

CITY OF OAKLAND
AGENDA REPORT

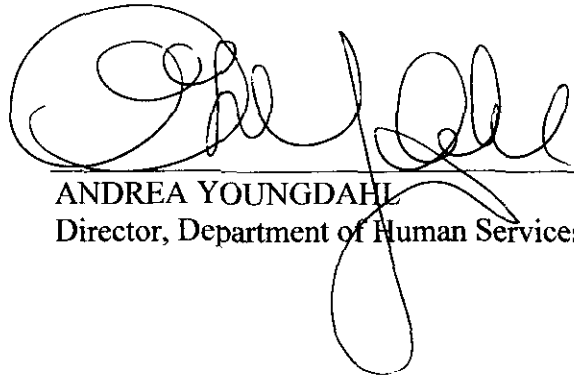
OFFICE OF THE CITY CLERK
2005 SEP 29 PM 2:30

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Human Services
DATE: October 11, 2005

RE: **RESOLUTION CONFIRMING THE APPOINTMENT OF KRISHEN LAETSCH AND JEFFREY THOMAS TO THE HEAD START ADVISORY PANEL TO FILL VACANCIES AND REPORT TO CITY COUNCIL ON THE HEAD START PROGRAM**

Attached is a joint report from the Oakland Head Start Policy Council and Advisory Panel. A representative from these bodies will be available to answer questions.

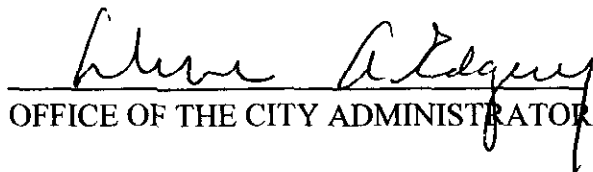
Respectfully submitted,



ANDREA YOUNGDAHL
Director, Department of Human Services

Attachment

FORWARDED TO THE
LIFE ENRICHMENT COMMITTEE:



OFFICE OF THE CITY ADMINISTRATOR

CITY OF OAKLAND



LIONEL J. WILSON BUILDING • 150 FRANK H. OGAWA PLAZA, SUITE 4340 • OAKLAND, CALIFORNIA 94612

Department of Human Services

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Head Start Policy Council and Head Start Advisory Panel

October 11, 2005

Life Enrichment Committee
Oakland, CA

Dear Chairperson Chang and Members of the Committee:

RE: RESOLUTION CONFIRMING THE APPOINTMENT OF KRISHEN LAETSCH AND JEFFREY THOMAS TO THE HEAD START ADVISORY PANEL TO FILL VACANCIES AND REPORT TO CITY COUNCIL ON THE HEAD START PROGRAM

SUMMARY

The purpose of this joint report from the Head Start Policy Council and Head Start Advisory Panel is to request that the City Council confirm the appointment of Krishen Laetsch and Jeffrey Thomas to the Head Start Advisory Panel to fill vacancies. In addition, information is provided to City Council about the City of Oakland Head Start Program.

As the local grantee for the federal Head Start program, the City of Oakland is required to have an established policy group (Head Start Policy Council) and a well functioning governing body (City Council) that share responsibility for overseeing the delivery of high quality services to children and families in accordance with Head Start federal legislation and policies.

In March 2002, the City Council approved a resolution confirming the creation of a Head Start Advisory Panel to assist the City Council in its governance role for the Head Start program. The role of the Advisory Panel is to provide advice and recommendations to the City Council in areas that require shared action by the City Council (as the governing body of Head Start) and the Head Start Policy Council. The Head Start Advisory Panel participates in the planning and review of matters related to the Head Start program and makes recommendations to the Life Enrichment Committee of the City Council for approval.

Two vacancies on the Head Start Advisory Panel occurred when Advisory Panel Members Maria Casey and Jennifer Thompson resigned in March 2005. Since that time, staff and members of the Advisory Panel have actively recruited for two replacements who would address the breadth and depth of the Head Start governance requirements. The membership criteria for the Advisory Panel (see Attachment A) describe the categories which current members fit, and were used in the decision-making process to select two new Head Start Advisory Panel Members: Krishen Laetsch and Jeffrey Thomas. Krishen Laetsch is the Senior Field Representative for

Item: _____

Life Enrichment Committee

October 11, 2005

Assemblywoman Wilma Chan, and Jeffrey Thomas is the District Director for Congresswoman Barbara Lee. Both of the proposed candidates have extensive experience in policy issues relating to children, youth and families, education and community development. (See resumes of the proposed Head Start Advisory Panel Members, Attachments B and C)

FISCAL IMPACT

Approval of the proposed resolution will authorize the confirmation of two new Head Start Advisory Panel members, ensuring the efficient and continued operation of the Oakland Head Start Program. The Head Start Advisory Panel members serve on a voluntary basis. Funding to cover the cost of staff time to support the Head Start Advisory Panel is budgeted under the Department of Health & Human Services Fund (2128), Head Start Organization (78231), Head Start Project (G264810).

BACKGROUND

In March 2002, the City Council created the Head Start Advisory Panel to assist the Council in its role as the Head Start Governing Body. The Head Start Advisory Panel is responsible for overseeing, monitoring and reporting on the implementation of the Oakland Head Start program. The Council determined that the Advisory Panel would consist of six members, appointed by the Life Enrichment Committee.

Current Head Start Advisory Panel members are JoEllen Spencer, Finance Officer, Bananas Child Care Resource and Referral Agency, Nancy Yamamoto, Project Supervisor, KQED Early Learning, Julie Hadnot, Community and Government Relations Manager, Kaiser Permanente, and Dr. Stacy Thompson, Chair, Human Development Department/Associate Professor in Child Development, Merritt College.

The Head Start Advisory Panel has established written procedures and by-laws, which describe how and when governance activities will be performed. The by-laws are reviewed on an annual basis. The Panel meets monthly, and members invest time and energy to assure proper oversight of the program. Panel members contribute a significant level of advocacy and involvement in *the development and operation of the Head Start Program.*

KEY ISSUES AND IMPACTS

The Head Start Policy Council and Head Start Governing Body are federally mandated governance structures for all Head Start programs, ensuring the Head Start program is of the highest quality. If this Resolution is approved, the two new panel members will enable the Panel to operate with a full membership.

PROGRAM DESCRIPTION

Oakland Head Start has continued to improve and expand upon services for children and families *since our last report*. The program has worked collaboratively with community partners to ensure that comprehensive services are provided. Together, Head Start and Early Head Start currently provide early childhood development services to a total of 1,608 low-income preschool-age children and families throughout Oakland. The City directly serves 1,095 children in seventeen Centers and seven Family Child Care homes, and the delegate agency (the Unity Council) serves an additional 513 Head Start and Early Head Start children and their families.

Oakland Head Start was selected by Safe Passages to participate in a program funded by the federal Early Learning Opportunities Act (ELOA). The ELOA grant was awarded to the Alameda County Child Care Planning Council and is administered by Safe Passages to promote pre-reading and language skills, provide mental health consultation services, and support teachers with integrating and utilizing a social skills curriculum called Second Step. In addition to the contracted mental health providers available at all sites, an Early Childhood/Mental Health consultant has been placed at two Head Start classrooms (San Antonio CDC and 85th Ave.) to provide case management and counseling services to families, child assessments and classroom observations, and staff training and family literacy workshops. This collaboration has had a positive impact on children in the program and their families, many of whom have directly experienced or witnessed violence.

Oakland Head Start has also initiated and developed a ‘Father Involvement’ component. Through additional funding from the U.S. Department of Health and Human Services, a grant in the amount of \$12,000 was obtained in March 2005 to provide father involvement services for Oakland Head Start families. Oakland Head Start is partnering with Alpha Phi Alpha Fraternity Inc., to encourage, support and strengthen the role of fathers in families, communities, and the lives of their children. Father involvement activities include workshops for staff on best practices in working with fathers, increasing opportunities for involvement in Head Start to promote the socialization of fatherhood, providing literacy workshops for fathers, and coordinating community forums to address issues impacting fathers. Father involvement activities involve fathers as important partners in early childhood education, resulting in positive impacts on children’s development and leading to effective home-school partnerships.

At the federal level, Head Start is up for reauthorization. House and Senate Head Start Reauthorization bills have been approved by their respective committees (House Bill 2123 & Senate Bill 1107), and are expected to go to the House and Senate for a floor vote this fall. There are several issues in the proposed legislation that will impact Oakland Head Start.

Key issues of the proposed legislation:

1. Parental authority would be diminished in Head Start. Both bills relegate Parent Policy Councils to an advisory capacity rather than that of shared governance with the Board of Directors.

2. The bills would require increased teacher qualifications with no corresponding increase in funding.
3. Increased re-competition of grants, with 19 triggers that would force grantees to re-compete. Unannounced site visits and expanding monitoring would take place.
4. The National Reporting System (NRS), an SAT-like test being given to Head Start children, will continue to be required. The GAO (General Accountability Office) recently found that the NRS is both unreliable and invalid.
5. Block grants were not included in the proposed changes, but greater collaboration and integration with state Early Childhood Education is mandated.

Once legislation is passed, these issues will directly impact Oakland Head Start. In addition to the issues mentioned above, for FY 2005, Head Start is federally funded at \$6.898 billion, which includes an increase of only \$123 million; barely enough to keep up with inflation. For FY 2006, the administration has proposed level funding for Head Start, which would cause a cut of enrollment of approximately 25,000 nationwide in the first year. Level funding would have a fiscal impact on Oakland Head Start. Oakland Head Start staff will continue to inform and update the Policy Council, Advisory Panel, and City Council of impending changes to Head Start.

SUSTAINABLE OPPORTUNITIES

Social Equity: The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. The Head Start Advisory Panel ensures the Head Start program has a method of providing advice and recommendations to the City Council on policy-making functions that are designated as responsibilities of the Governing Body (City Council) in Head Start regulations. This will ensure continued quality in the operation of the Oakland Head Start Program.

Environmental: There are no environmental benefits to the City from this report.

Economic: All of the Head Start Advisory Panel members reside or conduct business in the City of Oakland and are directly involved in at least one of the following interests: Public Education, Public Health, Family Services, Childcare/Child Development and Management and Administration.

DISABILITY AND SENIOR CITIZEN ACCESS

By federal regulation, Head Start is required to enroll ten percent of its children from among those with special needs, many of whom fall within the definitions in the Americans with Disabilities Act (ADA). The services discussed in this report are aimed wholly or partly at program governance and oversight. Since Head Start is a program for children, any services to seniors (e.g., grandparents of children enrolled) are incidental to services provided to the children themselves.

RECOMMENDATION AND RATIONALE


Approval of this resolution ensures that the Oakland Head Start program has a fully operating governance structure that provides the oversight and accountability required by the Head Start Program. The Advisory Panel will continue to meet monthly and provide advice and recommendations to the City Council on Head Start policy making functions that are the responsibilities of the Governing Body as stated in the Head Start regulations.

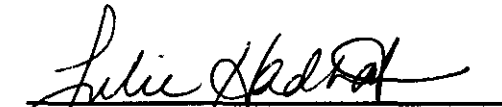
The Head Start Policy Council and Head Start Advisory Panel recommend that the City Council approve a resolution confirming the appointment of Krishen Laetsch and Jeffrey Thomas to the Head Start Advisory Panel to fill current vacancies.

ACTION REQUESTED OF THE CITY COUNCIL

The Head Start Policy Council and Head Start Advisory Panel request that the City Council approve a resolution confirming the appointment of Krishen Laetsch and Jeffrey Thomas to fill two current vacancies on the Head Start Advisory Panel.

Respectfully submitted,


MARLENE COUVSON-CLEAVER
Head Start Policy Council


JULIE HADNOT
Head Start Advisory Panel

Reviewed by:
Usana Pulliam,
Early Childhood & Family Services Manager
Head Start Program

Prepared by:
Priya Jagannathan
DHS Planner

Attachments

ARTICLE IV

Membership

Section 1. Composition

The HSAP shall be composed of at least six members appointed by the Life Enrichment Committee. Members of the HSAP must reside or conduct business in the City of Oakland and be directly involved in at least one of the following interests:

- (a) Public Education—knowledge of issues in early education and kindergarten-transition issues and services to children with disabilities.
- (b) Public Health—knowledge of issues and services in health, including general health, nutrition, mental health, and dental health.
- (c) Family Services—knowledge of issues relating to low-income families and general approaches to services for families.
- (d) Childcare/Child Development—knowledge of issues related to early care and education and transitions to focus on families involved in Welfare Reform.
- (e) Management and Administration—knowledge of business practices, budgeting and accountability systems.
- (f) Human Resources—knowledge of training, organizational structure and design.

Additional members may be added to represent other interests, with the approval of the City Council and with appropriate changes to City documents required to create such panels.

Section 2 Terms

- (a) All initial members of the HSAP shall serve a term of at least two years, beginning December, 2001. At least six months prior to the end of the two-year terms, the members shall develop a plan for retaining one-half (three) of the initial membership for an additional year. The half not selected for retention shall transition from the Panel at the end of the two-year term period in December, 2003.
- (b) Beginning December, 2003, members shall serve staggered, two-year terms.

Positions

Assemblywoman Wilma Chan Oakland, CA <i>Senior Field Representative – 16th Assembly District</i>	2005–Present
Cross City Campaign Chicago, IL <i>Director - Oakland Office - Mills College, Office of the President</i>	2001–2005
Mills Community Link Oakland, CA <i>Director/Coordinator - Mills College, Office of the Provost</i>	2003–2005
Oakland Education Cabinet Oakland, CA <i>Director/Co-Director - Mills College, Office of the President</i>	1998–2002
Mayor's Education Council Oakland, CA <i>Council Administrator - Mills College, Office of the President</i>	1997–1998
LITES (Leadership for Teaching Elementary Science) Oakland, CA <i>Director - Mills College, Education Department</i>	1993-1998
Business (A. .J. Fritz & Co. BreakThrough Solutions, Matton & Co., ScanFreight, Inc.) Oakland & San Francisco, CA	1985-1994

Fellowship

Urban Health Initiative, Seattle, Washington	2001-2005
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Education

Completed all coursework for the Ed.D in Educational Leadership, Mills College	In Progress
M.A., in Education, Mills College	2001
A.B., in History, University of California at Berkeley	1987

Volunteering**(Non-work-related)****Current: Boards, Commissions, Committees:**

Chabot Space & Science Center, Oakland	Board of Directors	2003-Present
Mills College Alumnae Association:		
-Board of Governors	Executive Committee	2004-Present
	Core Committee	2004-Present
	Chair, Graduate Committee	2003-Present
-Graduate Committee		2001-Present
McClymonds Youth and Family Center	Advisory Board	2004-Present

Previous Volunteering**Past: Boards, Commissions, Committees:**

Bay Area Consortium for Urban Education, UCB -Mills College Representative	2000-2002
Bay Area School-to-Career Action Network, Region 4 -Advisory Board	2000-2001
Bay Area Science Technology Collaboration, Oakland -Advisory Panel	1993-1997
BACUE Teacher Recruitment, Preparation, Retention Task Force - Mills College Representative	2000-2001
Beacon Day School, Oakland -Board of Directors	1995-1998
-Vice President & Chair Nominating Committee, Board of Directors	1996-1998
Berkeley Breakfast Club, Berkeley, -Board of Governors	1996-1998
-Program Committee	1999-2005
Bridging the Racial Divide, Oakland -Education Circle	1998-1999
California Ecosystem Education Consortia -Charter Member	1991-1993
California State Parks, Marin Education Advisory Council	2004-2005
Chabot Observatory & Science Center, Oakland -Advisory Council	1994-2002
-Vice Chair Board, Program & Exhibit Committee	2004-2005
-Vice Chair, Advisory Council	1997-1999
-Chair, School to Work Committee, Advisory Council	1997-1998
-Environmental Education, Sub Committee	2000-2002
Children's Hospital Oakland, Community Relations Committee	2002-2004
Commonwealth Club, San Francisco, -East Bay Host Committee	1999-2001
CPMSA, Oakland Unified School District, Oakland -Chair, Advisory Board	1999-2000
DesignWorlds: Science Museum Collaboratory Pilot, San Jose, Advisory Board	2002-2004
Extended Opportunity Programs & Services, Merritt College -Advisory Board	1999-2003
Friends of the University of California Botanical Garden -Board of Directors	1993-1997
-Chair, Program Committee, Board of Directors	1994-1996
-Fundraising Committee, Board of Directors	1995-1997
Jepson Herbarium, UCB -Pre-college Educational Outreach Advisory Committee	2001-2001
Julia Morgan Center for the Arts -Education Advisory Committee	2000-2002
Holy Names College, Community Advisory Committee	2002-2004
Lindsay Wildlife Museum, Walnut Creek -Public Policy Task Force	1995-1996
Mayor's Education Commission on Education, Oakland -Staff (5 month volunteer)	1999-1999
Oakland Unified School District, Oakland	
-Academic Mentoring Institute, Planning Committee	2001-2002
-Helpers Engaged in Reaching Oakland's Excelling Schools, Advisory Board	2001-2002
-OCO, Cross City Campaign Indicators Project, Oakland, Advisory Committee	2000-2001
-School-Based Management	
-Steering Committee, Ex-officio Member	2001-2004
-Results Based Budgeting Task Force, Ex-officio Member	2004-2005
San Francisco Insect Zoo, San Francisco -Advisory Board	1990-1998
Spectrum (partnership of zoo, college, schools), Chair, Oakland -Charter Member	1997-1997

Jeffrey David Thomas

District Director

United States Representative Barbara Lee, California 9th District
Manager of the District Office. 2004-present

Director of Community Development

Alameda Point Collaborative, Alameda, CA 2002-2003
Developed new Head Start facility and managed staff of twelve professionals at this 500-resident, service-enriched housing development on the former naval base.

Manager, Office of the CEO

Metreo, Inc., Palo Alto, CA 2000-2002
On management team of enterprise software start-up that grew to 80 employees and raised \$30 million in three rounds of venture capital funding.

Vice President

St. Paul Federal Bank, Chicago, IL 1998-1999
Managed 21 professionals, 2 support staff and a \$1.5 billion commercial mortgage and business loan portfolio of 1,400 loans.

Assistant to Executive/Talent Agent

William Morris Agency, New York, NY and Beverly Hills, CA 1997-1998
Managed confidential and proprietary projects, participated in negotiation of contracts as staff to chief operating officer at 500-person talent and literary agency.

Associate Director

Mortgage Bankers Association of America, Washington, DC 1994-1996
Managed the commercial mortgage servicing division of a 3,000-member national trade organization advancing the interest of America's mortgage industry.

Legislative Aide

United State Senator Edward M. Kennedy, Boston, MA 1991-1994
Advised Senator on Foreign Policy, International Trade and Economic Development issues and represented the Senator throughout the Commonwealth.

Commercial Real Estate Independent Consultant, Boston, MA

1987-1991
Provided professional services to socially-minded public and private sector clients

Special Assistant to the Director

Boston Redevelopment Authority, Boston, MA 1986-1987

Development Trainee/Leasing Representative

Enterprise Development Company, Columbia, MD 1985-1986

education

Brandeis University, <i>Walham, MA</i> BACHELOR OF ARTS in American Studies, Dean's List	1981-1985
<ul style="list-style-type: none">• Elected campus-wide to a two-year term on the University's Board of Trustees• Created Brandeis Black Lecture Series, featuring national leaders• Winner of scholarships, oratory prizes and awards, including the Kwame Nkrumah Award	
Oxford University <i>St. John's College, Oxford, England</i> PROGRAM DIPLOMA in Enlightenment Political Philosophy	1984
Harvard University, <i>Graduate School of Design, Cambridge, MA</i> Courses in Real Estate investment and office rehabilitation	1986
Head Start, Jackson, MS	1965-1967

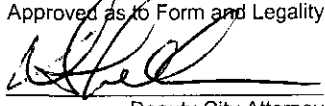
internships

U.S Representative Ronnie G. Flippo (D-AL), Summer 1982
Washington Workshops Congressional Seminar, Summer 1980

community involvement

Berkeley EcoHouse – Member, Board of Directors	2002 – 2003
Promotional Writer World Health Organization/ART for the World exhibit	1997
Volunteer Consultant Boch Center for the Performing Arts, Cape Cod, MA	992-1999
Volunteer Consultant Facing History & Ourselves Foundation, Boston, MA	1991
Volunteer Event Coordinator World Circle (formerly Dunfey Brothers New England Circle), Boston, MA	1983-1992

OFFICE OF THE CITY CLERK
OAKLAND

Approved as to Form and Legality

Deputy City Attorney

OAKLAND CITY COUNCIL

2005 SEP 29 PM 2: 30

RESOLUTION NO. _____ C.M.S.

RESOLUTION CONFIRMING THE APPOINTMENT OF KRISHEN LAETSCH AND JEFFREY THOMAS TO THE HEAD START ADVISORY PANEL TO FILL VACANCIES.

WHEREAS, the City of Oakland has been a grantee of the Head Start Program since 1972 and is required to have an established policy group and a well functioning governing body that share responsibility for overseeing the delivery of high quality services to children and families in accordance with Head Start performance standards; and

WHEREAS, the City Council created the Head Start Advisory Panel in March 2002 to assist the Council in its role as the Head Start Governing Body by overseeing, monitoring and reporting on the implementation of the Oakland Head Start program; and

WHEREAS, the City Council determined that the Head Start Advisory Panel would consist of six members, appointed by the Life Enrichment Committee; and

WHEREAS, there are currently four Head Start Advisory Panel members and two vacancies;

WHEREAS, the current Head Start Advisory Panel members are JoEllen Spencer, Finance Officer, Bananas Child Care Resource and Referral Agency, Nancy Yamamoto, Project Supervisor, KQED Early Learning, Julie Hadnot, Community and Government Relations Manager, Kaiser Permanente, and Dr. Stacy Thompson, Chair, Human Development Department/ Associate Professor, Child Development, Merritt College; and

WHEREAS, funding to cover the cost of staff time to support the Head Start Advisory Panel is budgeted under the Department of Health & Human Services Fund (2128), Head Start Organization (78231), Head Start Project (G264810); and

WHEREAS, to ensure the efficient and continued operation of the Oakland Head Start Program; therefore be it

RESOLVED: that the City Council approves the Resolution confirming the appointment of Krishen Laetsch and Jeffrey Thomas to the Head Start Advisory Panel.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, REID, QUAN and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California