



# City of Oakland Meeting Agenda

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

## \*Special Concurrent Meeting of the Redevelopment Agency and Finance and Management Committee

*Hearing Room 1, 1 Frank H. Ogawa Plaza*

*City of Oakland Website: <http://www.oaklandnet.com>*

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**Tuesday, December 15, 2009**

**12:00 PM**

**Hearing Room One - 1st Floor**

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### ***DEFINITION OF TERMS:***

***CONSENT ITEM:*** any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee. These items are heard on the 6:00 P.M. portion of the agenda.

***NON-CONSENT ITEM:*** any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee. These items are heard on the 7:00 P.M. portion of the agenda.

***ACTION ITEM:*** any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

***INFORMATIONAL ITEM:*** an item of the agenda consisting only of an informational report that does not require or permit Council action.

### **Roll Call / Call to Order**

### **COMMITTEE MEMBERSHIP:**

**Patricia Kernighan, District 2; Nancy Nadel, District 3; Vice Mayor  
Ignacio De La Fuente, District 5; Chairperson, Jean Quan, District 4**

- 1 Approval of the Draft Minutes from the Committee Meeting held on December 1, 2009
- 2 Determination of Schedule of Outstanding Committee Items  
(fmc121509)
- 3 Subject: State Budget Status  
From: Budget Office  
Recommendation: Receive A Status Report From The City Administrator On The State Budget And Potential Impacts On The City's Proposed Budget For Fiscal Year 2009-2011  
(09-0439)

4 Subject: Tax Auditing Services Contract  
From: Finance and Management Agency  
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Authorizing The City Administrator To Enter Into A Professional Services Contract With Hinderliter, De Llamas And Associates For Sales And Use Tax Data And Auditing Services For An Amount Not To Exceed \$11,500 Annually In Fixed Costs Plus Additional Audit Fees Based On Percentages Of Sales And Use Tax Revenue Discovered And Recovered By The City As A Result Of An Audit And Authorizing The City Administrator To Enter Into A Three Party Professional Services Contract With The Redevelopment Agency And HDL Coren & Cone For Property Tax Data And Auditing Services For An Amount Not To Exceed \$22,000 Annually In Fixed Costs Plus Additional Audit Fees Based On Percentages Of Property Tax Revenue Discovered And Recovered By The City As A Result Of An Audit; And Authorizing Both Contracts For An Initial Three-Year Period Ending December 30, 2012 With Two Optional Annual Extensions Of The Contracts; And  
(09-0938)

2) An Agency Resolution Authorizing The Agency Administrator To Enter Into A Three Party Professional Services Contract With The City Of Oakland And HDL Coren & Cone For Property Tax Data And Auditing Services For An Amount Not To Exceed \$22,000 Annually In Fixed Costs Plus Additional Audit Fees Based On Percentages Of Tax Revenue Discovered And Recovered By The City As A Result Of An Audit For An Initial Three-Year Contract Period Ending December 30, 2012; And Authorizing Two Optional Annual Extensions Of The Contract  
(09-0938-1)

5 Subject: Service Credit Retirement Incentive - CalPERS  
From: Department of Human Resources Management  
Recommendation: Receive An Informational Report On The Number Of Employees Who Retired Under The CalPERS Two Years Additional Service Credit Retirement Incentive Program, The Status Of Positions Vacated, And Projected Savings From The Program  
(09-0959)

**This item was continued from the October 13, 2009 Finance and Management Committee agenda.**

6 Subject: Financial And Memebership Status PFRS  
From: Department of Human Resources Managment  
Recommendation: Receive An Informational Report On The Financial And Membership Status Of The Police And Fire Retirement System (PFRS) As Of September 30, 2009  
(09-0992)

7 Subject: Tool Lending Library  
From: Oakland Public Library  
Recommendation: Receive An Informational Report Regarding The Oakland Public

Library's Tool Lending Library And The Potential For Revenue Enhancement Through  
The Enactment Of A Fee For Use  
(09-0932)

- 8 Subject: Comprehensive Annual Financial Report  
From: Finance and Management Agency  
Recommendation Receive An Informational Report Presenting The Fiscal Year  
2008/2009 Comprehensive Annual Financial Report (CAFR), The Oakland  
Redevelopment Agency (ORA) Audit Report, And The Management Letter  
(09-0796)
- 9 Subject: City-Wide Records Management Program  
From: Oakland Public Ethics Commission/Office Of The City Clerk  
Recommendation Adopt An Ordinance Amending Chapter 2.20 Of The Oakland  
Municipal Code (Aka "The Oakland Sunshine Ordinance") Incorporating Amended  
Provisions Of The "City-Wide Records Management Ordinance" (Ordinance No. 11370)  
Into The Sunshine Ordinance To Codify And Establish A City-Wide Records  
Management Program  
(09-1042)

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

**Adjournment**

- \* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

NOTE: Americans With Disabilities Act  
If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 48 hours prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED  
TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA  
PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK,  
1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA  
94612 FROM 8:30AM TO 5:00PM**

**LATONDA SIMMONS  
Agency Secretary/City Clerk  
and Clerk of the Council**

ORA - Oakland Redevelopment Agency  
S - Supplemental Item