



CITY OF OAKLAND

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OAKLAND

2018 JAN 11 PM 5:22

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: William A. Gilchrist
Director, Planning and
Building

SUBJECT: Adjustment to FY 2017-18
Appropriations

DATE: December 18, 2017

City Administrator Approval

Date:

1/11/18

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Amending Resolution No. 86179 C.M.S. To Authorize The City Administrator To (A) Transfer Federal Emergency Management Agency (FEMA) Appropriations From The Housing And Community Development Department (HCDD) To The Planning And Building Department (PBD); And To (B) Fund The Addition Of 3.0 FTEs To PBD FY 2017-18 Adopted Budget To Support The Two FEMA Grant-Funded Seismic Retrofit Programs For The City Of Oakland.

EXECUTIVE SUMMARY

This resolution will authorize the City Administrator to take the following actions:

- Transfer FEMA grant funds (Fund 2124) from HCDD to PBD; and
- Add 3.0 limited-duration FTEs for a period not to exceed three years, using FEMA grant funds (Fund 2124) and other matching funds (Fund 2415) to support the City's seismic retrofit program.

BACKGROUND / LEGISLATIVE HISTORY

The City Council adopted Resolution No. 86179 C.M.S. to authorize the acceptance of a grant from FEMA for the purpose of funding programs to seismically retrofit unsafe structures. The Safer Housing for Oakland Program (SHOP) will provide financial support to rental property owners to complete code-compliant retrofits of soft-story housing, and the Earthquake-Safe Homes Program (ESHP) will provide financial support for code-compliant retrofits to owner-occupied single-family homes.

Item: _____
CED Committee
January 23, 2018

ANALYSIS AND POLICY ALTERNATIVES

Adoption of the proposed resolution will allow PBD to add additional positions that are needed to implement and support SHOP and ESHP. PBD's share of the FEMA funding will support 2.0 FTE Specialty Combination Inspectors, and 1.0 FTE Civil Engineer (Office).

The list of properties eligible for the two FEMA grant-funded seismic retrofit programs are currently being evaluated by FEMA. Preliminary indications by FEMA acknowledge that there may be hundreds of properties that will be eligible for the programs. These properties will be able to use the grant funds to pay up to 75 percent of certain allowable costs related to the seismic retrofit including costs for construction, engineering and design, and permit fees. The required property owner match is 25 percent of the project costs.

Adding the 3.0 FTEs to support the FEMA grant-funded seismic retrofit programs will allow for the City to respond with application review and inspection services in a timely manner that will allow property owners to retain grant eligibility by meeting the various submittal and completion deadlines as determined by FEMA.

FISCAL IMPACT

Adoption of this resolution will add 3.0 FTEs on a limited-duration basis, not-to-exceed three (3) years to support the FEMA grant-funded seismic retrofit programs. Existing appropriations of grant funds and grant matching funds have been identified in the FY 2017-18 Operating Budget.

Proposed Positions and Funding Sources	FY 17-18	FY 18-19
Specialty Combination Inspectors - 2.0 FTE		
Federal Emergency Management Agency (Fund 2124)	247,939.19	256,382.94
Matching Funds (Fund 2415)	79,340.54	82,646.40
<i>SCI Total</i>	<i>327,279.73</i>	<i>339,029.34</i>
Civil Engineer (Office) - 1.0 FTE		
Federal Emergency Management Agency (Fund 2124)	146,012.62	150,985.18
Matching Funds (Fund 2415)	46,724.04	48,315.26
<i>Civil Engineer, (Office) Total</i>	<i>192,736.66</i>	<i>199,300.44</i>
Grand Total	520,016.39	538,329.78

PUBLIC OUTREACH / INTEREST

This item did not require any additional public outreach other than the required posting on the City's website.

COORDINATION

This report was prepared in coordination between the Finance Department, HCDD and the City Attorney's Office.

SUSTAINABLE OPPORTUNITIES

Economic: Seismic retrofit of additional structures will result in cost-savings by mitigating damage to buildings, loss of human life, serious injuries and loss of needed housing units following a seismic event.

Environmental: Retrofitted buildings will be less likely to collapse, therefore reducing the amount of building rubble that will go to landfills.

Social Equity: Seismically retrofitted structures are more likely to survive a major disaster, mitigating potential displacement.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Amending Resolution No. 86179 C.M.S. To Authorize The City Administrator To (A) Transfer Federal Emergency Management Agency (FEMA) Appropriations From The Housing And Community Development Department (HCDD) To The Planning And Building Department (PBD); And To (B) Fund The Addition Of 3.0 FTEs To PBD FY 2017-18 Adopted Budget To Support The Two FEMA Grant-Funded Seismic Retrofit Programs For The City Of Oakland.

For questions regarding this report, please contact Dave Harlan, Principal Civil Engineer, at 510-238-6321.

Respectfully submitted,



WILLIAM A. GILCHRIST
Director, Planning and Building

Reviewed by:

Tim Low, Acting Building Official

David Harlan, Principal Civil Engineer

Prepared by:

Rina Stabler, Administrative Services Manager

DRAFT

City Attorney

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

2018 JAN 12 AM 8:30 **RESOLUTION NO. _____ C.M.S.**

Introduced by Councilmember _____

STAFF RECOMMENDS THAT THE CITY COUNCIL ADOPT A RESOLUTION AMENDING RESOLUTION NO. 86179 C.M.S. TO AUTHORIZE THE CITY ADMINISTRATOR TO (A) TRANSFER FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) APPROPRIATIONS FROM THE HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT (HCDD) TO THE PLANNING AND BUILDING DEPARTMENT (PBD); AND TO (B) FUND THE ADDITION OF 3.0 FTES TO PBD FY 2017-18 ADOPTED BUDGET TO SUPPORT THE TWO FEMA GRANT-FUNDED SEISMIC RETROFIT PROGRAMS FOR THE CITY OF OAKLAND.

WHEREAS, the City Council adopted Resolution No. 86179 C.M.S. to authorize the acceptance of a grant from the Federal Emergency Management Agency (FEMA) to fund seismic retrofits of unsafe structures in the City of Oakland; and

WHEREAS, City staff have identified residential seismic retrofits for both single-family and multi-family homes as a local priority to mitigate the potential damage to human health, property, and loss of life caused by earthquakes; and

WHEREAS, many owners of both single-family homes and soft-story multi-family apartment buildings could be incentivized to complete seismic retrofits on their properties through funding made available by the City to partially support the cost of the retrofits; and

WHEREAS, the Housing and Community Development Department shall transfer allocated FEMA grant fund appropriations from the FEMA Fund (2124) to the Planning and Building Department to fund staffing costs at no less than 75 percent; and

WHEREAS, Planning and Building staff has identified reserve funds as eligible non-federal funds that may be used to satisfy the local match requirement to constitute no less than 25 percent of the Planning and Building staffing costs; now, therefore be it

RESOLVED, that the City Council hereby amends Resolution No. 86179 C.M.S. and authorizes the City Administrator or her designee to add 1.0 full-time Civil Engineer (Office) and 2.0 full-time Specialty Combination Inspectors in the Planning and Building Department to administer and support the two FEMA Grant-Funded Seismic Retrofit Programs for the City for a duration not to exceed three years, funded seventy-five percent (75%) by FEMA grant funds and twenty-five percent (25%) by the Development Services Fund (2415); and be it

FURTHER RESOLVED, that the City Council hereby authorizes the transfer of FEMA grant fund appropriations in an approximate amount of \$393,952 annually for use over three years, from the Housing and Community Development Department, FEMA Fund (2124), Housing Administration Org (89919), FEMA SF Seismic Retrofit Project (1001531) and FEMA Soft Story Retrofit Project (1001678), Home Ownership & Rehabilitation Program (NB32), to the Planning and Building Department, Administration Org (84111), in projects to be determined, to

fund seventy-five percent (75%) of aforementioned staffing costs; and be it

FURTHER RESOLVED, that the City Council hereby allocates approximately \$126,065 annually for use over three years, for a total of allocation of approximately \$378,195, from Development Services Fund (2415) Fund, Contingency Reserve Project (1000904), to support the positions herein added; and be it

FURTHER RESOLVED, that the City Administrator or her designee is hereby authorized to accept and appropriate, as needed, for the same for the purposes described above within the grant terms related to the FEMA Grant-Funded Seismic Retrofit Programs consistent with the Resolution and its basic purposes.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLÉN, KALB, KAPLAN and PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California