



## AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Sara Bedford  
Director, Human Services

**SUBJECT:** 2017-2019 Alameda County Social  
Services Agency Match Funding

**DATE:** May 9, 2017

City Administrator Approval

Date:

5/11/17

### RECOMMENDATION

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To:**

- 1) Enter Into An Agreement With Alameda County Social Service Agency To Accept Funds In The Amount Of \$305,008 Each Year For Fiscal Years 2017-2018 And 2018-2019; And Appropriate Said Funds;**
- 2) Enter Into A Grant Agreement With Bay Area Community Services In The Amount Of \$247,550 Each Year For Fiscal Years 2017-2018 And 2018-2019 For The Provision Of Interim Housing And Support Services At The Housing Fast Support Network;**
- 3) Enter Into A Grant Agreement With Abode Services For Provision Of After-Care Services To Shelter Plus Care Families In The Amount Of \$30,000 Each Year For Fiscal Years 2017-2018 And 2018-2019; And**
- 4) Authorize A Contribution From The General Purpose Fund In The Amount Equivalent To The Department's Central Services Overhead In An Estimated Amount Of \$4,130 For Fiscal Year 2017-2018 And \$3,943 For Fiscal Year 2018-2019.**

### EXECUTIVE SUMMARY

This resolution authorizes the City Administrator to enter in an agreement with Alameda County Social Services Agency (SSA) and receive \$305,008 each year for fiscal years (FY) 2017-2018 and 2018-2019 and appropriate said funds in order to obtain Housing Fast Support Network (HFSN) match funds of \$275,008 to operate the Henry J. Robinson Multi Service Center (HRMSC) and enter into a grant agreement with Bay Area Community Services (BACS) for the provision of transitional housing and support services under the HFSN program for Fiscal Years 2017-2018 and 2018-2019. In addition, these funds will be used to enter into a grant agreement with Abode Services for the provision of case management services to Shelter Plus Care Families, homeless families from a prior HFSN grant, when the program transitioned from serving homeless families to serving homeless singles.

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## **BACKGROUND / LEGISLATIVE HISTORY**

The Housing and Urban Development (HUD) funded HFSN program began in 1993 serving homeless families. The HFSN is a 137 bed Interim Housing program serving people who enter directly from the streets. All people entering the HRMSC are homeless, extremely low income and nearly half have serious mental illnesses. Many also suffer from alcohol abuse, drug abuse, physical disabilities, and chronic health conditions. Overall, 80 percent report some form of disability. The HFSN is currently the main entryway into the homeless services system and off of the streets for a large number of homeless individuals in Oakland, especially for those in the West Oakland and Downtown areas. Each year, the program serves almost 300 people and successfully assists over 80 percent of their clients end their homelessness and return to being housed members of the community. Services are provided by BACS pursuant to grant agreements with the City of Oakland.

In 2013, in partnership with the County, the HRMSC Transitional Housing Program changed its service model from serving families with children to one of only serving single adults. As a result, the county partnered in transitioning 28 hard to serve family households with the provision of Shelter + Care Housing Vouchers (S+C) which upon program exit would revert to the County for reassignment. The City of Oakland provides funding for case management services, through a separate grant using the Social Services Agency match funds, in the areas of housing retention, employment, education, and CalWorks benefits.

One of the HUD funding requirements is cash/in-kind match of 25 percent which is set forth in the annual HUD grant award letter. This requirement is partially satisfied through the Alameda County SSA grant funds.

## **ANALYSIS AND POLICY ALTERNATIVES**

Oakland City Council authorization of the staff recommendations included in this Council report and resolution supports the objectives of the HUD grant-funded program located at the HRMSC. These objectives include ending the homelessness of single individuals in Oakland

With City Council's authorization to enter into funding agreements, Oakland will receive \$305,008 each year in FY 2017-2018 and FY 2018-2019 from the Alameda County SSA. Each year \$257,008 of these funds will be used as match to assist the City in leveraging the \$1,864,465 of Federal funds from the HUD CoC grant for HFSN. Staff will contract with BACS to deliver transitional housing and support services to homeless individuals. BACS will assist residents from HFSN to move into permanent housing with six months of aftercare support (subsidies and case management).

The HRMSC has demonstrated that an interim housing program can take formally homeless adults off the streets and place them into permanent housing and provide support and after-care services to ensure that once placed, the formally homeless adults do revert back to the unsheltered homeless population. The Shelter+Care Program continues to provide long-term support services that ensures the formally homeless families maintain their permanent housing. Note that of the original 30+ families, 7 have existed (graduated) from the S+C program so that they no longer require public subsidy to maintain the permanent housing.

However, if Council does not approve the Resolution, the City will need to identify the match replacement to satisfy the HUD 25% match requirement for HUD CoC funds.

### **FISCAL IMPACT**

Approval of this resolution authorizes the acceptance and appropriation of \$305,008 in Alameda County SSA funds each year for FY 2017-2018 and 2018-2019. Funding is included in the Mayor's Proposed FY 2017-2019 budget pending City Council adoption and will be appropriated in the County of Alameda Grants Fund (2160), Community Housing Services Organization (78411), , Multi Service Center H806 Project (1000521), Multi Service Center H806 Task (H80610), 2160 78411 Multi Service Center H806 Award (21347), and Fostering Safe and Healthy Communities Program (SC22). The Human Services Department (HSD) is requesting a contribution from the general purpose fund in an amount equivalent to central services overhead in an estimated amount of \$4,130 for FY 2017-2018 and \$3,943 for FY 2018-2019.

Further, approval of this resolution will authorize the City Administrator to enter into a grant agreement with BACS in an amount not to exceed \$247,550 each year for FY 2017-2018 and 2018-2019 for the provision of transitional housing and support services under the HFSN program. In addition, these funds will be used to enter into a grant agreement with Abode Services in an amount not to exceed \$30,000 each year for FY 2017-2018 and FY 2018 2019 for the provision of case management services to Shelter Plus Care Families who were housed from the HFSN in 2013, when the program transitioned from serving homeless families to serving homeless singles. Moreover, one of the HUD funding requirements is cash/in-kind match of 25 percent which is set forth in the annual HUD grant award letter. This requirement is partially satisfied through the Alameda County SSA grant funds.

### **PUBLIC OUTREACH / INTEREST**

This report did not require public outreach, other than the publication of this report on the City's website.

### **COORDINATION**

Coordination has occurred between the Alameda County, HSD, the Office of City Attorney, and Controller's Bureau in the preparation of this report and resolution.

### **PAST PERFORMANCE, EVALUATION AND FOLLOW-UP**

For a review period of March 1, 2016 through February 28, 2017, Bay Area Community Services, the operator of the HRMSC and grantee of the SSA grant funds, have met and in some cases exceeded expected outcomes and performance measures. Further, the Shelter plus Care program exceed performance benchmarks. Performance During the 2016-2017 program/fiscal-year:

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**Housing Fast Support Network (HFSN):**

- 297 individual households received transitional housing and support services from March 2016- February 2017.
- 80.4 percent (131 individual households) of all individuals exiting the HRMSC were placed into permanent housing.
- 67 percent (88 households of 131 households that exited to permanent housing) of the exits to permanent housing did so without on-going subsidy.
- The average length of stay was 7.8 months or 235 days for those who exited the program.

**Shelter plus Care:**

- 96 percent of households maintained the S+C and housing stability
- 52 percent (13) Heads of Households secured and/or retained employment.
- 16 percent (four) Heads of Households pursued or maintained educational opportunities.
- 100 percent eligible families maintained CalWorks and CalFresh benefits.

**SUSTAINABLE OPPORTUNITIES**

**Economic:** As noted in the report, all funds identified this report are for the purpose of providing housing and services to the homeless to eliminate and prevent homelessness. Such outcomes are achieved through rapid rehousing assistance, homeless encampment services, and outreach.

**Environmental:** The provision of transitional housing and support services is intended to address the environmental degradation caused by homeless individuals precariously housed or living on the streets.

**Social Equity:** The expenditure of these funds is targeted to the most vulnerable and at-risk populations in this City and is providing essential and basic human services, housing, and support.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To:

- 1) Enter Into An Agreement With Alameda County Social Service Agency To Accept Funds In The Amount Of \$305,008 Each Year For Fiscal Years 2017-2018 And 2018-2019; And Appropriate Said Funds;
- 2) Enter Into A Grant Agreement With Bay Area Community Services In The Amount Of \$247,550 Each Year For Fiscal Years 2017-2018 And 2018-2019 For The Provision Of Interim Housing And Support Services At The Housing Fast Support Network;
- 3) Enter Into A Grant Agreement With Abode Services For Provision Of After-Care Services To Shelter Plus Care Families In The Amount Of \$30,000 Each Year For Fiscal Years 2017-2018 And 2018-2019; And
- 4) Authorize A Contribution From The General Purpose Fund In The Amount Equivalent To The Department's Central Services Overhead In An Estimated Amount Of \$4,130 For Fiscal Year 2017-2018 And \$3,943 For Fiscal Year 2018-2019.

For questions regarding this report, please contact Lara Tannenbaum, Community Housing Services Division Acting Manager, at 238-6187.

Respectfully submitted,

  
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SARA BEDFORD  
Director, Human Services Department

COMMUNITY HOUSING SERVICES DIVISION

Reviewed by: Lara Tannenbaum, Acting Manager  
Prepared by: Stevan Alvarado, Program Analyst

*Macmillan*  
City Attorney

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
2017 MAY 12 AM 9:36

# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:**

- 1) ENTER INTO AN AGREEMENT WITH ALAMEDA COUNTY SOCIAL SERVICE AGENCY TO ACCEPT FUNDS IN THE AMOUNT OF \$305,008 EACH YEAR FOR FISCAL YEARS 2017-2018 AND 2018-2019; AND APPROPRIATE SAID FUNDS;
- 2) ENTER INTO A GRANT AGREEMENT WITH BAY AREA COMMUNITY SERVICES IN THE AMOUNT OF \$247,550 EACH YEAR FOR FISCAL YEARS 2017-2018 AND 2018-2019 FOR THE PROVISION OF INTERIM HOUSING AND SUPPORT SERVICES AT THE HOUSING FAST SUPPORT NETWORK;
- 3) ENTER INTO A GRANT AGREEMENT WITH ABODE SERVICES FOR PROVISION OF AFTER-CARE SERVICES TO SHELTER PLUS CARE FAMILIES IN THE AMOUNT OF \$30,000 EACH YEAR FOR FISCAL YEARS 2017-2018 AND 2018-2019; AND
- 4) AUTHORIZE A CONTRIBUTION FROM THE GENERAL PURPOSE FUND IN THE AMOUNT EQUIVALENT TO THE DEPARTMENT'S CENTRAL SERVICES OVERHEAD IN AN ESTIMATED AMOUNT OF \$4,130 FOR FISCAL YEAR 2017-2018 AND \$3,943 FOR FISCAL YEAR 2018-2019

**WHEREAS**, Oakland City Council Resolution No. 84560 C.M.S. authorizes a contract with Bay Area Community Services to operate the Henry J. Robinson Multi Service Center (HRMSC); and

**WHEREAS**, the Alameda County Social Services Agency (SSA) has partnered with the City since 1991, to provide program match funds to the Housing and Urban Development's (HUD) Transitional Housing Program (THP) that provides support services and transitional housing to homeless single adults; and

**WHEREAS**, to implement HUD THP at the HRMSC, for the HUD Continuum of Care (CoC) Housing Fast Support Network (HFSN) program, the City of Oakland enters into grant agreement with Bay Area Community Services (BACS) which provide transitional housing and support services to homeless single adults; and

**WHEREAS**, the County SSA grant funds is a one year funding cycle and City staff expects that the City of Oakland will receive the same amounts for Fiscal Years (FY) 2017-2018 and 2018-2019, and seeks authorization to accept and appropriate those funds as they become available; and

**WHEREAS**, the City desires to execute a grant agreement with BACS in the amount of \$247,550 for transitional housing and support services to homeless single adults at the HRMSC for FY 2017-2018 and 2018-2019; and

**WHEREAS**, the City desires to execute a grant agreement with Abode Services in the amount of \$30,000 each year for after-care support services to Shelter plus Care Families, homeless families from a prior HFSN grant, for FY 2017-2018 and 2018-2019; and

**WHEREAS**, funding from the Alameda County SSA. in the amount of \$257,008 will be used as match to assist the City in leveraging the \$1,864,465 of Federal funds from HUD CoC grant for the HSFN program; and

**WHEREAS**, the City uses \$27,450 of the SSA grant funds to comply with administration and reporting requirements set forth in the SSA grant agreement; now therefore be it

**RESOLVED:** That the City Administrator is hereby authorized to enter into an agreement with SSA to accept SSA funds in the amount of \$305,008 each year for FY 2017-2018 and 2018-2019, and to appropriate said funds and increase or reduce these appropriations depending on the exact SSA award without returning to Council within the existing grant term, July 1, 2017 – June 30, 2019; and be it

**FURTHER RESOLVED:** That the funds are included in the Mayor's Proposed FY 2017-2019 budget pending City Council adoption and will be appropriated in the County of Alameda Grants Fund (2160), Community Housing Services Organization (78411), Multi Service Center H806 Project (1000521), 2160 78411 Multi Service Center H806 Award (21347) and Fostering Safe and Healthy Communities Program (SC22); and be it

**FURTHER RESOLVED:** That all central services overhead charges associated with this grant in an estimated amount of \$4,130 for FY 2017-2018 and \$3,943 for FY 2018-2019 for a total of \$8,073 for both fiscal years will be offset through a contribution of the General Purpose Fund as approved in the Proposed Budget; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with BACS in an amount not to exceed \$247,550 each year for FY 2017-2018 and 2018-2019 for transitional housing and support services at the HRMSC; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with Abode Services in an amount not to exceed \$30,000 each year for after-care support services to Shelter plus Care Families for FY 2017-2018 and 2018-2019; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to negotiate, submit and execute all documents, including, but not limited to, applications, contracts, grant agreements, amendments, payment requests, reports, and related actions for the completion of these programs for FY 2017-2018 and 2018-2019 without returning to Council; and be it,

**FURTHER RESOLVED:** That the above agreements shall be reviewed and approved by the Office of the City Attorney as to form and legality and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California