

CITY OF OAKLAND
AGENDA REPORT

OFFICE

CITY OF OAKLAND
CITY CLERK

2007 APR 23 PM 3:21

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Human Services
DATE: May 8, 2007

RE: Resolution Authorizing The City Administrator, On Behalf Of The City Of Oakland, To Apply For, Accept And Appropriate The Summer Food Service Program Grant From The California Department Of Education Nutrition Services Division In An Estimated Amount Of \$550,000 And To Waive The Request For Proposals/Qualifications Process To Execute Professional Service Agreement Between The City And The San Lorenzo Unified School District In An Amount Not To Exceed \$200,000 To Provide Food Services For The 2007 Summer Food Service Program For Children

SUMMARY

Staff requests approval of a resolution authorizing the City Administrator to apply for, accept and appropriate the Summer Food Service Program grant from the California Department of Education, Nutrition Services Division, in an estimated amount of \$550,000; and to execute a professional service agreement in an amount not to exceed \$200,000 between the City and the San Lorenzo Unified School District to provide meal preparation services to the Oakland Summer Lunch Program for the period beginning June 18, 2007 and ending August 24, 2007.

FISCAL IMPACT

The estimated grant funding will be appropriated to Fund 2102-Department of Agriculture, Organization 78241-Year Round Lunch Program, Project G266510- Summer Lunch Program FY 06/07 for reimbursement for services provided under the grant agreement with the California Department of Education, Nutrition Services Division and the City of Oakland. The Adopted Budget for FY 2006-2007 includes the appropriation of \$550,000 for the grant. Approval of the resolution will have no impact on the City's General Fund.

The professional service agreement between the City and the San Lorenzo Unified School District is subject to the City of Oakland's three percent (3%) contract compliance fee which amounts to \$6,000. The contract compliance fee is not being imposed currently. Not imposing or disregarding the Contract Compliance Assessment fee would increase the existing negative balance in the Contract Compliance Assessment fund (1790).

Item: _____
Life Enrichment Committee
May 8, 2007

BACKGROUND

The City of Oakland has been a sponsor of the Summer Food Service Program for the past 22 years. The purpose of the program is to provide children in low-income areas with free, nutritionally balanced lunches when they are not in school. By serving meals at community sites during the summer when most schools are closed, the program complements the free lunch program offered during the regular school year. The San Lorenzo Unified School District is certified by the California Department of Education to provide meals.

KEY ISSUES AND IMPACTS

Oakland's population

According to the 2000 U.S. Census, Oakland's total population is documented as 399,484. Current data published by the California Department of Finance shows Oakland's population continues to increase. As of January 1, 2006, Oakland's total population is estimated at 411,755. An estimated 27.4% or 112,975 are youth (0-19). There are 76,489 individuals (19.4%) living below the federal poverty level; 27,126 are children under the age of 18.

In 2004, the Northern California Council for the Community (NCCC) released a report of the Bay Area's most impoverished neighborhoods. The study finds that two thirds of all people in the Bay Area who live at or below poverty reside in West Oakland, San Antonio, Fruitvale, Elmhurst and Central East Oakland. An alarming 31.9% of the children who live in these neighborhoods are below the federal poverty line. This compares to a 10.5% poverty rate for all children in the Bay Area.

The Oakland Unified School District (OUSD) is a large urban district with a population of approximately 48,026 students (2005-2006). A majority of Oakland students are from low or moderate-income families. Nearly 68% of OUSD students qualify for free or reduced price lunch and 24% receive CalWORKs.

Proposed SFSP Services

The City of Oakland Summer Lunch Program for children will continue to provide nutritious lunches to low income children at various lunch program sites located throughout the Oakland community. It is estimated that approximately 75,000 to 100,000 meals will be served during the summer break period between June 18 and August 24, 2007. The program expanded from 52 sites in 2003 to 56 sites in 2004 and to 58 sites in 2005 and 2006.

Food Vendor Selection

A request for a bid price to provide meal preparation and delivery was sent to the Oakland Unified School District (OUSD), the San Lorenzo Unified School District and the San Leandro Unified School District. The San Lorenzo School District was selected based on submission of the lowest price per meal of \$1.85 and previous experience in providing healthy and nutritious lunches for Oakland's Summer Lunch Program. A small pilot program was discussed with the Oakland Unified School District to provide summer lunch meals at the cost of \$2.85 per meal. The additional cost for the Oakland Unified School District to provide 10,000 meals through the pilot was estimated to be \$10,000. The Department of Education has reclassified summer food

monitors as an administrative cost with a lower reimbursement rate. As a result of the increase in non-reimbursable cost and the higher cost of meal preparation by the Oakland Unified School District, a pilot program is not recommended at this time.

PROGRAM DESCRIPTION

The Summer Food Service Program (now known as the Oakland Summer Lunch Program) is regulated under Department of Agriculture (USDA) Title 7 CFR Part 225. As a sponsor, the City of Oakland contracts with a vendor certified by the California Department of Education (DOE) to provide meals for the summer lunch program. The City receives the prepared meals and then delivers them to approximately 58 community sites in Oakland. The City monitors each site to ensure that only meals served are reimbursed. The City also documents compliance with all regulations for transporting, delivering and serving meals to meet the requirements of the reimbursement grant. To further ensure compliance, the program is periodically audited by the California Department of Education.

The DOE has established the 2007 summer reimbursement rates for prepared lunches at \$2.64 per lunch and \$.275 per meal for administrative costs. The City of Oakland, as sponsor, will thus be reimbursed for meals actually delivered at the rate of \$2.91 per lunch. The sponsor pays a certified vendor (usually a school district) for meal preparation. In the summer 2007, the San Lorenzo Unified School District will be paid \$1.85 for food preparation and delivery to a City facility.

SUSTAINABLE OPPORTUNITIES

- Economic:** The Summer Food Service Program provides temporary part-time employment opportunities for five drivers and five monitors.
- Environmental:** Recycled materials are used to package all meals provided to the lunch program.
- Social Equity:** The Summer Food Service Program is a federal food and nutrition program that addresses hunger by providing access to free and nutritious meals for low-income children. Reduction in hunger and improvements in children's nutritional intake are linked to improved performance in school and overall child health and wellness.

DISABILITY AND SENIOR CITIZEN ACCESS

Participating sites must be substantially in compliance with the Americans with Disabilities Act (ADA), the Older Americans Act, and other applicable laws. Oakland's Summer Lunch Program will include a nondiscrimination statement on all program information and display the USDA approved civil rights poster at summer lunch sites.

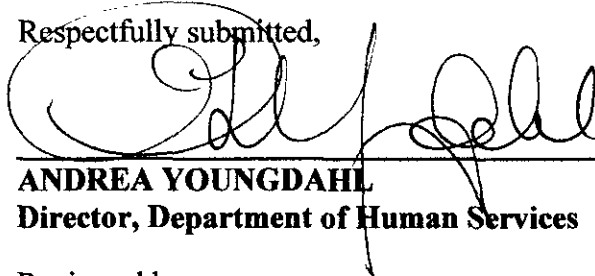
RECOMMENDATION AND RATIONALE

Staff recommends approval of the resolution to apply for, accept, and appropriate the Summer Food Service Program grant in order to continue to serve children in Oakland a nutritious meal during the summer months. Additionally, staff recommends approval of the resolution authorizing the City Administrator to enter a professional service agreement with the San Lorenzo Unified School District to provide meal preparation services. Acceptance of the grant will result in a balance of reimbursement revenues adequate to cover the City's costs of food preparation and delivery to 58 sites in Oakland.

ACTION REQUESTED OF THE CITY COUNCIL

The action requested is to approve a resolution authorizing the City Administrator 1) to apply for, accept and appropriate the Summer Food Service Program grant from the California Department of Education, Nutrition Services Division, in an estimated amount of \$550,000; and 2) to execute an agreement in an amount not to exceed \$200,000 with the San Lorenzo Unified School District to provide food services for the 2007 program year.

Respectfully submitted,

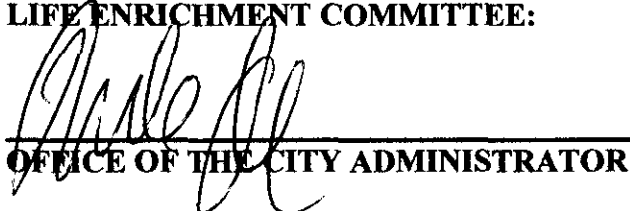


ANDREA YOUNGDAHL
Director, Department of Human Services

Reviewed by:
Sandra Taylor
Children and Youth Services Manager

Prepared by:
Carmela Chase
Program Analyst I

**APPROVED FOR FORWARDED TO
LIFE ENRICHMENT COMMITTEE:**



OFFICE OF THE CITY ADMINISTRATOR

Item: _____
Life Enrichment Committee
May 8, 2007

Margaret Wright
City Attorney

OFFICE OF THE CITY CLERK
CITY OF OAKLAND

2007 APR 26 PM 02 **OAKLAND CITY COUNCIL**

RESOLUTION NO. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT AND APPROPRIATE THE SUMMER FOOD SERVICE PROGRAM GRANT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION NUTRITION SERVICES DIVISION IN AN ESTIMATED AMOUNT OF \$550,000 AND TO WAIVE THE REQUEST FOR PROPOSALS/QUALIFICATIONS PROCESS TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND THE SAN LORENZO UNIFIED SCHOOL DISTRICT IN AN AMOUNT NOT TO EXCEED \$200,000 TO PROVIDE FOOD SERVICES FOR THE 2007 SUMMER FOOD SERVICE PROGRAM FOR CHILDREN

WHEREAS, the City of Oakland desires to apply for, accept and appropriate a Summer Food Service Program Grant in an estimated amount of \$550,000 from the California Department of Education Nutrition Services Division and execute a Professional Services Agreement in an amount not to exceed \$200,000 between the City and the San Lorenzo Unified School District to provide food services to the Summer Food Service Program for Children for program year 2007; and

WHEREAS, the San Lorenzo Unified School District is certified by the California Department of Education Child Nutrition Division to provide meals and will provide services under an agreement for the period of June 18, 2007 through August 24, 2007; and

WHEREAS, the City Council finds that the performance of this agreement is in the public interest because of economy; and

WHEREAS, the City Council finds that this agreement shall not result in the loss of salary or employment by anyone having permanent status in competitive services; and

WHEREAS, the FY 2006-2007 Adopted Budget for the Summer Food Service Program for Children includes funding for this agreement; now, therefore be it

RESOLVED: That the City Administrator or her designee as agent of the City of Oakland is hereby authorized and directed to submit on behalf of the City of Oakland an application to the Department of Education Nutrition Services Division for funds to operate a Summer Food Service Program for Children in the City of Oakland from June 18, 2007 through August 24, 2007 and to execute and submit all documents, including but not limited to agreements, amendments, and payment requests which may be necessary to obtain funds to operate such a program and to accept said funds; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized and directed to appropriate any additional funding which may become available from this grant; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator or her designee as an agent for the City to waive the Request for Proposals/Qualifications process and execute a Professional Services Agreement between the City and San Lorenzo Unified School District in an amount not to exceed \$200,000 to provide food services; and be it

FURTHER RESOLVED: That the sum of \$550,000 and offsetting revenue shall be appropriated to Fund 2102 – Department of Agriculture, Organization 78241- Year Round Lunch Program, Project G266510 – Summer Lunch Program FY 06/07 for the purpose of operating the Summer Food Service Program for Children; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to approve any subsequent amendments to or extensions of said Professional Services Agreement with the exception of an increase in compensation provided that such amendments or extensions shall be approved by the City Attorney's Office and shall be filed with the City Clerk's office.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California