

**CITY OF OAKLAND
AGENDA REPORT**

OFFICE OF THE CITY CLERK

2006 MAY 11 PM 12:15

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Public Works Agency
DATE: May 23, 2006

RE: A Supplemental Report 1) Explaining The Rationale For Retaining 150 Vehicles That Had Been Marked As Possibly Underutilized, 2) Providing A Utilization Report For Staff Cars By Agency, And 3) Answering The Question Whether The City Can Have More Pool Cars Either Leased Or Purchased

SUMMARY

On March 28, 2006, staff presented to the Finance and Management Committee an overview of the City's automotive and equipment fleet. The Committee requested additional information concerning why 200 cars were taken from agencies and 150 returned, and the rationale for the decision. The Committee also requested a utilization report by agency for staff cars and an explanation of why the cars are needed, and questioned whether the City could lease or purchase pool cars.

KEY ISSUES AND IMPACTS

Underutilization and Retention

The Equipment Services Division, in its role as advisor to agencies and departments, requested justification for the use of 200 low-usage vehicles that were possibly underutilized. As a general rule, staff cars are expected to accumulate 60,000 miles at the end of their ten-year service life. In order to meet this criterion, a staff car is expected to accumulate approximately 500 miles per month or 25 miles per workday to be considered effectively utilized. Described below is the process followed in determining the low-usage vehicles and the basis for retaining the vehicles for use by the respective agencies.

In February 2003, the Public Works Agency undertook a review of City fleet operations. The objective of the review was to identify those vehicles that were underutilized and to reassign them in order to maximize the City's fleet investment. In that review, 200 vehicles were identified as *possibly* being underutilized.

In April 2003, the City Manager sent a memorandum to all agency heads explaining the criteria the Public Works Agency used to determine low vehicle usage, and requested that agencies/departments either return the low-usage vehicles for reassignment or justify retention of the vehicle.

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Equipment Division staff developed a form, "Justification for Retention of City-owned Vehicles" that was to be completed by the manager of the assigned low-usage vehicle explaining the need for retaining vehicles in the fleet. The agency director or his/her designee was required to approve the justification and acknowledge the following statement in justifying retention: "*I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for the assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.*"

In April and May 2003, the Equipment Division received retention justification forms for each of the vehicles not removed from service.

The full implementation of the Maximus FASuite fleet management software will enable the Equipment Service Division to provide activity-based costing for all fleet services. This will afford user departments more control over their vehicle and equipment budgets. There will be a financial incentive for agency directors, department heads, and division managers to release underutilized vehicles to fleet management and use less costly methods such as use of short-term pool vehicles, periodic rental vehicles, etc., for delivering goods and services.

Staff Car Utilization by Agency

The Equipment Services Division conducted a fleet validation study in December 2005. The study verified agency/department vehicle assignments, garage locations and source of funding. Staff then undertook a survey of fleet utilization. Attachment A shows the utilization for staff sedans and station wagons, as requested by the Committee.

Equipment Services staff has begun discussion with various agencies to discuss vehicle utilization and to determine staff transportation needs in order to migrate the underutilized vehicles into a Citywide pool housed downtown.

The Committee also requested a listing by agency of City-paid parking at the City Center West, Clay Street and Dalziel Building garages (see Attachment B).

Pool Cars – Leased vs. Purchased

The Equipment Services Division has maintained a pool of four compact staff cars in the Clay Street Garage for occasional, short-term use by City associates who do not have an assigned City-owned vehicle. Over the years, the City's fleet of assigned vehicles has grown so that use of unassigned pool vehicles had become sporadic. This situation is expected to change as the Equipment Services Division is re-evaluating the use of staff cars and working with agencies to eliminate or reassign underutilized fleet vehicles. As underutilized vehicles are reassigned, staff anticipates an increased demand in the use of short-term pool vehicles.

In reviewing fleet procedures, best business practice recommends establishing a centralized, larger motor pool to provide vehicles for those organizations that are currently underutilizing their

departmentally assigned vehicles. Expanding the City-owned pool will support the Mayor's and Council's goals to model best practices to improve customer service and to be a fiscally sound and efficiently run city; to develop and institutionalize sound financial management policies and practices; and to maximize the value provided by each dollar spent in outside contracts and purchases.

A review of the utilization of the staff sedans and station wagons shows that several vehicles are candidates for reassignment to a general pool. At this time, staff does not recommend exploring the option to either lease or purchase new vehicles for a general pool as there are sufficient vehicles in the City's current fleet to cover its pool vehicle needs.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that Council accept the supplemental report.

Respectfully submitted,



RAUL GODINEZ II, P.E.
Director, Public Works Agency

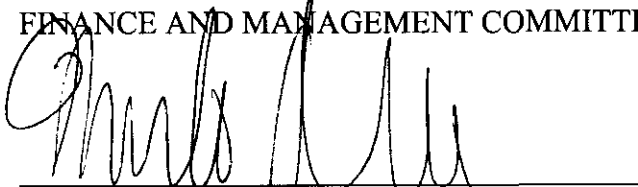
Reviewed by:
Bruce Saunders, Assistant Director
Department of Infrastructure & Operations

Prepared by:
Stephanie McCormick, Fleet Specialist
Equipment Services Division

Attachments:

- A. City Staff Sedan and Wagon Utilization
- B. City-Paid Parking by Garage by Agency

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE:



OFFICE OF THE CITY ADMINISTRATOR

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**UTILIZATION OF CITY-OWNED STAFF SEDANS AND WAGONS
As of April 30, 2006**

Attachment A

Vehicle No.	Description	Vehicle Class/Department Assigned	Months in Service	Total Meter as of 4/30/06	Average Miles/Month
		02611: CONTRACT COMPLIANCE UNIT 1332: AUTO- INTERMED.- SEDAN < 8500G			
3715	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG C	05/19/1997	107	24,467	229
		04111: CITY ATTORNEY-ADMIN 1322: AUTO- COMPACT- SEDAN < 8500GVW			
3143	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	5,412	77
3153	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	3,301	47
		1333: AUTO- INTERMED- STATION WAGON			
3076	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/14/2000	68	14,557	214
		08242: CENTRAL STORES DELIVERY 1322: AUTO- COMPACT- SEDAN < 8500GVW			
3151	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	10,893	156
		1333: AUTO- INTERMED- STATION WAGON			
3061	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	35,059	523
		08411: REVENUE ADMINISTRATION 1333: AUTO- INTERMED- STATION WAGON			
3035	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	04/05/2000	72	9,823	136
3040	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	04/05/2000	72	13,702	190
3042	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	04/05/2000	72	9,873	137
3282	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	13,042	78
3283	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	14,942	89
3284	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	15,515	93
		08940: PARKING ENFORCEMENT 1322: AUTO- COMPACT- SEDAN < 8500GVW			
3149	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	53,489	764
		1332: AUTO- INTERMED.- SEDAN < 8500G			
13	1996 FORD MOTOR DIVISION TAURUS 1996 FORD TAURUS	03/31/1996	121	65,647	543
3701	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/31/1997	109	54,563	501
		1333: AUTO- INTERMED- STATION WAGON			
3290	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	60,946	365
3298	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	50,204	301
3806	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	68,452	744
		08941: FMA-PARKING ENFORCEMENT 1322: AUTO- COMPACT- SEDAN < 8500GVW			
1689	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	04/01/1996	120	57,267	477
3178	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	10,120	149
3180	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	15,957	235
3191	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/14/2000	68	76,303	1,122

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3193	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/14/2000	68	72,297	1,063
3194	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/10/2000	68	68,928	1,014
3195	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	11/03/2000	65	73,442	1,130
1332: AUTO- INTERMED.- SEDAN < 8500G					
1682	1996 FORD MOTOR DIVISION TAURUS SEDAN 4DR	06/19/1996	118	43,026	365
3719	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/10/1997	109	67,091	616
3720	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/10/1997	109	74,528	684
3721	1997 FORD MOTOR DIVISION ESCORT SEDAN 4DR LX	04/01/1997	108	91,416	846
3722	1997 FORD MOTOR DIVISION ESCORT SEDAN 4DR LX	04/01/1997	108	30,990	287
3724	1997 FORD MOTOR DIVISION ESCORT SEDAN 4DR LX	03/24/1997	109	66,050	606
1333: AUTO- INTERMED- STATION WAGON					
3052	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	05/24/2000	71	15,972	225
3074	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/14/2000	68	24,841	365
3084	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	12/22/2000	64	22,216	347
101110: OPD - POLICE PLANNING					
1322: AUTO- COMPACT- SEDAN < 8500GVW					
1270	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	8,282	207
1271	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	8,708	218
1272	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	14,418	360
1273	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	12,472	312
1274	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	3,515	88
1275	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	26,000	650
1276	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	17,325	433
1691	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/27/1996	121	40,488	335
1692	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/27/1996	121	32,952	272
1332: AUTO- INTERMED.- SEDAN < 8500G					
3803	1998 FORD MOTOR DIVISION ESCORT SEDAN 4DR LX	10/22/1997	102	31,277	307
1333: AUTO- INTERMED- STATION WAGON					
3053	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	29,841	445
3086	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	11/02/2000	65	49,146	756
3087	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	55,840	833
3088	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	26,313	387
3089	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	01/01/2000	75	34,235	456
3090	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	32,248	481
3091	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	48,920	719
3092	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	45,762	673
3093	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	20,339	304
3094	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	33,871	498

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3095	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	25,866	386
3096	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	27,395	409
3097	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	17,526	262
3098	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	23,371	344
3099	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	35,171	517
3197	2001 FORD MOTOR DIVISION FOCUS WAGON 4D SE	01/15/2001	63	7,954	126
20816: OFD - FIRE-SUPPORT & SERVICES					
1322: AUTO- COMPACT- SEDAN < 8500GVW					
65	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/01/1996	121	43,026	356
62	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/01/1996	121	48,805	403
63	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/01/1996	121	64,016	529
67	1998 FORD MOTOR DIVISION ESCORT SEDAN 4DR LX	02/01/1998	98	47,123	481
68	1998 FORD MOTOR DIVISION ESCORT SEDAN 4DR LX	02/01/1998	98	95,794	977
1332: AUTO- INTERMED.- SEDAN < 8500G					
72	2003 FORD MOTOR DIVISION TAURUS SEDAN 4DR	01/31/2003	39	38,228	980
74	2003 FORD MOTOR DIVISION TAURUS STAFF CAR	01/31/2003	39	46,408	1,190
75	2003 FORD MOTOR DIVISION TAURUS STAFF CAR	01/31/2003	39	10,550	271
76	2003 FORD MOTOR DIVISION TAURUS STAFF CAR	01/31/2003	39	26,555	681
1333: AUTO- INTERMED- STATION WAGON					
69	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000	67	54,421	812
70	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/25/2000	67	21,053	314
3057	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	11/30/2000	65	27,773	427
3059	2000 FORD MOTOR DIVISION FOCUS 4DSW OFD 11/00	09/01/2000	67	28,008	418
3062	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	19,534	287
3063	2000 FORD MOTOR DIVISION FOCUS 4DSW OFD 11/00	08/22/2000	68	14,670	216
3067	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/14/2000	68	48,363	711
3068	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	32,096	472
3069	2000 FORD MOTOR DIVISION FOCUS 4DSW OFD 11/00	08/22/2000	68	23,193	341
3073	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/14/2000	68	15,237	224
30231: PWA-CONST INSP/FIELD SVC					
1322: AUTO- COMPACT- SEDAN < 8500GVW					
3158	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	40,425	578
3165	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	16,811	247
3169	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2003	34	24,404	718
3174	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	20,645	304
3186	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	16,931	249
3187	2000 HONDA CIVIC NGX 4DRGX SEDAN 4DR	08/14/2000	68	5,726	84
3209	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	13,688	342

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		1332: AUTO- INTERMED.- SEDAN < 8500G			
3713	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/19/1997	109	22,107	203
3718	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/07/1997	109	57,469	527
		1333: AUTO- INTERMED- STATION WAGON			
3807	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	21,618	235
3809	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/25/1998	92	16,192	176
		30232: PWA-CONST INSP/FIELD SVC			
		1333: AUTO- INTERMED- STATION WAGON			
3106	1991 CHEVROLET CAVALIER SEDAN 4D WAGON	12/05/1990	184	53,247	289
		30234: PWA-ENG & DESIGN-RIGHT OF WAY			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3141	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	45,680	653
3148	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	70,511	1,007
3156	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	32,839	469
3157	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	60,929	870
3172	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	35,064	501
3205	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	23,944	599
3206	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	21,429	536
3210	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	24,949	624
3211	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	20,531	513
3212	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	17,418	435
3216	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	14,934	373
		1333: AUTO- INTERMED- STATION WAGON			
3115	1991 CHEVROLET CAVALIER SEDAN 4D WAGON	12/05/1990	184	71,159	387
		30243: PWA-TRAFFIC ENGIN/PARKN			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3185	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	42,339	623
		1333: AUTO- INTERMED- STATION WAGON			
3050	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	05/24/2000	71	35,978	507
3812	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	62,693	681
		30244: PWA-SANITARY SEWER DESIGN			
		1333: AUTO- INTERMED- STATION WAGON			
3079	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	24,210	356
		30262: TRAFFIC ENGIN/CONSTR. INSPEC.			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3142	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	37,932	542
3155	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	32,304	461
		1333: AUTO- INTERMED- STATION WAGON			

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3295	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992 30263: PWA-TRAFFIC MAINTENANCE 1322: AUTO- COMPACT- SEDAN < 8500GVW	167	71,104	426
3145	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000 1332: AUTO- INTERMED.- SEDAN < 8500G	70	40,270	575
3716	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/07/1997 30532: PWA-DRAINAGE 1322: AUTO- COMPACT- SEDAN < 8500GVW	109	83,712	6,976
3188	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000 30533: PWA-SANITARY SEWER MAINT 1322: AUTO- COMPACT- SEDAN < 8500GVW	68	37,906	557
3140	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000 1332: AUTO- INTERMED.- SEDAN < 8500G	70	36,940	528
3704	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D	10/01/2000 30534: PWA-STREETS AND SIDEWALKS 1322: AUTO- COMPACT- SEDAN < 8500GVW	66	38,558	584
3147	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000 1333: AUTO- INTERMED- STATION WAGON	70	42,821	612
3075	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	09/01/2000 30535: PWA-TREE SERVICES 1322: AUTO- COMPACT- SEDAN < 8500GVW	67	8,937	133
3208	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002 1332: AUTO- INTERMED.- SEDAN < 8500G	40	22,936	573
3708	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/10/1997 1333: AUTO- INTERMED- STATION WAGON	109	74,974	688
3802	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	28,150	306
3805	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998 30541: PWA-EQUIPMENT DIVISION 1322: AUTO- COMPACT- SEDAN < 8500GVW	92	55,013	598
66	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR - POOL	03/01/1996	121	46,728	386
1690	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/27/1996	121	43,578	360
3152	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	11,171	160
3159	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	34,700	496
3167	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	22,182	317
3168	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	14,674	210
3179	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	31,059	457
3196	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	09/20/2000 1332: AUTO- INTERMED.- SEDAN < 8500G	67	43,977	656

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3678	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	04/01/2002	48	88,543	1,845
3705	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/17/1997	109	29,145	267
		1333: AUTO- INTERMED- STATION WAGON			
3054	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE CLAY ST	09/01/2000	67	14,808	221
3055	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE CLAY ST	08/22/2000	68	13,879	204
3058	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	15,707	231
3060	2000 FORD MOTOR DIVISION FOCUS 4DSW	08/29/2000	68	21,419	315
3104	1991 CHEVROLET CAVALIER SEDAN 4D WAGON POOL	12/05/1990	184	48,162	262
3105	1991 CHEVROLET CAVALIER SEDAN 4D WAGON STAFF	12/05/1990	184	57,964	315
3113	1991 CHEVROLET CAVALIER SEDAN 4D WAGON	12/05/1990	184	52,875	287
3118	1991 CHEVROLET CAVALIER SEDAN 4D WAGON	01/01/1991	183	69,041	377
3123	1991 CHEVROLET CAVALIER SEDAN 4D WAGON POOL	12/05/1990	184	48,623	264
3289	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	30,198	181
3293	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	49,380	296
3294	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	70,511	422
3810	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	31,146	339
3815	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	37,269	405
		1342: AUTO- FULL SIZE- SEDAN < 8500G			
1997	2000 FORD MOTOR DIVISION CROWN VICTORIA CROWN VIC	12/01/2000	64	69,599	1,087
		30632: PWA - FACILITIES-CIVIC CENTER			
		1333: AUTO- INTERMED- STATION WAGON			
3080	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	36,221	533
		30652: PWA - PARK SERVICES			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3161	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	31,990	457
		1332: AUTO- INTERMED.- SEDAN < 8500G			
3707	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/10/1997	109	53,430	490
3709	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/07/1997	109	40,858	375
		30653: PWA FACILITIES PROJECTS/CONST			
		1333: AUTO- INTERMED- STATION WAGON			
3816	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/26/1998	92	71,812	781
		30656: PWA - BLDG MAINTENANCE			
		1332: AUTO- INTERMED.- SEDAN < 8500G			
3869	1989 FORD MOTOR DIVISION ESCORT SEDAN 4DR	04/01/1989	204	69,328	340
		30672: PWA-SANITATION MAINT-KOCB			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3171	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/10/2000	68	26,513	390
		1332: AUTO- INTERMED.- SEDAN < 8500G			

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**UTILIZATION OF CITY-OWNED STAFF SEDANS AND WAGONS
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Attachment A

Vehicle No.	Description	Vehicle Class/Department Assigned	Months in Service	Total Meter as of 4/30/06	Average Miles/Month
73	2003 FORD MOTOR DIVISION TAURUS SEDAN 4DR	01/31/2003	39	4,923	126
1683	1996 FORD MOTOR DIVISION TAURUS SEDAN 4DR	06/19/1996	118	51,107	433
3703	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D	12/01/1996	112	25,315	226
		1333: AUTO- INTERMED- STATION WAGON			
3056	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE CLAY ST	08/22/2000	68	17,290	254
3072	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	35,603	524
		30681: PWA-ENVIRON SVC/RECYCLING			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3166	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	7,294	104
		1333: AUTO- INTERMED- STATION WAGON			
3698	1996 FORD MOTOR DIVISION TAURUS SEDAN 4DR WAGON	03/04/1997	109	33,535	308
3817	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/26/1998	92	35,090	381
		46241: OIT RADIO SECTION UNIT			
		1333: AUTO- INTERMED- STATION WAGON			
3064	2000 FORD MOTOR DIVISION FOCUS 4DSW OIT RADIO 3/01	08/14/2000	68	11,241	165
		502110: LEA-PARKS & REC ADMIN			
		1332: AUTO- INTERMED.- SEDAN < 8500G			
1684	1996 FORD MOTOR DIVISION TAURUS SEDAN 4DR	06/19/1996	118	100,614	853
		61121: LIBRARY			
		1332: AUTO- INTERMED.- SEDAN < 8500G			
3702	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/07/1997	109	32,246	296
		62211: MUSEUM SERVICES			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3204	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	10,479	262
		1333: AUTO- INTERMED- STATION WAGON			
3801	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	11/18/1997	101	32,274	320
		75231: HUMAN SVCS-MULTIPURPOSE SENIOF			
		1333: AUTO- INTERMED- STATION WAGON			
3077	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	15,872	233
3078	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/14/2000	68	19,127	281
		78231: HUMAN SVCS-HEADSTART			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3163	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	8,895	127
3164	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	6,884	98
		1332: AUTO- INTERMED.- SEDAN < 8500G			
3677	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/01/1996	121	14,225	118
3680	1996 FORD MOTOR DIVISION ESCORT SEDAN 4DR	03/01/1996	121	15,190	126
		1333: AUTO- INTERMED- STATION WAGON			

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Vehicle No.	Description	Vehicle Class/Department Assigned	Months in Service	Total Meter as of 4/30/06	Average Miles/Month
3065	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	01/01/2000	75	5,460	73
3066	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	12/01/2000	64	4,104	64
3071	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	12/06/2000	64	6,504	102
3280	1993 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	07/01/1992	165	29,499	179
3281	1993 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	07/01/1992	165	40,295	244
3499	1994 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	09/21/1994	139	24,985	180
3796	1997 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	01/17/1997	111	14,435	130
3797	1997 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	01/17/1997	111	7,515	68
3798	1997 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	01/17/1997	111	10,535	95
		78241: HUMAN SVCS-YEAR ROUND LUNCH PF			
		1332: AUTO- INTERMED.- SEDAN < 8500G			
3712	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/19/1997	109	14,975	137
		88149: CEDA ADMIN / ACCESS CALIF			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3176	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/10/2000	68	21,627	318
3181	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/10/2000	68	12,213	180
3182	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	6,997	103
3207	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	3,883	97
		1333: AUTO- INTERMED- STATION WAGON			
3031	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	30,304	415
3032	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	35,947	492
3033	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	11,843	162
3034	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	28,484	390
3036	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	2,847	39
3037	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	44,818	614
3038	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	19,123	262
3039	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	16,003	219
3041	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	25,317	347
3043	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	28,857	395
3044	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	15,873	217
3045	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	16,240	222
3046	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	24,879	341
3047	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/06/2000	73	40,604	556
3048	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	03/16/2000	73	19,633	269
3049	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	05/24/2000	71	12,237	172
3051	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	05/24/2000	71	38,035	536
3081	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/29/2000	68	16,930	249
3082	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/22/2000	68	28,636	421

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Vehicle No.	Description	Vehicle Class/Department Assigned	Months in Service	Total Meter as of 4/30/06	Average Miles/Month
3083	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	01/01/2005	15	3,709	247
3085	2000 FORD MOTOR DIVISION FOCUS WAGON 4D SE	08/14/2000	68	11,257	166
		88229: CITY PLANNING-OTHER			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3150	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	13,613	194
		88481: CEDA-BUILDING SVC ADMIN			
		1322: AUTO- COMPACT- SEDAN < 8500GVW			
3144	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/27/2000	70	31,439	449
3154	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/22/2000	70	22,162	317
3160	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	24,182	345
3162	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	12,342	176
3170	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	06/29/2000	70	34,443	492
3173	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/10/2000	68	8,665	127
3175	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	23,820	350
3177	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/10/2000	68	33,822	497
3184	2000 HONDA CIVIC NGV 4DRGX SEDAN 4DR	08/08/2000	68	22,894	337
3214	2002 HONDA CIVIC SEDAN GX 4DR NGV	12/11/2002	40	8,412	210
		1332: AUTO- INTERMED.- SEDAN < 8500G			
3706	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG	03/19/1997	109	46,755	429
3710	1997 FORD MOTOR DIVISION CONTOUR SEDAN GX 4DR NGV	03/19/1997	109	31,919	293
3711	1997 FORD MOTOR DIVISION CONTOUR SEDAN LX 4D CNG C	03/19/1997	109	32,078	294
		1333: AUTO- INTERMED- STATION WAGON			
3291	1992 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	05/01/1992	167	46,553	279
3808	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/25/1998	92	42,306	460
3811	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	08/24/1998	92	21,926	238
3813	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	09/16/1998	91	36,720	404
3814	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	09/16/1998	91	67,870	746
3818	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	09/16/1998	91	23,526	259
3819	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	11/10/1998	89	8,444	95
3821	1998 FORD MOTOR DIVISION ESCORT WAGON 4DR LX	09/16/1998	91	12,004	132

CITY-PAID PARKING							
As of April 11, 2006							
Agency/Department	City Center West		Clay Street		Dalziel Bldg		Agency/ Department Total
	City-Owned	Private	City-Owned	Private	City-owned	Private	
Auditor						3	3
City Administrator		3		16	1	2	22
City Attorney	3	1		5		2	11
City Clerk		3		1		1	5
Community and Economic Development	60	36		12		2	110
Council				20			20
Cultural Arts				1			1
Finance and Management	6	6	2	5	2		21
Fire Services			2	6		1	9
Human Services	15			1			16
Mayor		1		7			8
Parking Enforcement	29						29
Parks and Recreation						1	1
Personnel	1			7		1	9
Police Services	12				5		17
Public Ethics Commission				1			1
Public Works	52	35	4	7	3	8	109
Subtotal	178	85	8	89	11	21	392
TOTAL BY GARAGE	263		97		32		392