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OAKLAND

11 JAN 20 PM 1:14

Letter of Nomination

February 1, 2011

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following person as a member of the following Board or Commission, subject to the City Council's confirmation:

**HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD**

Edward M. Lai, Mayoral appointment to serve the term beginning February 12, 2009 and ending February 11, 2012 as a neutral member filling the seat previously held by Jessica Leavitt.

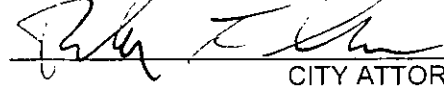
Thank you for your assistance in this matter.

Sincerely,

Jean Quan  
Mayor

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APPROVED FOR FORM AND LEGALITY

  
CITY ATTORNEY

11 JAN 20 AM 11:22

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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### RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF EDWARD M. LAI TO THE HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 11954 C.M.S., adopted December 17, 1996, and amended by Ordinance No. 12030 C.M.S., adopted December 16, 1997, and further amended by Ordinance 12273 C.M.S., adopted July 25, 2000, and Ordinance No. 12399 C.M.S., adopted January 23, 2003, creates the Housing, Residential Rent and Relocation Board ("Board") to assume all duties and functions heretofore exercised by the Housing Advisory and Appeals Board, Relocation Appeals Board, and the Housing Advisory and Appeals Board; and

**WHEREAS**, the Board consists of seven (7) members, two tenants, two landlords, and three neutral members, serving not more than two consecutive three-year staggered terms and one alternate for each of the three classes of members; and

**WHEREAS**, the Honorable Mayor Jean Quan has appointed Edward M. Lai to serve a three year term subject to confirmation by the City Council; now therefore be it

**RESOLVED**, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Edward M. Lai to the Housing, Residential Rent and Relocation Board to a neutral seat for a three-year term beginning February 12, 2009 and ending February 11, 2012 filling the seat previously held by Jessica Leavitt.

IN COUNCIL, OAKLAND, CALIFORNIA,  
PASSED BY THE FOLLOWING VOTE:

AYES – BRUNNER, KERNIGHAN, NADEL, SCHAAF, DE LA FUENTE, BROOKS, KAPLAN AND  
PRESIDENT REID

NOES –

ABSTENTIONS-

ABSENT-

ATTEST:

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LATONDA SIMMONS  
City Clerk and Clerk of the Oakland City Council

**EDWARD M. LAI**

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**EDUCATION**

Golden Gate University School of Law  
San Francisco, California  
Juris Doctor

University of Maryland  
College Park, Maryland  
Bachelor of Arts: Urban Studies  
Bachelor of Science: Psychology

**PROFESSIONAL EXPERIENCE**

Of Counsel Attorney in a twenty attorney practice which specializes in civil insurance defense, including personal injury defense, construction defect litigation and insurance coverage.

Equity partner in a ten attorney civil law practice which specialized in insurance defense and representation of small businesses. Duties include office management, human resources, supervising associate attorneys and litigation support staff in handling defense of personal injury and construction defect litigations. My case handling responsibilities also include legal representation and litigation defense of small businesses, dentists, developers, design professionals, general contractors and subcontractors. My experience include depositions of percipient and expert witnesses, law and motion practice, drafting client letters, discovery, pre-trial and post trial pleadings. I have first chair trial experience in Federal Court and State Limited and Unlimited Courts, as well as presenting argument before the Appellate Courts.

#### **INSURANCE CLAIM REPRESENTATIVE EXPERIENCE**

August, 1999- August, 2001

##### **SENIOR CLAIMS REPRESENTATIVE**

Handled multi-line claims desk, with focus on construction defect litigated cases.

August, 1985 – July, 1999

##### **CLAIMS REPRESENTATIVE**

Claims representative handling multi-line desk with first party and third party insurance claims. These files were primarily general liability, automobile liability, as well as construction defect litigated cases.

## TEACHING EXPERIENCE

October, 2006 to Present

**ASSOCIATE PROFESSOR** – California State University, East Bay Campus  
Instructor for college level classes in the Paralegal and Pre-law programs. Classes include Legal Writing & Research I and II, Personal Injury/Tort Litigation, Legal Ethics and Computer Applications. My teaching duties include planning and organizing class programs and materials, presenting class lectures, providing instruction to students and responding to their questions, preparing and grading tests and other writing assignments.

June, 2001 to Present

**INSTRUCTOR - SCORE**, Contra Costa and Alameda Counties Small Business Program  
Volunteer Instructor of monthly Legal Issues Program sponsored by County to assist individuals who are interested in starting their own small business. Duties include preparing presentation and materials, instruction of students and responding to their questions.

June, 1999 to Present

**MOCK TRIAL VOLUNTEER JUDGE** – Golden Gate University School of Law  
Volunteer Judge for Law School appellate trial class, assisting law students in their presentation of mock appellate presentations.

## OAKLAND COMMUNITY INTERESTS

Special Master for Contra Costa County re: Review of potentially privileged documents during service of search warrants by law enforcement personnel

Board of Directors, Alameda County Meals on Wheels Program

Member – City of Oakland Zoning Technical Advisory Group

Vice President, Redwood Heights Neighborhood Association

Oakland Police Department - Oral Boards Assessor - Assisted in the interviewing and selection/hiring of Oakland police officers

Graduate of the Oakland Police Citizen's Academy