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CITY OF OAKLAND



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(Revised 11/20/2014)  
December 2, 2014

**CITY COUNCIL COMMITTEE ON FINANCE  
AND MANAGEMENT  
Oakland City Council  
Oakland, California**

Chairperson Schaaf and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

City Council Finance & Management Committee: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 9:30-11:30 pm  
Schaaf [Chair], Brooks, Kaplan, Kernighan; Staff: Kiran Bawa

February 10, 2015

1. Budget Implementation Tracking Report (from 10/8/13 & 6/24/14 Cmte [13-0067] – 1<sup>st</sup> Committee Meeting in February 2015)

Pending/No Specific Date

1. (Cmte 12/13/11) Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 (The Salary Ordinance) To Amend Existing Full Time Classifications By Adding The Part Time (PT) Equivalent Classifications Of: Emergency Planning Coordinator, PT; Food Service Worker, PT; Head Start Program Coordinator, PT; Hearing Officer, PT; Senior Services Program Assistant, PT; Special Events Coordinator, PT; Veterinarian, PT; And To Amend Existing Full Time Classifications By Adding The Permanent Part Time (PPT) Equivalent Classifications Of: Food Service Worker, PPT; Head Start Program Coordinator, PPT; And Special Events Coordinator, PPT; To Add The Newly

Item #2  
Finance & Management Committee  
December 2, 2014

Created Permanent Part Time And Part Time Classifications Of Recreation Specialist III, PPT And Recreation Specialist III, PT; And To Correct The Salary Pay Grade For Public Service Representative, PT To Make It Consistent With The Pay Grades For The Full Time And Permanent Part Time Equivalents Of The Same Classification;

**For Tracking Purposes**

1. **Biennially** – A review and possible action on the Mayor’s salary (odd-numbered years)
2. **Annually** – (from [B] 12/10/02 Cmte) An informational report regarding Risk Management
3. (from 10/9/07 Cmte) Annual Agency Performance Measures
4. (from [2] 11/14/06 Cmte) An informational report regarding Worker’s Compensation
5. (from [E] 1/24/02 Rules Cmte & [2] 11/14/06 Cmte) Report from the Office of the City Attorney regarding advisory and litigation costs and trends
6. (07-1482 Rules 6/19/08) Informational report providing a list of grants and donations accepted and appropriated by the City Administrator on behalf of the City Council during the fiscal year
7. (from [2] 11/14/06 Cmte & [2] 7/14/09 Cmte) An informational report from the City Auditor on the status of required audits
8. (09-0629 7/9/09 Rules) Informational report listing all purchases and contracts authorized by the City Administrator, or the City Administrator designee, within the City Administrator’s contract authority during fiscal year 2008-2009 in accordance with Oakland Municipal Code Section 2.04.020.D.2
9. (09-1472 6/08/10 Cmte) Informational report from the Public Works Agency on the City Fleet
10. Equal Access Ordinance
11. Budget Implementation Tracking Report (from 10/8/13 & 6/24/14 Cmte [13-0067])
12. **Biannually** – (from 2/13/13 Cmte [12-0233]) Receive an informational report regarding the City’s Risk Management, including, Workers’ Compensation Program for Fiscal Year
13. **Semi-Annually** - from [4] 2/23/06 Rules Cmte) Vacancy Report – September and March
14. (09-0535 9/15/09 Cmte) Status report on Citywide efforts to research and correct negative fund balances – January 2010 and September 2010
15. **Quarterly** - (from [2] 5/11/04 Cmte) Cash Management Report
16. (from [2] 6/13/06 Cmte) Revenue & Expenditure Report
17. Receive an Informational Report regarding OMERS, Police and Fire Retirement System Investment
18. **Monthly**- (from 10/8/13 Cmte [13-0067]) Budget Implementation Tracking Report

Boards/Commission Reports

As Requested:

1. Budget Advisory Committee
2. Business License Tax Board of Review
3. Civil Service Board
4. Oakland Municipal Employees Retirement System
4. Police and Fire Retirement System

Respectfully submitted,



For: Henry L. Gardner

Interim City Administrator