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**CITY OF OAKLAND
MEMORANDUM**

OFFICE OF THE CITY CLERK
OAKLAND

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Jim Ryugo
Phone No. 3092
Address/Agency/Dept OPR
DATE: 11/14/03

2003 NOV 19 AM 11:40

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution authorizing the City Manager to negotiate and execute an agreement with Sequoia Nursery School to operate a cooperative nursery school at Sequoia Lodge for a ten year term ending June 30, 2014

SCHEDULING RECOMMENDATION:

A. Committee Life Enrichment
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

 City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: 12/9/03

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.

03-0321