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OFFICE OF THE CITY CLERK  
OAKLAND

2014 JUN 26 PM 7:59

## AGENDA REPORT

**TO:** HENRY L. GARDNER  
INTERIM CITY ADMINISTRATOR

**FROM:** Sarah T. Schlenk  
Interim Budget Director

**SUBJECT:** Supplemental Report on  
FY 2014-15 Midcycle Budget  
ERRATA #2

**DATE:** June 24, 2014

City Administrator  
Approval

Date

6/26/14

**COUNCIL DISTRICT:** City-Wide

### REASON FOR SUPPLEMENTAL

The purpose for this supplemental report is to transmit to the City Council a list of correction (a.k.a. errata) to the original proposed budget as published on May 23, 2014 and discussed at the Special City Council meeting on June 2, 2014. Errata #2 further amends Errata #1 as published on June 20, 2014 and discussed at the Special City Council meeting on June 23, 2014.

### OUTCOME

The proposed errata changes are technical and/or budget neutral. With the proposed errata changes described below, the proposed GPF increase still totals \$29,877,358 for a total adjusted budget of \$489,749,824. The proposed Other (non-GPF) Funds increase still totals approximately \$24.5 million for a total adjusted **All Funds** budget of \$1,144,465,890 in expenditures and \$1,144,550,101 in revenues.

### ANALYSIS

#### General Purpose Fund – Exhibit 1

*C18 (New):* Shift \$3,200 from the additional GPF reserve allocation to account for allowable increases of the Business Improvement District (BID) assessments on City-owned property within the Non-departmental budget.

*E12:* Allow the appropriation of \$35,000 from the additional GPF reserve allocation to increase the Hunger Relief Program **only if CDBG funds do not become available** as described in Exhibit 2, section 'J' for CDBG Fund (2108).

*E10:* Reduce the amount added to GPF reserve by \$38,200 (from \$0.66 million to \$0.63 million) to account for the above two items, as necessary.

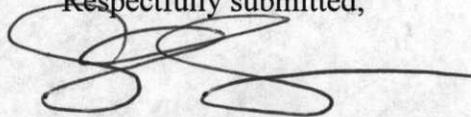
Item: \_\_\_\_\_  
Special City Council  
July 1, 2014

Other (Non-GPF) Funds – Exhibit 2

*Section J – CDBG Fund (2108)*: Allocates \$35,000 to the Hunger Relief Program from reprogramming funds (if available).

Attachment A to this supplemental report provides the changes to Exhibit 1 and 2 only. Attachment B provides a revised resolution and a full set of associated exhibits.

Respectfully submitted,



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SARAH SCHLENK  
Interim Budget Director  
City Administrator's Office

Attachment A: Amendments to Exhibit 1 and 2 only

Attachment B: *Revised* Proposed FY 2014-15 Midcycle Budget Resolution

Exhibit 1: Midcycle Amendments to General Purpose Fund

Exhibit 2: Midcycle Amendments to Other Funds

Exhibit 3: Midcycle Amendments to Revenue

**MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 1**

**General Purpose Fund (GPF/1010)**

ITEM		Department	EXPENDITURES				REVENUES		
No.	Description		Ongoing	One-time	Combined	FTE	Ongoing	One-time	Combined
C18	To account for allowable increase of Business Improvement District (BID) assessments on City-owned property	Non-Departmental	\$ 3,200	\$ -	\$ 3,200	-	\$ -	\$ -	\$ -
<b>OTHER RECOMMENDED EXPENDITURE ADJUSTMENTS</b>									
E10	GPF/1010 Additional Reserve allocation above and beyond 7.5%	City-Wide	\$ -	\$ 624,875	\$ 624,875	-	\$ -	\$ -	\$ -
E12	Contingency for the Hunger Relief Program (only if CDBG funds not available)	Human Services	\$ -	\$ 35,000	\$ 35,000	-	\$ -	\$ -	\$ -

**MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2**

**Other (Non-General Purpose) Funds**

<b>No.</b>	<b>Description</b>	<b>Department</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>FTE</b>
J1	<b>HUD-CDBG Fund (2108)</b>				
J9	Augment funding for Hunger Relief Program	Human Services	\$ -	\$ 35,000	-
J10	Reprogram available funds from FY 2013-14 for Hunger Relief Program	Housing	\$ -	\$ (35,000)	-
J11	<b>SUB-TOTAL</b>		<b>\$ 691,140</b>	<b>\$ 691,140</b>	<b>4.30</b>

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**REVISED**

Approved as to Form and Legality

**DRAFT**

City Attorney

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AMENDING THE CITY OF OAKLAND'S FISCAL YEAR 2013-15 BIENNIAL BUDGET, WHICH WAS ADOPTED PURSUANT TO RESOLUTION NO. 84466 C.M.S. ON JUNE 27, 2013 AND AMENDED BY RESOLUTION NO. 84897 C.M.S. ON MARCH 18, 2014; TO: (1) INCREASE THE FISCAL YEAR 2014-15 REVENUE PROJECTION IN THE GENERAL PURPOSE FUND (GPF) BY \$29,877,358; (2) APPROPRIATE ADDITIONAL FISCAL YEAR 2014-15 GPF EXPENDITURES IN AN AMOUNT NOT TO EXCEED \$29,877,358; AND (3) INCREASE FISCAL YEAR 2014-15 APPROPRIATIONS IN OTHER (NON-GPF) FUNDS BY \$24,466,381.**

**WHEREAS**, the City Council adopted Resolution No. 84466 C.M.S. on June 27, 2013 adopting the FY 2013-15 biennial budget, and appropriating certain funds to provide for the expenditures proposed by the said budget; and

**WHEREAS**, the City Council amended the FY 2013-15 biennial budget on March 18, 2013; and

**WHEREAS**, the City Council has reviewed proposed variances in FY 2014-15 revenues and expenditures as part of the Midcycle budget review; now, therefore be it

**RESOLVED:** That the City's FY 2014-15 Midcycle Policy Budget is hereby amended to include adjustments presented by the City Administrator in Exhibit 1 for the GPF, subject to additional amendments that may be presented and adopted on the floor, which amendments will be incorporated into Exhibit 1; and be it

**FURTHER RESOLVED:** That to meet the 7.5% of General Purpose Fund reserve requirement \$1,567,653 is to be reserved in the General Purpose fund for unforeseeable events, economic uncertainty, and unfunded liabilities; and

**FURTHER RESOLVED:** That Exhibit 1 presents the General Purpose Fund expenditure amendments totaling \$29,877,358 the FY 2013-15 Policy Budget (Resolution 84466 C.M.S.), which authorized expenditures of \$455,294,399 in FY 2013-14 and \$459,872,466 in FY 2014-15; and

**FURTHER RESOLVED:** That Exhibit 2 presents Non-General Purpose Fund expenditure amendments to the FY 2013-15 Policy Budget (Resolution 84466 C.M.S.) in FY 2014-15; and

**FURTHER RESOLVED:** That Exhibit 3 presents General Purpose Fund revenue amendments to the FY 2013-15 Policy Budget (Resolution #84466 C.M.S. in FY 2014-15).

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

**MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 1**

**General Purpose Fund (GPF/1010)**

ITEM No.	Description	Department	EXPENDITURES				REVENUES		
			Ongoing	One-time	Combined	FTE	Ongoing	One-time	Combined
<b>FY 2013-15 ADOPTED POLICY BUDGET</b>									
<b>A1 Adopted Budget</b>			\$ 446,935,896	\$ 12,936,570	\$ 459,872,466	2,198.32	\$ 441,895,422	\$ 17,977,044	\$ 459,872,466
<b>REVENUE AND TECHNICAL EXPENDITURE ADJUSTMENTS</b>									
B1	Projected increase in Real Estate Transfer Tax (RETT) (one-time defined as above \$40 million)	City-Wide	\$ -	\$ -	\$ -	-	\$ -	\$ 11,020,000	\$ 11,020,000
B2	Adjustment to various ongoing revenue categories (see revenue chart for details-Exhibit 3)	City-Wide	\$ -	\$ -	\$ -	-	\$ (2,929,565)		\$ (2,929,565)
B3	FY13-14 year-end fund balance projection based on FY13-14 Q3	City-Wide	\$ -	\$ -	\$ -	-	\$ -	\$ 15,759,763	\$ 15,759,763
B4	Additional FY13-14 year-end fund balance projection (RETT)	City-Wide	\$ -	\$ -	\$ -	-	\$ -	\$ 500,000	\$ 500,000
B5	Correct accounting treatment for parking citation revenue; budget neutral - offsetting expense	Finance	\$ 2,800,000	\$ -	\$ 2,800,000		\$ 2,800,000	\$ -	\$ 2,800,000
B6	Eliminate expired 8.85% give-backs on vacant sworn Fire positions (system error correction)	Fire	\$ 1,206,304	\$ -	\$ 1,206,304	-	\$ -	\$ -	\$ -
B7	Savings assumed for Internal Service Fund -- creation delayed	ITD	\$ -	\$ 1,350,000	\$ 1,350,000	-	\$ -	\$ -	\$ -
B8	Approved Cost of Living Adjustment (COLA) for vacant sworn Police positions (system error correction)	Police	\$ 1,431,698	\$ -	\$ 1,431,698	-	\$ -	\$ -	\$ -
B9	Unrealized savings assumed from merging Police and Fire fiscal units; merger deemed unfeasible	Police/Fire	\$ 500,000	\$ -	\$ 500,000	-	\$ -	\$ -	\$ -
B10	Increase in Central Service Overhead recoveries (mostly due to COLA impact on other Funds), partially offset by various other position changes	City-Wide	\$ (826,680)	\$ -	\$ (826,680)	8.46	\$ -	\$ -	\$ -
B11	Correct accounting treatment for credit card merchant fees; budget neutral - offsetting expense	Finance	\$ 664,000	\$ -	\$ 664,000		\$ 664,000	\$ -	\$ 664,000
<b>SUB-TOTAL -- REVENUE AND TECHNICAL EXPENDITURE ADJUSTMENTS</b>			\$ 5,775,322	\$ 1,350,000	\$ 7,125,322	8.46	\$ 534,435	\$ 27,279,763	\$ 27,814,198
<b>APPROVED BY CITY COUNCIL DURING FY 2013-14 OR REQUIRED</b>									
C1	Negotiated Cost of Living Adjustment (COLA) and other economic item increases for Civilians (including Temporary Part-Time)	City-Wide	\$ 3,446,473	\$ -	\$ 3,446,473	-	\$ -	\$ -	\$ -
C2	Projected savings from one-time appropriation of \$6.0 million in FY13-14 to cover approved COLA for Civilians	City-Wide		\$ (2,000,000)	\$ (2,000,000)	-	\$ -	\$ -	\$ -
C3	Add Grant Writer (City Administrative Analyst)	CAO	\$ 152,412	\$ -	\$ 152,412	1.00	\$ -	\$ -	\$ -
C4	Citywide website investment -- Digital Front Door (additional \$50k allocated from other eligible sources)	CAO	\$ -	\$ 75,000	\$ 75,000	-	\$ -	\$ -	\$ -
C5	Civilian Fire Marshall funding gap	Fire	\$ 98,249	\$ -	\$ 98,249	-	\$ -	\$ -	\$ -
C6	Increase Kids First! Set aside for FY 2014-15 based on increases in revenue from the adopted budget	Non-Departmental	\$ -	\$ 543,673	\$ 543,673	-	\$ -	\$ -	\$ -
C7	Kids First! reconciliation (FY 2012-13) based year-end audit	Non-Departmental	\$ -	\$ 1,978,537	\$ 1,978,537	-	\$ -	\$ -	\$ -
C8	Debt Service for IT systems upgrades (\$1 million previously set-aside in FY14-15 budget)	ITD	\$ -	\$ 2,745,629	\$ 2,745,629	-	\$ -	\$ -	\$ -
C9	Payment Card Industry (PCI) Compliance Audit (tech refresh security & hardware/software is one-time)	ITD	\$ 215,000	\$ 310,000	\$ 525,000	-	\$ -	\$ -	\$ -
C10	Transfer position to GPF/1010 from the Development Services Fund (2415) following implementation of Accela; adjustment necessary based on eligible work	ITD	\$ 101,960	\$ -	\$ 101,960	0.30	\$ -	\$ -	\$ -
C11	Budget system purchase and implementation; Public Sector Budget system no longer supported by Oracle (ongoing cost after Y1 is estimated to be \$100k)	ITD	\$ 3,000	\$ 347,000	\$ 350,000	-	\$ -	\$ -	\$ -
C12	COPS Grant Match	Police	\$ -	\$ 448,757	\$ 448,757	-	\$ -	\$ -	\$ -
C13	Negotiated Settlement Agreement (NSA) Monitor funding	Police	\$ -	\$ 553,000	\$ 553,000	-	\$ -	\$ -	\$ -
C14	Add 4.0 Animal Control Attendants, PT and \$50k operating and maintenance (O&M) costs (approved during FY13-14); one-time funding while alternatives for Animal Shelter operations are explored	Police	\$ -	\$ 245,252	\$ 245,252	4.00	\$ -	\$ -	\$ -

**MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 1**

**General Purpose Fund (GPF/1010)**

ITEM No.	Description	Department	EXPENDITURES				REVENUES		
			Ongoing	One-time	Combined	FTE	Ongoing	One-time	Combined
C15	Transfer positions to GPF/1010 from the Mandatory Refuse Program Fund (1700) based on projected eligible work performed	Finance	\$ 828,200	\$ -	\$ 828,200	5.51	\$ -	\$ -	\$ -
C16	Installation/replacement of parking meters; budget neutral - offsetting expense	Public Works	\$ 1,923,649	\$ -	\$ 1,923,649	-	\$ 2,003,160	\$ -	\$ 2,003,160
C17	GPF/1010 7.5% Reserve reconciliation	City-Wide	\$ -	\$ 1,567,653	\$ 1,567,653	-	\$ -	\$ -	\$ -
C18	To account for allowable increase of Business Improvement District (BID) assessments on City-owned property	Non-Departmental	\$ 3,200	\$ -	\$ 3,200	-	\$ -	\$ -	\$ -
<b>SUB-TOTAL -- APPROVED BY CITY COUNCIL DURING FY 2013-14 OR REQUIRED</b>			<b>\$ 6,772,143</b>	<b>\$ 6,814,501</b>	<b>\$ 13,586,644</b>	<b>10.81</b>	<b>\$ 2,003,160</b>	<b>\$ -</b>	<b>\$ 2,003,160</b>
<b>CONSISTENT WITH PREVIOUS COUNCIL POLICY DIRECTION</b>									
D1	Transfer Public Information Officer (PIO) position to GPF/1010 from the Telecommunications Fund (1760)	CAO	\$ 146,605	\$ -	\$ 146,605	1.00	\$ -	\$ -	\$ -
D2	Transfer Special Assistant (Mayor's PIO) to GPF/1010 from the Telecommunications Fund (1760)	Mayor's Office	\$ 82,465	\$ -	\$ 82,465	0.50	\$ -	\$ -	\$ -
D3	City Council salary increase recommended by the Public Ethics Commission (2.4%) subject to council approval	Council	\$ 23,481	\$ -	\$ 23,481	-	\$ -	\$ -	\$ -
D4	Continue funding for Walking Tours -- Program Analyst II, PPT (filled position)	EWD	\$ 63,332	\$ -	\$ 63,332	0.50	\$ -	\$ -	\$ -
D5	Year-round Youth Internship Program (Program Analyst II)	EWD	\$ 114,310	\$ -	\$ 114,310	1.00	\$ -	\$ -	\$ -
D6	West Oakland Resource Center bridge funding continued; shift to billboard revenue beginning FY15-16	EWD	\$ -	\$ 250,000	\$ 250,000	-	\$ -	\$ -	\$ -
D7	Increase position that supports Cultural Art Grants Program from part-time to full-time	EWD	\$ 73,303	\$ -	\$ 73,303	0.50	\$ -	\$ -	\$ -
D8	Ceasefire supplemental funding for additional case managers and stipend funds (Department should seek grants or potentially incorporate in a new safety measure beyond FY14-15)	Human Services	\$ -	\$ 280,000	\$ 280,000	2.00	\$ -	\$ -	\$ -
D9	Head Start subsidy (Department should apply for more grant funds and continue to explore program efficiencies beyond FY14-15)	Human Services	\$ -	\$ 752,634	\$ 752,634	-	\$ -	\$ -	\$ -
D10	Contract services for union negotiations (all unions will be bargaining except Local 55)	Non-Departmental	\$ -	\$ 200,000	\$ 200,000	-	\$ -	\$ -	\$ -
D11	171st Police Academy	Police	\$ -	\$ 1,414,480	\$ 1,414,480	-	\$ -	\$ -	\$ -
D12	Fund 172nd Police Academy recruitment and background expenses from using carry forward	Police	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -
D13	Allocate funding for Police overtime based on current and historical spending	Police	\$ -	\$ 2,136,310	\$ 2,136,310	-	\$ -	\$ -	\$ -
D14	ShotSpotter funding - Police should seek grant funding for costs beyond FY14-15	Police	\$ -	\$ 348,000	\$ 348,000	-	\$ -	\$ -	\$ -
D15	Expand ShotSpotter to Downtown/Lake Merritt, Maxwell Park & Cleveland Heights OPD should seek grant funds for costs beyond FY14-15	Police	\$ -	\$ 146,600	\$ 146,600	-	\$ -	\$ -	\$ -
D16	Additional resources for the Animal Shelter; one-time funding while alternatives for Animal Shelter operations are explored	Police		\$ 400,000	\$ 400,000	TBD	\$ -	\$ -	\$ -
D17	Police performance audit contract services	Police	\$ 50,000	\$ -	\$ 50,000	-	\$ -	\$ -	\$ -
<b>SUB-TOTAL -- CONSISTENT WITH PREVIOUS COUNCIL POLICY DIRECTION</b>			<b>\$ 553,496</b>	<b>\$ 5,928,024</b>	<b>\$ 6,481,520</b>	<b>5.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER RECOMMENDED EXPENDITURE ADJUSTMENTS</b>									
E1	Shift Program Analyst III to the GPF/1010 from the Public Art Fund (5505) to align work performed with funding source and preserve public art capital funds	EWD	\$ 73,303	\$ -	\$ 73,303	0.50	\$ -	\$ -	\$ -
E2	Add Training Coordinator	Human Resources	\$ 132,306	\$ -	\$ 132,306	1.00	\$ -	\$ -	\$ -
E3	Add positions for Information Technology to support various current and upcoming major projects	ITD	\$ 1,010,742	\$ -	\$ 1,010,742	6.00	\$ -	\$ -	\$ -
E4	East Bay Alliance Membership Fee (EWD)	Non-Departmental	\$ 50,000	\$ -	\$ 50,000	-	\$ -	\$ -	\$ -

**MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 1**

**General Purpose Fund (GPF/1010)**

ITEM No.	Description	Department	EXPENDITURES				REVENUES		
			Ongoing	One-time	Combined	FTE	Ongoing	One-time	Combined
E5	Software maintenance (Property Room, Crime Analysis, Forensic Logic, and Lexipol)	Police	\$ 310,080	\$ -	\$ 310,080	-	\$ -	\$ -	\$ -
E6	Eastmont Sub-Station Lease (ongoing) - OPD	Police	\$ 165,340	\$ -	\$ 165,340	-	\$ -	\$ -	\$ -
E7	Pending Litigation, Settlements, etc.	City-Wide	\$ 3,000,000	\$ -	\$ 3,000,000	-	\$ -	\$ -	\$ -
E8	OPD Payroll support (position filled and not reduced due to sustained workload after payroll automation)	Police	\$ 85,251	\$ -	\$ 85,251	1.00	\$ -	\$ -	\$ -
E9	Increase operating budget for Public Ethics division to address ethics concerns from the public	CAO	\$ 50,000	\$ -	\$ 50,000	-	\$ -	\$ -	\$ -
E10	GPF/1010 Additional Reserve allocation above and beyond 7.5%	City-Wide	\$ -	\$ 624,875	\$ 624,875	-	\$ -	\$ -	\$ -
E11	Set-aside funds for Library contingency for future Measure Q shortfalls	City-Wide	\$ -	\$ 500,000	\$ 500,000	-	\$ -	\$ -	\$ -
E12	Contingency for the Hunger Relief Program (only if CDBG funds not available)	Human Services	\$ -	\$ 35,000	\$ 35,000	-	\$ -	\$ -	\$ -
<b>SUB-TOTAL -- OTHER RECOMMENDED EXPENDITURE ADJUSTMENTS</b>			<b>\$ 4,877,022</b>	<b>\$ 1,159,875</b>	<b>\$ 6,036,897</b>	<b>8.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>COST SAVINGS &amp; BUDGET NEUTRAL CHANGES</b>									
F1	Allocate 1.10 FTE Revenue Management positions to the Rent Arbitration Program Fund (2413) based on eligible work performed; savings offset by cost to allocate 0.50 FTE in CAO from Fund 2413 back to GPF	CAO/Finance	\$ 71,494	\$ -	\$ 71,494	(0.60)	\$ -	\$ -	\$ -
F2	Increase expense and revenue by \$60,000 for Labor Compliance Program (LCP) tracker annual user fees from forfeited compliance revenue	CAO	\$ 60,000	\$ -	\$ 60,000	-	\$ 60,000	\$ -	\$ 60,000
F3	Allocate position in CAO to Measure Y Fund (2251) based on eligible activities; partially offset in Fund 2251 by the elimination of a vacant Program Analyst, PPT	CAO	\$ (39,216)	\$ -	\$ (39,216)	-	\$ -	\$ -	\$ -
F4	Allocate CAO positions to the Successor Agency Reimbursement Fund (1610) based on eligible work performed	CAO	\$ (247,231)	\$ -	\$ (247,231)	(1.10)	\$ -	\$ -	\$ -
F5	Correct budgeted position based on incumbent classification; offset with other savings in CAO	CAO	\$ 46,430	\$ -	\$ 46,430	-	\$ -	\$ -	\$ -
F6	Increase CAO vacancy rate by 1.5 percent (from 4 percent to 5.5 percent)	CAO	\$ -	\$ (160,000)	\$ (160,000)	-	\$ -	\$ -	\$ -
F7	Add 3.0 Complaint Investigator II positions and 1.0 Office Assistant II placeholder positions and \$70k O&M for Citizens' Police Review Board (CPRB); eliminate remaining set-aside	CAO	\$ (173,594)	\$ -	\$ (173,594)	4.00	\$ -	\$ -	\$ -
F8	Delete 1.0 Revenue Assistant and 1.0 Public Service Representative in Revenue Management and Add 1.0 Tax Auditor II	Finance	\$ (67,723)	\$ -	\$ (67,723)	(1.00)	\$ -	\$ -	\$ -
F9	Allocate Finance positions to the Successor Agency Reimbursement Fund (1610) based on eligible work performed	Finance	\$ (153,185)	\$ -	\$ (153,185)	(0.70)	\$ -	\$ -	\$ -
F10	Transfer Treasury position to GPF/1010 from 2012 Refunding Debt Service Fund (6587); offset by increasing Treasury recoveries	Finance	\$ -	\$ -	\$ -	0.40	\$ -	\$ -	\$ -
F11	GPF/1010 subsidy to Measure Y Fund (2251) projected to be unused based on available fund balance in Fund 2251	Non-Departmental	\$ -	\$ (2,690,000)	\$ (2,690,000)	-	\$ -	\$ -	\$ -
<b>SUB-TOTAL -- COST SAVINGS &amp; BUDGET NEUTRAL CHANGES</b>			<b>\$ (503,025)</b>	<b>\$ (2,850,000)</b>	<b>\$ (3,353,025)</b>	<b>1.00</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>
<b>Variance</b>			<b>\$ 17,474,958</b>	<b>\$ 12,402,400</b>	<b>\$ 29,877,358</b>	<b>34.27</b>	<b>\$ 2,597,595</b>	<b>\$ 27,279,763</b>	<b>\$ 29,877,358</b>
<b>TOTAL</b>			<b>\$ 464,410,854</b>	<b>\$ 25,338,970</b>	<b>\$ 489,749,824</b>	<b>2,232.59</b>	<b>\$ 444,493,017</b>	<b>\$ 45,256,807</b>	<b>\$ 489,749,824</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	Description	Department	Revenues	Expenditures	FTE
A1	<b>Worker's Compensation Insurance Claims Fund (1150)</b>				
A2	Negotiated and approved Cost of Living Adjustment	City-wide		\$ 146,502	-
A3	Net increase of 1.93 Full Time Equivalent (FTE) for Human Resources (Benefits Division)	Human Resources	\$ -	\$ 170,534	1.93
A4	Increase recoveries to offset increased costs	Non-Departmental	\$ -	\$ (317,036)	-
A5	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>1.93</b>
B1	<b>Oakland Redevelopment Successor Agency (ORSA) (1610)</b>				
B2	Increase estimated administrative allowance revenue for ORSA per the ROPS	City-wide	\$ 473,478	\$ -	-
B3	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 91,253	-
B4	Transfer eligible CAO position costs from GPF/1010	CAO	\$ -	\$ 247,231	1.10
B5	Transfer eligible Finance position costs from GPF/1010	Finance	\$ -	\$ 134,994	0.70
B6	<b>SUB-TOTAL</b>		<b>\$ 473,478</b>	<b>\$ 473,478</b>	<b>1.80</b>
C1	<b>Mandatory Refuse Fund (1700)</b>				
C2	Program revenue adjustment based on proposed lower fee	Finance	\$ (1,023,774)		-
C3	Negotiated and approved Cost of Living Adjustment	Finance	\$ -	\$ 41,050	-
C4	Transfer positions to GPF/1010 based on projected eligible work performed	Finance	\$ -	\$ (1,023,774)	(7.63)
C5	Minor reduction to transfer to fund balance	Finance	\$ -	\$ (41,050)	-
C6	<b>SUB-TOTAL</b>		<b>\$ (1,023,774)</b>	<b>\$ (1,023,774)</b>	<b>(7.63)</b>
D1	<b>Comprehensive Clean-Up Fund (1720)</b>				
D2	Transfer from fund balance	City-wide	\$ 1,077,933	\$ -	-
D3	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 307,502	-
D4	Minor position reallocation	Public Works	\$ -	\$ 30,431	0.15
D5	One-time purchases for mowing and landscaping equipment	Public Works	\$ -	\$ 740,000	-
D6	<b>SUB-TOTAL</b>		<b>\$ 1,077,933</b>	<b>\$ 1,077,933</b>	<b>0.15</b>
E1	<b>Hazardous Materials Inspections Fund (1740)</b>				
E2	Negotiated and approved Cost of Living Adjustment	Fire	\$ -	\$ 23,632	-
E3	Position reallocation -- Civilian Fire Marshal gap funding transferred to GPF/1010	Fire	\$ -	\$ (134,617)	(0.65)
E4	Increase miscellaneous contract contingencies	Fire	\$ -	\$ 110,985	-
E5	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>(0.65)</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
F1	<b>Multipurpose Fund (1750)</b>				
F2	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 38,863	-
F3	Increase parking garage revenue consistent with Resolution 84993 C.M.S.	Public Works	\$ 259,122	\$ -	-
F5	Add Program Analyst III to manage garages and parking lots per May 20th Council direction	Public Works	\$ -	\$ 109,394	0.62
F6	Transfer restricted Telegraph garage revenues and expenses to bond fund	EWD	\$ (10,000)	\$ (10,000)	-
F7	Transfer pro-rated portion of the loan expense to appropriate bond fund to account for former redevelopment garage share of expenditures	Finance	\$ -	\$ (140,695)	-
F8	Additional operating funds	Finance	\$ -	\$ 240,765	-
F9	Various minor position allocation changes	Various	\$ -	\$ (11,705)	0.10
F10	Transfer to fund balance	City-wide	\$ -	\$ 22,500	
F11	<b>SUB-TOTAL</b>		<b>\$ 249,122</b>	<b>\$ 249,122</b>	<b>0.72</b>
G1	<b>Telecommunications Fund (1760)</b>				
G2	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 6,328	-
G3	Transfer Mayor's Special Assistant to GPF/1010	Mayor's Office	\$ -	\$ (82,465)	(0.50)
G4	Transfer Public Information Office II to GPF/1010	CAO	\$ -	\$ (146,605)	(1.00)
G5	Allocate portion of Revenue positions to support franchise collection and franchise management	Finance	\$ -	\$ 36,900	0.25
G6	Upgrade two positions from permanent part-time to full-time	CAO	\$ -	\$ 11,277	0.10
G7	Kids First! mandated transfer (partially using fund balance as the source for the transfer)	Human Services	\$ 105,435		-
G8	Kids First! mandated reconciliation (based on FY 2008-09 through FY 2013-14 unrestricted revenues)	Human Services		\$ 280,000	-
G9	<b>SUB-TOTAL</b>		<b>\$ 105,435</b>	<b>\$ 105,435</b>	<b>(1.15)</b>
H1	<b>Telecommunications Land Use (1770)</b>				
H2	Negotiated and approved Cost of Living Adjustment	EWD	\$ -	\$ 10,873	-
H3	Add Administrative Analyst II to support Real Estate division	EWD	\$ -	\$ 114,310	1.00
H4	Shift 0.30 FTE to DSF/2415 to align funding with work performed	Planning & Building	\$ -	\$ (36,885)	(0.30)
H5	Reduce operating and maintenance budget based on historical experience	EWD	\$ -	\$ (20,000)	
H6	Increase revenue based on historical experience	EWD	\$ 43,645	\$ -	-
H7	Website (Digital Front Door) support (one-time), and increase use of available fund balance	CAO	\$ 49,653	\$ 25,000	-
H8	<b>SUB-TOTAL</b>		<b>\$ 93,298</b>	<b>\$ 93,298</b>	<b>0.70</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
I1	<b>Kids First Oakland Children's Fund (1780)</b>				
I2	Negotiated and approved Cost of Living Adjustment	Human Services	\$ -	\$ 21,611	-
I3	Increase in the transfer from GPF; ten percent allocated to program administration	Human Services	\$ -	\$ 258,610	-
I4	Increase in the transfer from GPF for FY14-15; increase in third party contracts/grants	Human Services	\$ 543,673	\$ 489,306	-
I5	Increase in the transfer from GPF for FY12-13 reconciliation; increase in third party contracts/grants	Human Services	\$ 1,978,537	\$ 1,780,683	-
I6	Increase in the transfer from Fund 1760 for reconciliation; increase in third party contracts/grants	Human Services	\$ 280,000	\$ 252,000	-
I7	<b>SUB-TOTAL</b>		<b>\$ 2,802,210</b>	<b>\$ 2,802,210</b>	<b>-</b>
J1	<b>HUD-CDBG Fund (2108)</b>				
J2	CDBG Grant Revenue Increase	Housing	\$ 639,611	\$ -	-
J3	Program Income Increase and miscellaneous revenue	Housing	\$ 51,529	\$ -	-
J4	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 114,678	-
J5	Upgrade vacant Account Clerk III to Accountant II; increase allocation	Housing	\$ -	\$ 37,258	0.10
J6	Add 1.15 FTE for CDBG Coordination - grant management and support	Housing	\$ -	\$ 159,181	1.15
J7	Add 2.30 FTE to support Residential Lending	Housing	\$ -	\$ 257,840	2.30
J8	Add 0.75 FTE (Management Assistant) to CDBG/2108 in Strategic Initiatives unit	Housing	\$ -	\$ 122,183	0.75
J9	Augment funding for Hunger Relief Program	Human Services	\$ -	\$ 35,000	-
J10	Reprogram available funds from FY 2013-14 for Hunger Relief Program	Housing	\$ -	\$ (35,000)	-
J11	<b>SUB-TOTAL</b>		<b>\$ 691,140</b>	<b>\$ 691,140</b>	<b>4.30</b>
K1	<b>HUD-Home Fund (2109)</b>				
K2	HOME Grant Revenue Increase	Housing	\$ 159,743	\$ -	-
K3	Negotiated and approved Cost of Living Adjustment	Housing	\$ -	\$ 15,806	-
K4	Increase Loan Expenditures	Housing	\$ -	\$ 101,927	-
K5	Upgrade vacant Account Clerk III to Accountant II; decrease allocation	Housing	\$ -	\$ 1,058	(0.06)
K6	Transfer 0.25 FTE (Housing Development Coordinator III) from DSF/2415	Housing	\$ -	\$ 40,952	0.25
K7	<b>SUB-TOTAL</b>		<b>\$ 159,743</b>	<b>\$ 159,743</b>	<b>0.19</b>
L1	<b>Department of Labor Fund (2114)</b>				
L2	Grant Revenue Decrease	Human Services	\$ (120,709)	\$ -	-
L3	Reduce funding for Senior Aides to balance reduction in grant revenue	Human Services	\$ -	\$ (120,709)	(5.67)
L4	<b>SUB-TOTAL</b>		<b>\$ (120,709)</b>	<b>\$ (120,709)</b>	<b>(5.67)</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
M1	<b>Department of Health &amp; Human Services Fund (2128)</b>				
M2	Head Start Grant Revenue Increase -- Sequestration restoration	Human Services	\$ 917,625	\$ -	-
M3	Head Start Grant Revenue Increase -- Cost of Living Adjustment	Human Services	\$ 235,447	\$ -	-
M4	Technical adjustment to grant revenues and expense	Human Services	\$ (648,514)	\$ (346,700)	-
M5	Negotiated and approved Cost of Living Adjustment	Human Services	\$ -	\$ 343,289	-
M6	Transfer in from the GPF/1010 Head Start subsidy	Human Services	\$ 752,634	\$ -	-
M7	Add back 12.60 FTEs for Head Start	Human Services	\$ -	\$ 1,108,099	12.60
M8	Various positions changes/additions	Human Services	\$ -	\$ 152,504	1.26
M10	<b>SUB-TOTAL</b>		<b>\$ 1,257,192</b>	<b>\$ 1,257,192</b>	<b>13.86</b>
N1	<b>Workforce Investment Grant Fund (2195)</b>				
N2	Negotiated and approved Cost of Living Adjustment	EWD	\$ -	\$ 43,568	-
N3	Add 1.0 Administrative Analyst II to support WIA system administration per Resolution #84541	EWD	\$ -	\$ 133,679	1.00
N4	Use project fund balance/carryforward to offset increased costs	EWD	\$ -	\$ (177,247)	-
N5	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>1.00</b>
O1	<b>Library Retention and Enhancement (Measure Q) Fund (2241)</b>				
O2	Additional revenue per Consumer Price Index (CPI) adjustment of 2.2 percent	City-wide	\$ 373,942	\$ -	-
O3	Reduce transfer from fund balance	Library	\$ (74,986)	\$ -	-
O4	Negotiated and approved Cost of Living Adjustment	Library	\$ -	\$ 367,666	-
O5	Minor change in position allocation	Library	\$ -	\$ (68,710)	(0.42)
O6	<b>SUB-TOTAL</b>		<b>\$ 298,956</b>	<b>\$ 298,956</b>	<b>(0.42)</b>
P1	<b>Paramedic Service (Measure N) Fund (2250)</b>				
P2	Additional revenue per Consumer Price Index (CPI) adjustment of 2.2 percent	City-wide	\$ 40,059	\$ -	-
P3	Increase transfer from fund balance	Fire	\$ 23,273	\$ -	-
P4	Negotiated and approved Cost of Living Adjustment	Fire	\$ -	\$ 58,332	-
P5	Increase appropriation for consultant contract	CAO	\$ -	\$ 5,000	-
P6	<b>SUB-TOTAL</b>		<b>\$ 63,332</b>	<b>\$ 63,332</b>	<b>-</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
Q1	<b>Measure Y Fund (2251)</b>				
Q2	Additional revenue per Consumer Price Index (CPI) adjustment of 2.2 percent	City-wide	\$ 395,913	\$ -	-
Q3	Fund balance available to potential shortfall	City-wide	\$ 2,313,733	\$ -	-
Q4	Reduce transfer in from the GPF/1010	City-wide	\$ (2,690,000)	\$ -	-
Q5	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 42,908	-
Q6	Eliminate vacant Program Analyst, PPT and partially offset with a transfer of positions from GPF/1010	CAO	\$ -	\$ (23,262)	-
Q7	<b>SUB-TOTAL</b>		<b>\$ 19,646</b>	<b>\$ 19,646</b>	<b>-</b>
R1	<b>Emergency Retention (Measure M) Fund (2412)</b>				
R2	Additional revenue per Consumer Price Index (CPI) adjustment of 2.2 percent	City-wide	\$ 50,352	\$ -	-
R3	Additional revenue true-up per consultant estimate of revenues	Fire	\$ 96,231	\$ -	-
R4	Negotiated and approved Cost of Living Adjustment	Fire	\$ -	\$ 44,078	-
R5	Increase appropriation for consultant contract and contract contingency	CAO	\$ -	\$ 102,505	-
R6	<b>SUB-TOTAL</b>		<b>\$ 146,583</b>	<b>\$ 146,583</b>	<b>-</b>
S1	<b>Rent Adjustment Program Fund (2413)</b>				
S2	Fund balance available to cover expenditure adjustments	City-wide	\$ 182,081	\$ -	-
S3	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 57,112	-
S4	Add Senior Hearing Officer	Housing	\$ -	\$ 196,405	1.00
S5	Upgrade vacant Account Clerk III to Accountant II; adjust allocation	Housing	\$ -	\$ 58	(0.04)
S6	Reallocate positions between GPF/1010 and RAP	CAO/Finance	\$ -	\$ (71,494)	0.60
S7	<b>SUB-TOTAL</b>		<b>\$ 182,081</b>	<b>\$ 182,081</b>	<b>1.56</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
T1	<b>Development Services Fund (2415)</b>				
T2	Increase revenue based on current and major projects	Planning & Building	\$ 1,184,479	\$ -	-
T3	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 568,719	-
T4	Eliminate transfer to fund balance	City-wide	\$ -	\$ (767,866)	-
T5	Add 0.50 FTE for Housing Strategic Initiatives; shift	Housing	\$ -	\$ (20,455)	-
T6	Shift 0.30 FTE from Land Use Telecomm/1770 to align funding with duties	Planning & Building	\$ -	\$ 45,398	0.30
T7	Increase overtime for foreclosure project and other operating costs	Planning & Building		\$ 259,760	-
T8	Records/Technology (Rec/Tech) project funds (restricted) operating costs associated with service contracts, capital expenses for electronic scanning	Planning & Building	\$ -	\$ 342,040	-
T9	Website (Digital Front Door) support using Rec/Tech project funds (one-time)	CAO	\$ 25,000	\$ 25,000	-
T10	Transfer position to GPF/1010 from DSF/2415 0.80 FTE (Accela Project Manager) following implementation of Accela; adjustment necessary based on work performed and eligible costs	ITD	\$ -	\$ (191,068)	(0.80)
T11	Transfer position to DSF/2415 from GPF/1010 0.50 FTE Systems Programmer (Accela Support); adjustment necessary based on work performed and eligible costs	ITD	\$ -	\$ 89,108	0.50
T12	Add two Business Analyst II position to support Accela system; Rec/Tech project funded	Planning & Building	\$ -	\$ 265,653	2.00
T13	Various other position changes that net to a reduction of 1.0 FTE	Planning & Building	\$ -	\$ (72,259)	(1.00)
T14	Increase contingency to allow for additional staffing as needed throughout the year	Planning & Building	\$ -	\$ 665,449	-
T15	<b>SUB-TOTAL</b>		<b>\$ 1,209,479</b>	<b>\$ 1,209,479</b>	<b>1.00</b>
U1	<b>Measure C Fund (2419)</b>				
U2	Projected increase in Transient Occupancy Tax (TOT)	Non-Dept/EWD	\$ 1,028,435	\$ -	-
U3	Allocate to programs based on approved allocations -- Oakland Convention & Visitor's Bureau	Non-Departmental	\$ -	\$ 514,219	-
U4	Allocate to programs based on approved allocations -- Chabot Space & Science Center	Non-Departmental	\$ -	\$ 128,554	-
U5	Allocate to programs based on approved allocations -- Oakland Zoo	Non-Departmental	\$ -	\$ 128,554	-
U6	Allocate to programs based on approved allocations -- Children's Fairyland	Non-Departmental	\$ -	\$ 128,554	-
U7	Allocate to programs based on approved allocations -- Cultural Funding Grants	EWD	\$ -	\$ 34,218	-
U8	Allocate to programs based on approved allocations -- Art & Soul	EWD	\$ -	\$ 15,432	-
U9	Allocate to programs based on approved allocations -- Fairs & Festivals	EWD	\$ -	\$ 78,904	-
U10	<b>SUB-TOTAL</b>		<b>\$ 1,028,435</b>	<b>\$ 1,028,435</b>	<b>-</b>
V1	<b>Library Grants Fund (2993)</b>				
V2	State grant for public library no longer available; impacts funds available for books, etc.	Library	\$ (250,000)	\$ (250,000)	-
V3	<b>SUB-TOTAL</b>		<b>\$ (250,000)</b>	<b>\$ (250,000)</b>	<b>-</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
W1	<b>Social Services Grant Fund (2994)</b>				
W2	Grant funds no longer available	Human Services	\$ (76,000)	\$ (76,000)	-
W3	<b>SUB-TOTAL</b>		<b>\$ (76,000)</b>	<b>\$ (76,000)</b>	<b>-</b>
X1	<b>Sewer Service Fund (3100)</b>				
X2	Increase revenue based on historical actuals and to account for recent sewer service rate increase	City-wide	\$ 4,810,940		-
X3	Fund balance available to cover possible shortfall and one-time expenditures	City-wide	\$ 6,954,060		-
X4	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 380,742	-
X5	Allocate Revenue Management position based on eligible costs and work performed	Finance	\$ -	\$ 11,696	0.10
X6	Upgrade Assistant Engineer II to Civil Engineer	Public Works	\$ -	\$ 1,202	-
X7	Reduce debt service resulting from refinancing sewer bonds	Public Works	\$ -	\$ (822,700)	-
X8	Increase operating funds to account for potential standby costs, fees, etc.	Public Works	\$ -	\$ 3,190,000	-
X9	Add ten positions including an operations manager to create separate division for Sewers in order support operations and compliance with consent decree.	Public Works	\$ -	\$ 1,799,060	10.00
X10	Increase overtime budget	Public Works	\$ -	\$ 300,000	-
X11	Add <u>one-time</u> funding for equipment, rehab a large culvert, legal fees, penalties, and contingency	Public Works	\$ -	\$ 6,905,000	-
X12	<b>SUB-TOTAL</b>		<b>\$ 11,765,000</b>	<b>\$ 11,765,000</b>	<b>10.10</b>
Y1	<b>Public Art Fund (5505)</b>				
Y2	Reduce negative offset in order to increase public art capital project funds	EWD	\$ -	\$ 81,420	-
Y3	Negotiated and approved Cost of Living Adjustment	EWD	\$ -	\$ 6,156	-
Y4	Transfer 0.50 FTE to GPF/1010 to align work performed with funding source and preserve public art capital funds	EWD	\$ -	\$ (87,576)	(0.50)
Y5	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>(0.50)</b>
Z1	<b>Central District Tax Allocation Bond, Series 2003 Fund (5611)</b>				
Z2	Increase parking garage revenue and expense consistent with Resolution 84993 C.M.S. for UCOP garage and other surface lots	Public Works / Finance	\$ 720,185	\$ 331,118	-
Z3	Add Program Analyst III to manage garages and parking lots per May 20th Council direction	Public Works	\$ -	\$ 12,351	0.07
Z4	Expenditures paid directly by City for credit card fees and others expenditures	Finance	\$ -	\$ 10,000	-
Z5	Transfer to fund balance	City-wide	\$ -	\$ 366,716	-
Z6	<b>SUB-TOTAL</b>		<b>\$ 720,185</b>	<b>\$ 720,185</b>	<b>0.07</b>

## MIDCYCLE AMENDMENTS TO 2014-15 BUDGET - EXHIBIT 2

### Other (Non-General Purpose) Funds

No.	<u>Description</u>	<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>
AA1	<b>Central District Tax Allocation Bond, Series 2009T Fund (5613)</b>				
AA2	Transfer budgeted revenue and expenditure associated with Telegraph garage from the Multipurpose Reserve Fund (1750) to appropriate restricted bond fund	EWD	\$ 10,000	\$ 10,000	-
AA3	Increase parking garage revenue and expense consistent with Resolution 84993 C.M.S. for City Center West and Telegraph garages	Public Works / Finance	\$ 2,599,295	\$ 1,191,630	-
AA4	Add Program Analyst III to manage garages and parking lots per May 20th Council direction	Public Works	\$ -	\$ 54,697	0.31
AA5	Allocate a portion of contract and loan expenditures from Fund 1750 (38%)	Finance	\$ -	\$ 186,295	-
AA7	Expenditures paid directly by City for credit card fees and others expenditures	Finance	\$ -	\$ 200,000	-
AA8	Transfer to fund balance	City-wide	\$ -	\$ 966,673	-
AA9	<b>SUB-TOTAL</b>		<b>\$ 2,609,295</b>	<b>\$ 2,609,295</b>	<b>0.31</b>
AB1	<b>Grant Clearing Fund (7760)</b>				
AB2	Negotiated and approved Cost of Living Adjustment	City-wide	\$ -	\$ 564,836	-
AB3	Increase overhead recoveries	City-wide	\$ -	\$ (503,233)	-
AB4	Various position changes (reclassifications)	Public Works	\$ -	\$ (19,785)	0.55
AB5	Reduce Revenue Management position	Finance	\$ -	\$ (41,818)	(0.33)
AB6	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>0.22</b>
AC1	<b>Trade Corridor Improvement Fund State Grant (2129)</b>				
AC2	Transfer 2.60 FTEs and Environmental Services work order allocation from the Army Base Fund to the TCIF Grant Fund as allocated by the grant budget	EWD	\$ -	\$ 644,522	2.60
AC3	Adjust carryforward offset to balance since grant already budgeted	EWD	\$ -	\$ (644,522)	-
AC4	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>2.60</b>
AD1	<b>Army Base Leasing Fund (5671)</b>				
AD2	Transfer 2.60 FTEs and Environmental Services work order allocation from the Army Base Fund to the TCIF Grant Fund as allocated by the grant budget	EWD	\$ -	\$ (644,522)	(2.60)
AD3	Adjust carryforward offset to balance since funds already budgeted	EWD	\$ -	\$ 644,522	-
AD4	<b>SUB-TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>(2.60)</b>
AE1	<b>All Other Funds</b>				
AE2	Negotiated and approved Cost of Living Adjustment; Other minor changes to various funds and associated revenue balancing measures	City-wide	\$ 951,940	\$ 984,321	14.05
AE3	<b>SUB-TOTAL</b>		<b>\$ 951,940</b>	<b>\$ 984,321</b>	<b>14.05</b>
<b>TOTAL PROPOSED OTHER FUNDS BUDGET</b>			<b>\$ 24,434,000</b>	<b>\$ 24,466,381</b>	<b>35.94</b>

**MIDCYCLE AMENDMENTS TO 2014-15 BUDGET GPF REVENUES - EXHIBIT 3**

GPF Revenues	FY 2011-12	FY 2012-13 Actuals	FY 2013-14 Adopted Budget	FY 2013-14 Q2 Adjusted Budget	FY 2013-14 Q3 Projected Year End	FY 2014-15	FY 2014-15	Variance FY14-15 Adopted to FY14-15 Proposed
	Actuals					Adopted Budget	Proposed Adjusted	
Property Tax	\$138,796,954	\$ 154,141,784	\$ 144,468,000	\$ 146,894,000	\$ 142,061,162	\$ 151,358,000	\$ 148,846,000	\$ (2,512,000)
Sales Tax	\$44,740,906	\$ 48,817,906	\$ 48,893,000	\$ 48,893,000	\$ 49,061,996	\$ 50,360,000	\$ 50,360,000	\$ -
Business License Tax	\$58,711,453	\$ 60,371,000	\$ 59,240,000	\$ 59,850,000	\$ 58,850,505	\$ 61,017,000	\$ 60,616,020	\$ (400,980)
Utility Consumption Tax	\$51,434,031	\$ 50,752,000	\$ 50,000,000	\$ 49,128,000	\$ 50,000,000	\$ 50,000,000	\$ 50,000,000	\$ -
Real Estate Transfer Tax	\$30,653,221	\$ 47,406,000	\$ 40,365,000	\$ 56,745,000	\$ 56,745,000	\$ 41,980,000	\$ 53,000,000	\$ 11,020,000
Transient Occupancy Tax	\$10,737,323	\$ 12,344,115	\$ 12,620,000	\$ 14,567,000	\$ 14,567,000	\$ 12,936,000	\$ 14,883,000	\$ 1,947,000
Parking Tax	\$8,616,474	\$ 7,946,656	\$ 9,235,000	\$ 7,947,000	\$ 8,232,736	\$ 9,466,000	\$ 8,178,000	\$ (1,288,000)
Licenses & Permits	\$1,158,650	\$ 1,372,645	\$ 1,427,188	\$ 1,914,800	\$ 1,914,800	\$ 1,455,731	\$ 1,935,731	\$ 480,000
Fines & Penalties	\$24,246,700	\$ 21,290,746	\$ 22,498,995	\$ 25,050,000	\$ 24,625,143	\$ 21,568,807	\$ 23,268,807	\$ 1,700,000
Interest Income	\$740,482	\$ 797,823	\$ 740,482	\$ 740,482	\$ 740,482	\$ 740,482	\$ 740,482	\$ -
Service Charges	\$45,948,737	\$ 43,118,215	\$ 43,912,137	\$ 44,112,137	\$ 42,966,898	\$ 44,169,082	\$ 46,956,242	\$ 2,787,160
Internal Service Funds	\$505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants & Subsidies	\$229,107	\$ 242,954	\$ -	\$ 129,188	\$ 129,188	\$ -	\$ 119,435	\$ 119,435
Miscellaneous Revenue	\$32,079,762	\$ 1,790,238	\$ 1,299,320	\$ 349,320	\$ 349,320	\$ 4,824,320	\$ 4,349,320	\$ (475,000)
Interfund Transfers	\$178,023	\$ 2,900,000						\$ -
<b>SUB-TOTAL</b>	<b>\$448,272,328</b>	<b>\$ 453,292,082</b>	<b>\$ 434,699,122</b>	<b>\$ 456,319,927</b>	<b>\$ 450,244,229</b>	<b>\$ 449,875,422</b>	<b>\$ 463,253,037</b>	<b>\$ 13,377,615</b>
Transfers from Fund Balance	\$0	\$ -	\$ 20,595,277	\$ 20,910,000	\$ 20,910,000	\$ 9,997,044	\$ 26,496,787	\$ 16,499,743
<b>TOTAL</b>	<b>\$448,272,328</b>	<b>\$ 453,292,082</b>	<b>\$ 455,294,399</b>	<b>\$ 477,229,927</b>	<b>\$ 471,154,229</b>	<b>\$ 459,872,466</b>	<b>\$ 489,749,824</b>	<b>\$ 29,877,358</b>



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OFFICE OF THE CITY CLERK  
OAKLAND

2014 JUN 26 PM 7:59

# AGENDA REPORT

**TO:** HENRY L. GARDNER  
INTERIM CITY ADMINISTRATOR

**FROM:** Sarah T. Schlenk  
Interim Budget Director

**SUBJECT:** Supplemental Report to FY 2014-15  
Proposed Mid-Cycle Budget

**DATE:** June 26, 2014

City Administrator  
Approval

Date

6/26/14

## SUPPLEMENTAL

The Administration is transmitting one (1) information memorandum that was previously distributed on Thursday, June 26, 2014, regarding responses to Fiscal Year (FY) 14-15 Mid-Cycle Budget Questions.

This memorandum was issued via email Citywide, as well as posted at the same time on the City Administrator's homepage for public viewing, located at:  
<http://www2.oaklandnet.com/Government/o/CityAdministration/index.htm>.

Respectfully submitted,

SARAH T. SCHLENK  
Interim Budget Director

For questions, please contact Alex Orogas, Assistant to the City Administrator at 238-6587 or at [aorogas@oaklandnet.com](mailto:aorogas@oaklandnet.com).

DISTRIBUTION DATE: 6/26/14



## MEMORANDUM

**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Sarah Schlenk  
Interim Budget Director

**SUBJECT:** FY 2014-15 Midcycle Budget Questions    **DATE:** June 26, 2014  
**Response #4**

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City Administrator

Date

Approval

/s/ **Donna Hom**

**6/26/14**

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The purpose of this memorandum is to transmit to the full City Council and public, responses to questions raised by City Councilmembers regarding the Fiscal Year (FY) 2014-15 Proposed Midcycle Policy Budget (proposed budget). To the extent additional information becomes available on any of the responses below or in previous supplemental memos on the proposed budget, we will provide updates accordingly.

### **DISCUSSION:**

#### ***General***

- 1. Please explain the detail behind Item B2, on Exhibit 1, titled "Adjustment to Various Ongoing Revenue Categories" in Errata #1 (published as a supplemental report on June 19, 2014).**

**A:** Line B2 within Exhibit 1 in the proposed budget shows a net **decrease** for various revenue categories totaling \$2,929,565. The revenue categories and proposed increases/decreases are provided in the chart below with the applicable line and amount from Exhibit 1 referenced on the right hand side.

As evidenced by the chart below, the \$2.9 million decrease is the net result of increases and decreases in several revenue categories, and some revenue categories are split between more than one line within Exhibit 1.

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<b>GPF Revenues</b>	<b>FY 2014-15 Adopted Budget</b>	<b>FY 2014-15 Proposed Adjusted</b>	<b>Variance FY14-15 Adopted to FY14-15 Proposed</b>	<b>Exhibit 1 Line</b>	<b>Variance Amount</b>
Property Tax	\$ 151,358,000	\$ 148,846,000	\$ (2,512,000)	B2	(2,512,000)
Sales Tax	\$ 50,360,000	\$ 50,360,000	\$ -	N/A	-
Business License Tax	\$ 61,017,000	\$ 60,616,020	\$ (400,980)	B2	(400,980)
Utility Consumption Tax	\$ 50,000,000	\$ 50,000,000	\$ -	N/A	-
Real Estate Transfer Tax	\$ 41,980,000	\$ 53,000,000	\$ 11,020,000	B1	11,020,000
Transient Occupancy Tax	\$ 12,936,000	\$ 14,883,000	\$ 1,947,000	B2	1,947,000
Parking Tax	\$ 9,466,000	\$ 8,178,000	\$ (1,288,000)	B2	(1,288,000)
Licenses & Permits	\$ 1,455,731	\$ 1,935,731	\$ 480,000	B2	480,000
Fines & Penalties	\$ 21,568,807	\$ 23,268,807	\$ 1,700,000	B2/B5	<\$1.1M dec>/\$2.8M inc
Interest Income	\$ 740,482	\$ 740,482	\$ -	N/A	-
Service Charges	\$ 44,169,082	\$ 46,956,242	\$ 2,787,160	B2/B11/C16/F2	\$60k/\$664k/\$2M/\$60k
Internal Service Funds	\$ -	\$ -	\$ -	N/A	-
Grants & Subsidies	\$ -	\$ 119,435	\$ 119,435	B2	119,435
Miscellaneous Revenue	\$ 4,824,320	\$ 4,349,320	\$ (475,000)	B2	(475,000)
Interfund Transfers			\$ -		
<b>SUB-TOTAL</b>	<b>\$ 449,875,422</b>	<b>\$ 463,253,037</b>	<b>\$ 13,377,615</b>		
Transfers from Fund Balance	\$ 9,997,044	\$ 26,496,787	\$ 16,499,743	B2/B3/B4	\$240k/\$15.76M/\$500k
<b>TOTAL</b>	<b>\$ 459,872,466</b>	<b>\$ 489,749,824</b>	<b>\$ 29,877,358</b>		

2. The adopted FY 2013-15 Biennial Budget included \$3.96M (from the 7.5% Reserve Fund) that could be spent on one-time expenditures. Does a fiscal emergency need to be declared to spend these funds? What are the restrictions surrounding the expenditure of these funds?

A: No, a fiscal emergency does not need to be declared for use of these funds. However, the City Council must specify within the budget resolution that it is appropriating these funds from reserve for another specific purpose. There are no restrictions regarding the use of these funds if the City Council specifies that it is appropriating them for another purpose. If the proposed use is for ongoing expenditures, the City Council must also adopt the separate resolution authorizing the use of one-time funds by a six (6) vote super-majority.

*Fire*

**1. What will be service level and budgetary impact if one (1) additional Vegetation Management Inspector is added to the Vegetation Management Unit and what is the cost if the position is funded in September 2014?**

**A:** The Fire Administration believes an additional Fire Suppression District Inspector (1.0 full-time equivalent (FTE)), will allow increased capacity for the enforcement of non-compliant properties for both private improved and unimproved property. The fully loaded cost of this position would be \$106,821 (at step 5 due to reinstatement right from layoff). Last year, over 1,000 properties were out of compliance at the close of the inspection season. This addition, if approved, would bring the total staffing for the Vegetation Management Unit to 4.50 FTEs (3.0 full-time staff and 3.0 Temporary Part Time (TPT) positions at 1.5 FTEs). However, the Fire Administration believes that a full assessment regarding appropriate staffing must take place once the Fire Marshal is appointed and the Assistant Fire Marshal position is unfrozen and filled. The recruitment of the Civilian Fire Marshal, funded by the City Council in March 2014, is undergoing.

To put the vegetation management program into the historical perspective, in FY 2008-09, the Assistant Fire Marshal (sworn) position was frozen due to budget constraints. This position supervised the Vegetation Management Unit and will become "un-frozen" by July 1, 2014. In FY 10-11, the Vegetation Management Unit was reduced from 5.0 FTE to 3.5 FTE employees, 2.00 full-time positions (one supervisor and one inspector) and 1.50 TPT FTE (3 seasonal personnel).

From the service level perspective, while adding one inspector helps the program in the Unit's enforcement effort, this still leaves inadequate resources for the entire inspection and enforcement needs. The following information below offers details regarding the current service model:

- 27,000 Total number of inspections within the Fire District
  - 21,249 private property inspections conducted by 11 Fire Engine Companies
  - 5,841 vacant lots inspected by Vegetation Management Inspectors
- Vegetation Management Inspections take place between May and July of each year
- 11 Fire Engine Companies responsible for an average of 64 inspections per day per engine company (4.0 FTEs)
- 2.0 FTE and 3.0 seasonal part-time vegetation management inspectors (total of 3.5 FTEs) responsible for:
  - 5,847 vacant lots, city parcels, CalTrans parcels and 23 Oakland Unified School District (OUSD) parcels
  - Supervisor is also responsible for overseeing goat grazing, complaint investigations, conducts enforcement inspections and appeals hearings, and department-wide training and contract management
  - Approximately 15% of the properties inspected by sworn staff are referred to the Vegetation Management Unit.

A more thorough assessment will take place when the Fire Marshal is appointed to the position.

### *Information Technology*

**1. Will any of the 6 new proposed Information Technology Department (ITD) positions be working on projects that could be funded from special funds?**

**A:** ITD is in the process of developing an internal service fund for FY 15-16 that would charge departments for ITD services based on a methodology that has yet to be determined. Through the internal service fund, both General Purpose Fund (GPF) and special funds, also referred to as non-GPF funds, will be funding not just the six (6) proposed new positions, but all ITD services provided to that department.

The proposed new staff will assist with a number of important ITD projects, as well as support essential ITD services such as: email; help desk support; financial systems maintenance; and network maintenance/support. Recent on-going interruptions in the City's email system, voicemail, and network issues are all examples of the need for additional ITD staff. With dedicated full-time staff, ITD can improve delivery for existing ITD services and be in a position to implement new improvements based on changing user needs.

### *Public Works*

**1. Which "hot-spot" areas within the City receive regular illegal dumping removal? What are the costs per crew?**

**A:** There are approximately 100 locations in four (4) identified areas which are defined as "hot-spots" throughout the City. Hot-spots can be a single site like a dead end street or they may be several blocks long. The number of hot-spot locations has not changed much over the last decade, however, the response time for reported illegal dumping has improved. The cost to add a crew is shown in the table below. Adding this crew would increase our capacity to resolve 10% more work orders per year. However, increasing activity in the hotspot locations will not solve the problem of bad behavior of illegally dumping on the streets of Oakland. The City's new enforcement program may act as deterrent for future bad behavior. Please refer to the table below for various costs (next page):

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<b>Personnel Costs:</b>			
	<b>Job Classification</b>	<b>Each Per Year</b>	<b>Total</b>
	Public Works Maintenance Worker (1.0 FTE)	\$94,260	\$94,260
	Street Maintenance Leader (1.0 FTE)	\$119,816	\$119,816
<b>Total Personnel Cost (Fully Burdened)</b>			<b>\$214,076</b>

<b>Equipment , Operation and Maintenance Costs</b>	<b>One-Time</b>	<b>Ongoing</b>
25 Cubic yd Packer Truck	\$225,000	\$61,092

<b>Total Personnel and O&amp;M Costs:</b>	<b>First Year</b>	<b>Thereafter</b>
	\$500,168	\$275,168

For questions, please contact Alex Orogas, Assistant to the City Administrator, at 238-6587 or at [aorogas@oaklandnet.com](mailto:aorogas@oaklandnet.com).

Respectfully submitted,

/s/

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 SARAH T. SCHLENK  
 Interim Budget Director