

CITY OF OAKLAND
MEMORANDUM

JMB
OFFICE OF THE CITY CLERK
OAKLAND
2004 MAR 17 AM 10:08

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Sandy Taylor
238-7163
Department of Human Services- Children & Youth Services Div.
DATE: March 15, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution authorizing the City Manager to apply for, accept and appropriate the Summer Food Service Program Grant from the California Department of Education in an estimated amount of \$634,005 and to execute a professional services agreement in an amount not to exceed \$458,735 between the City and and the San Leandro Unified School District to provide food services for the 2004 Summer Food Service Program for Children

SCHEDULING RECOMMENDATION:

- A. Committee LIFE ENRICHMENT COMMITTEE
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
 City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: April 27, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency? The adopted budget includes the appropriate for the rant and an offset of central service overhead charges.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by 6:00 p.m. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0231