel who provide services under the FEMA Grant and Cooperative Agreement of short notice without further Council authorization.

## EXECUTIVE SUMMARY

The City of Oakland is the Sponsoring Agency for a FEMA Urban Search and Rescue Task Force. Federal funds are provided to the elite Urban Search and Rescue Task Force to have a Urban Search and Rescue Response System that provides for the coordination, development, and maintenance, of the effort to locate, extricate, and provide immediate medical treatment to victims trapped in collapsed structures, and to conduct other lifesaving operations. Federal funding of the US&R Cooperative Agreement has increased from prior years to provide the FEMA Task Forces with improved capabilities in water operations and in rescues conducted in a contaminated area.

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California Fire and Rescue Training Authority (CFRTA), supports the 8 California Task Forces by providing US&R Training and funding for Mobilization Exercises.

## ANALYSIS

In addition to federal funding, the State of California supports the eight California US&R Task Forces with funding through the California Fire and Rescue Training Authority, to support Mobilization Exercises and conduct Urban Search and Rescue training, in preparation for response to disasters such as earthquakes.

There are 28 FEMA US&R Task Forces in the United States, eight in California. The Oakland Fire Department Task Force has agreements with 15 Participating Fire Agencies from the Bay Area that provide Task Force personnel, and support the training and responses of the Oakland Task Force.

### **OUTCOME**

Approval of this resolution will authorize the acceptance of grant funds in the amount of \$1,167,154, needed to maintain implementation of the US&R Response System, Cooperative Agreement through spring of 2015, which includes providing training for members of the US&R team, the purchase of equipment, travel for fire personnel needed to respond to disasters and emergencies, and to host the US&R National Work Group Meetings to be in Oakland, June 9-14, 2014.

### **BACKGROUND/LEGISLATIVE HISTORY**

Since the Loma Prieta Earthquake in October of 1989, the City of Oakland Fire Department has taken an active role in preparing for an US&R response. In 1991 FEMA sponsored 25 National US&R Task Forces and Oakland CA-TF4 has been a part of the National Response System since the inception.

In October of 2009, as authorized in City Council Resolution 82021, the City of Oakland entered into a three party Memorandum of Agreement for Participation in the National Urban Search and Rescue System with FEMA and the State of California.

Council has approved similar agreements each year since 1991. Last year, Council approved the agreement (Resolution No. 84042) for a grant in the amount of \$1,261,108.

The State of California, through the California Office of Emergency Services (CalOES) and the California Fire and Rescue Training Authority (CFRTA), supports the 8 California Task Forces by providing US&R Training and funding for Mobilization Exercises.

### **ANALYSIS**

When necessary, this FEMA program grant requires the City to purchase equipment from various General Service Administration Agency (GSA) and/or other Governmental Purchasing

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Schedules in order to maintain consistency in training and equipment among the jurisdictions participating in the state and national US&R Teams. Oakland Municipal Code Section 2.04.050.1.5 authorizes the City Council to waive such requirements upon a finding that it is in the best interest of the City to do so. Staff finds that it is in the City's best interest to waive the City's advertising and bid requirement based on the aforementioned government purchasing requirement, and recommends that the City Administrator be authorized to award the contracts for goods, not to exceed the amount of the grant, without return to Council since these are government cooperative purchases, with vendors selected from government established vendor lists, and it would expedite the purchasing process.

### COORDINATION

The City Attorney's Office and the Budget office were both contacted in coordination of this report.

### COST SUMMARY/IMPLICATIONS

Approval of this resolution will authorize the acceptance and appropriation of the Federal Emergency Management Agency (FEMA) funds in an amount not to exceed \$1,167,154.

1. AMOUNT OF RECOMMENDATION/COST OF PROJECT:  
Cooperative Agreement Amount: \$1,167,154  
Performance Period: October 1, 2013 to March 31, 2015
2. COST ELEMENTS OF AGREEMENT/CONTRACT:  
Administration, Management, Personnel Costs: \$626,314.20  
Training: \$166,111.45  
Storage and Maintenance: \$154,126.36  
TOTAL AGREEMENT/CONTRACT AMOUNT: \$1,167,154
3. SOURCE OF FUNDING: FEMA Cooperative Agreement
4. FISCAL IMPACT: This project is 100% grant funded; there is no fiscal impact to the City.

Funds shall be deposited into the Federal Emergency Management Agency (FEMA) Fund (2124), Special Operation Division (20815), Special Operation Program (PS18), in various accounts and a project to be determined, and the revenue received from this grant will be deposited to same fund, organization, project, program and the FEMA Grants Revenue account (46130).

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**SUSTAINABLE OPPORTUNITIES**

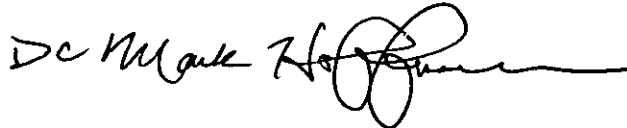
**Economic:** Acceptance of this grant will allow for the rental of warehouse space and the purchase and maintenance of equipment, which will contribute to the local economy. Additionally, acceptance of this grant will allow the Task Force to host the US&R National Work Group Meetings to be in Oakland, June 9-14, 2014, bringing close to 100 visitors who will stay, eat, and shop in Oakland during the meetings.

**Environmental:** None

**Social Equity:** The FEMA US&R Cooperative Agreement provides the City of Oakland Fire Department with access to training and equipment that is specific for Technical Rescues, Structural Collapse, and Disaster Response, which represents a significant enhancement of the local capabilities in the event of a local incident, such as an earthquake.

For questions regarding this report, please contact Battalion Chief Robert Lipp, at (510) 615-5872.

Respectfully submitted,



FOR \_\_\_\_\_  
Teresa DeLoach Reed  
Fire Chief

2013 SEP 12 PM 12:59

*Arnold Soto*  
Oakland City Attorney's Office

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

### RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:

1) ENTER INTO A GRANT COOPERATIVE AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO ACCEPT AND APPROPRIATE FUNDS (FEMA FUNDS) FOR THE OAKLAND FIRE DEPARTMENT FOR THE PERIOD OCTOBER 1, 2013 TO MARCH 31, 2015, IN AN AMOUNT NOT TO EXCEED ONE MILLION ONE HUNDRED SIXTY SEVEN THOUSAND ONE HUNDRED FIFTY FOUR DOLLARS (\$1,167,154) TO MEET CONTINUING MANAGEMENT, TRAINING AND EQUIPMENT NEEDS OF THE FIRE DEPARTMENT'S URBAN SEARCH AND RESCUE (US&R) TASK FORCE (US&R TASK FORCE); AND

2) EXPEND THE FEMA FUNDS IN ACCORDNANCE WITH THE PRELIMINARY SPENDING PLAN WITHOUT FURTHER COUNCIL APPROVAL, INCLUDING FUNDING FOR TRAINING AND THE PURCHASE OF EQUIPMENT AS REQUIRED BY THE GENERAL SERVICES ADMINISTRATION AND OTHER GOVERNMENT PRICING SCHEDULES TO SUPPORT THE US&R TASK FORCE'S RESPONSE CAPABILITY AS DIRECTED BY FEMA; AND

3) WAIVE THE CITY'S ADVERTISING AND COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZE PROCUREMENT OF EQUIPMENT FROM THE FEDERAL GENERAL SERVICES ADMINISTRATION AGENCY AND OR OTHER GOVERNMENT PRICING SCHEDULES FOR EXPENSES FUNDED BYTHE FEMA GRANT; AND

4) APPROVE TRAVEL FOR CITY PERSONNEL THAT PROVIDE SERVICES UNDER THE FEMA COOPERATIVE AGREEMENT PROGRAM ON SHORT NOTICE WITHOUT FURTHER COUNCIL AUTHORIZATION.

WHEREAS, the Oakland Fire Department is the Sponsoring Agency for California Task Force 4 (CA-TF4), an Urban Search and Rescue (US&R) Task Force, which includes members of 15 Local Participating Fire Agencies including: Alameda Fire Department, Alameda County Fire Department, Berkeley Fire Department, Monterey County Regional Fire District, Contra Costa County Fire Protection District, Fremont Fire Department, Livermore Pleasanton Fire Department, Moraga-Orinda Fire District, Marin

County Fire Department, Novato Fire Protection District, Parks Reserve Forces, Salinas Fire Department, San Ramon Valley Fire Protection District, Santa Rosa Fire Department, and Seaside Fire Department; and

**WHEREAS**, California Task Force 4 is one of 8 California and 28 national US&R teams trained and equipped to respond to natural disasters and weapons of mass destruction (WMD) events; and

**WHEREAS**, the Federal Emergency Management Agency (FEMA), a component of the Department of Homeland Security (DHS), is the federal management agency; and

**WHEREAS**, FEMA supports all 28 US&R teams with federal cooperative agreements; and

**WHEREAS**, CA-TF4 is eligible to apply for a FEMA preparedness cooperative agreement program grant in the amount of one million one hundred sixty seven thousand one hundred fifty four dollars (\$1,167,154) for disaster response and operational readiness, preparedness training, personnel and equipment; and

**WHEREAS**, FEMA has approved this funding to support the following positions:

1.00 FTE	Program Coordinator
.50 FTE	Logistics Manager, PT
1.00 FTE	Student Trainees, PT

**WHEREAS**, the coding block is Federal Emergency Management Agency (FEMA) Fund (2124), Special Operation Division (20815), Special Operation Program (PS18), in various accounts and a project to be determined, and the revenue received from this grant will be deposited to same fund, organization, project, program and the FEMA Grants Revenue account (46130); and

**WHEREAS**, this FEMA Program Grant requires the City to provide training to members of CA-TF4, respond as requested to Local, State and National Incidents, and to procure and store equipment as directed by FEMA in a fully reimbursed and cost neutral manner; and

**WHEREAS**, Oakland Municipal Code Section 2.04.050.1.5 permits the City Council to waive its advertising and bidding requirements upon a finding that it is in the best interests of the City to do so; and

**WHEREAS**, when necessary this FEMA program grant requires the City to purchase equipment from various General Service Administration Agency (GSA) and/or other Governmental Purchasing Schedules in order to maintain consistency in training and equipment among the jurisdictions participating in the state and national US&R Teams. At all other times City of Oakland advertising and bidding requirements will be followed to purchase equipment; and

**WHEREAS**, staff recommends that it is in the best interests of the City to waive the City's advertising and bidding requirements for the purchase of equipment with the FEMA grant funds so that the City can receive the full FEMA grant funding amount and be in compliance with the procurement lists of the General Services Administration and other related government pricing schedules; and

**WHEREAS**, the City requires the City Administrator to obtain Council approval for the payment of travel expenses for Fire Department personnel in advance, and this FEMA program grant requires the City to send Oakland Fire Department firefighters and other personnel from other jurisdictions to do FEMA required business, training or response activities on short notice; and

**WHEREAS**, California Task Force 4 is available to the City of Oakland in the event of an attack within the City or surrounding communities or occurrence of a local natural disaster; now, therefore, be it

**RESOLVED**: that the City Administrator or her designee is authorized to enter into a grant cooperative agreement with the Federal Emergency Management Agency (FEMA) to accept and appropriate federal funds (FEMA grant funds) for the Oakland Fire Department for the period October 1, 2013 to March 31, 2015, in the amount not to exceed one million one hundred sixty seven thousand one hundred fifty four dollars (\$1,167,154) to meet continuing management, training and equipment needs of the Fire Department's Urban Search and Rescue task force (US&R task force); and be it

**FURTHER RESOLVED**: that the City administrator or her designee is authorized to expend the FEMA grant funds in accordance with the preliminary spending plan without further council approval, including funding for training and the purchase of equipment as required by the General Services Administration and other government pricing schedules to support the US&R task force's response capability as required by FEMA; and be it

**FURTHER RESOLVED**: That, pursuant to Oakland Municipal Code Section 2.04.050.1.5, for the reasons stated in the agenda report accompanying this Resolution and above, the City Council hereby finds that it is in the best interests of the City to waive the City's advertising and competitive bidding requirements for the purchase of equipment needed for the California Task Force 4 US&R team training when such purchases are required by FEMA to be selected from the General Services Administration and other government procurement lists, and so waives the requirements; and be it

**FURTHER RESOLVED**: That the City Council hereby authorizes the City Administrator, for timeliness and security reasons, to authorize City personnel participating in the FEMA cooperative agreement program to travel on short notice per FEMA directives without return to Council; and be it

**FURTHER RESOLVED:** That all contracts issued hereunder shall be reviewed and approved by the Office of the City Attorney for form and legality and copies shall be placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 2013

**PASSED BY THE FOLLOWING VOTE:**

**AYES - BROOKS, GALLO, KAPLAN, KALBB, MCELHANEY, REID, SCHAFF and  
PRESIDENT KERNIGHAN**

**NOES -**

**ABSENT -**

**ABSTENTION -**

**ATTEST: \_\_\_\_\_**

**City Clerk and Clerk of the Council  
of the City of Oakland, California**