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OAKLAND

2013 JUN 12 AM 9:42

Letter of Appointment

July 2, 2013

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Kernighan and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints or reappoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation:

**WILDFIRE PREVENTION AND ASSESSMENT DISTRICT ADVISORY BOARD**

**Doug Wong**, Mayoral reappointment to an **At Large** seat, recommended by Council President Pro Tempore **Rebecca Kaplan**, to serve the two year term beginning July 1, 2012 and ending June 30, 2014, filling the seat previously vacant.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan  
Mayor

Douglas Wong

Applying for Wildfire Protection Assessment District at large position.

Past experience as follows:

Contra Costa County Fire Protection District

1978-2006

Position: Engineer, Fire Station 86, Bay Point

Job Description: Respond and provide medical care and/or fire suppression to citizens and property as needed. Maintain fire apparatus in ready response mode. Maintain fire station and property. Inspect and ensure that commercial and wildland properties meet state, county and local fire code regulations. Discuss with owners any violations and the need to mitigate hazards. Provide any required demonstrations at public events relating to fire safety in the home, neighborhood and schools.

Keep certification relating to engineer position current. Such as Emergency Medical Technician, driving and pumping, high angle rescue, horse rescue, etc.

Chief of Staff, Berkeley City Council District 5

1994-2000

Worked at the direction of City Council Member Diane Woolley

Review and prepare city budget, assist on committees as needed, attend neighborhood meetings, attend public events, respond to constituents inquires. Research and provide information to Council member as requested.

Work with city department heads and workers on projects assigned. Interview and hire staff members.

1988- to present

Oakland and Hayward Adult Schools

CPR and First Aid instructor, hourly part time.

Volunteer History:

2001-2011 Wildfire Protection Assessment District (WPAD)

At large appointee, Mayor's appointee, (both Mayor Dellums and Mayor Quan)

Past Chairperson, finance committee, public education and events member.

American Red Cross

1962-present

CPR, First Aid, Disaster Preparedness instructor

Event First Aid Stations, such as Bay to Breakers, Oakland, East Bay and SF Sunday street festivals

Instructor Trainer for Health and Safety

Communities of Oakland Responding to Emergencies (CORE)

1995 to present

Instructor for preparing individuals, families and neighborhoods on how to respond to a disaster by using the Incident Command System (ICS)

Episcopal Diocese of California

1976 to present

Serve on governing board of my church

1986-1998 Bishop Swing Missioner. for the Diocese of California.

Assisted missions (churches) that were financially supported by the Diocese as needed. Such as building and property maintenance, search for a interim priest, guide and offer assistance to mission parishioners (Self-supporting church is a parish)

City of Oakland Volunteer and Mayor's Volunteer Ambassador

2002 to present

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APPROVED FOR FORM AND LEGALITY  
**DRAFT**  
CITY ATTORNEY

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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### RESOLUTION APPOINTING DOUG WONG AS A MEMBER OF THE WILDFIRE PREVENTION AND ASSESSMENT DISTRICT ADVISORY BOARD

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 12556 creates the Wildfire Prevention Assessment District Advisory Board, which provides oversight and program recommendations for the Assessment District, and plays a key role in the continued implementation of vegetation management programs and the development of fuel management strategies; and

**WHEREAS**, Ordinance No. 12556 specifies that the Mayor shall appoint two (2) constituents who live in the Assessment District, one of whom shall be a firefighter by profession, to serve as follows: initially, one appointee shall serve for a term of two years (through June 30, 2006); the second appointee shall serve for a term of three years (through June 30, 2007). Thereafter, each subsequent appointment shall be for a term of two years; and

**WHEREAS**, Ordinance No. 12556 specifies that the At-large Councilmember shall appoint one (1) constituent who lives in the Assessment District and who shall serve for a term of two years (through June 30, 2006). Thereafter each subsequent appointment shall be for a term of two years; and

**WHEREAS**, Ordinance No. 12556 specifies that each of the four (4) Wildfire Prevention Assessment District Councilmembers shall appoint two (2) constituents each, who live in the Assessment District to serve as follows: initially one appointee shall serve for a term of two years (through June 30, 2006); the second appointee shall serve of a term of three years (through June 30, 2007). Thereafter, each subsequent appointment shall be for a term of two years; and

**WHEREAS**, the Honorable Mayor Jean Quan has appointed Doug Wong to serve a two-year term on the Wildfire Prevention and Assessment District Advisory Board, subject to confirmation by the City Council; now therefore be it

RESOLVED: that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Doug Wong to an At Large seat on the Wildfire Prevention Assessment District Advisory Board for a two-year term beginning July 1, 2012 and ending June 30, 2014, filling the seat previously vacant.

IN COUNCIL, OAKLAND, CALIFORNIA,  
PASSED BY THE FOLLOWING VOTE:

AYES – KALB, GIBSON MCELHANEY, SCHAAF, GALLO, BROOKS, REID,  
KAPLAN AND PRESIDENT KERNIGHAN

NOES –  
ABSTENTIONS-  
ABSENT-

ATTEST:

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LATONDA SIMMONS  
City Clerk and Clerk of the Oakland City Council