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CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY MAYOR JEAN QUAN

**RESOLUTION CONFIRMING THE MAYOR'S REAPPOINTMENT OF
PAULA WHITE AND SARAH COHEN TO THE CITIZEN'S POLICE
REVIEW BOARD**

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 12454 C.M.S., adopted November 12, 2002 (repealing Ordinance Nos. 11905 and 12102 C.M.S.) created the Oakland Citizen's Police Review Board to investigate and review certain complaints regarding conduct of Oakland police officers and park rangers, thereafter deliver timely advisory reports to the City Administrator regarding the facts of and recommended disposition of these complaints, as well as disciplinary recommendations if appropriate and additionally it may recommend policy changes to the Public Safety Committee regarding matters within its jurisdiction; and

WHEREAS, the Citizen's Police Review Board consists of nine members and three alternative members serving two-year staggered terms with no more than two consecutive terms; and

WHEREAS, the Honorable Mayor Jean Quan has reappointed Sarah Cohen and Paula White to serve second two-year terms on the Citizen's Police Review Board subject to confirmation by the City Council; now therefore be it

RESOLVED, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's reappointment of Sarah Cohen and Paula White to serve two-year terms on the Citizen's Police Review Board, beginning February 16, 2012 and ending February 15, 2014, each filling the seat she previously held.

**IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:**

**AYES – BRUNNER, KERNIGHAN, NADEL, SCHAAF, DE LA FUENTE, BROOKS,
KAPLAN AND PRESIDENT REID**

NOES –

ABSTENTIONS-

ABSENT-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Oakland City Council

Paula M. White

Professional Objective

I have over 20 years of experience as a program coordinator with a proven track record of providing community services. Throughout my career I have always enjoyed tasks that require planning, organization, and process. I am a natural leader and have outstanding people skills, along with exceptional organization, analytical and problem solving skills, as well as a passion for detail and process. I am an experienced and effective multi-tasker, regularly managing multiple projects simultaneously from conception through implementation.

Work Experience

Curves for Women - February 2010 - present

- **Coach** - Duties: Assist and monitor Curves members with their exercise routine. Provide information on a regular basis to support their fitness levels and overall health.

Oakland Police Department

Position - Police Services Technician II

COMMUNITY SERVICES DIVISION/NEIGHBORHOOD SERVICES DIVISION 2000 - Ret. Sept 2009

- **Volunteer in Policing Program Coordinator**- Duties: receive volunteer applications; process, interview, train and assign volunteers throughout the police department. Maintain volunteer evaluations and time cards. Plan and implement volunteer appreciation banquet. Provide stats for yearend report.
- **Citizens' Police Academy (CPA), Program Coordinator** - Duties: coordinate each academy class. Design curriculum, assign and confirm instructors teaching dates and assignments. Publicize the Academy through media, various community groups and alumni members. Coordinate and implement academy graduation.
- **Citizens' Police Academy Alumni Association (CPAAA) Program Coordinator** - Duties: Coordinate this group of graduates from past academies. Plan, organize and implement monthly meetings, fundraisers, special events, annual events and manage CPAAA volunteers assigned throughout the Police Department.
- **Crime Stoppers, Administrative Assistant** - Duties: Work closely with Lt. of Police. Schedule monthly crime stopper meetings, notify members, and attend each meeting.

- Crime prevention programs – Duties: Arrange and make crime prevention presentations to businesses, neighborhood groups and community organizations.

IDENTIFICATION SECTION 1998 - 2000

- Photo Lab – Duties: Operate photographic developer/enlarger/printer system safely and efficiently. Receive and complete photo requests from OPD investigators, crime scene technicians, other sworn personnel, District Attorney Investigators as well as outside agencies that request various crime related photos in order to complete an investigation of a criminal case. Process wanted suspect photos for police photo-line ups. Main log of all requests.

YOUTH SERVICES DIVISION (YSD) 1984-1998

- Bicycle Detail – Duties: Manage investigate, coordinate and maintain all Crime reports and found property reports that specifically involved bicycles. Assist citizens who were a victim or suspect of an incident involving a bicycle. Maintain accurate record keeping of city and state bicycle licenses, renewals and fees which required me to work closely with the Oakland Fire Department who participated in the city of Oakland bike license program. Conduct annual bicycle auction.
- Missing Persons Unit- Duties: provide clerical and investigative assistance to Police investigators assigned to the Missing Persons Unit. Make follow up phone calls to reporting persons in order to update status of report. Make current documentation on follow up reports in order to maintain guidelines set by the Department of Justice. Respond to citizens, outside agencies regarding reports. Enter and remove persons from the nationwide computer system (Clets) so all agencies will be on the lookout
- Child Abuse Unit- Duties: Provide clerical assistance to unit investigators. Maintain crime report files, answer phones. Make follow up phone calls to reporting persons in order to obtain current information.
- intake Unit – Duties: Provide clerical and technical assistance to the intake officer. Process Juveniles who were detained and required fingerprints and photographs.
- References available upon request

SARAH LYNNE COHEN

Admitted to the State Bar of California, December 1986

EDUCATION

University of California, Hastings College of the Law Spring 1986
Jurds Doctor

University of California, Los Angeles Spring 1981
Bachelor of Arts Political Science
Phi Beta Kappa, Magna Cum Laude

LEGAL EXPERIENCE

Industrial Relations Counsel IV November 1994 - present
State of California, Department of Industrial Relations
Office of the Director - Legal Unit, San Francisco Headquarters

Represent the Director of Industrial Relations in public works and prevailing wage matters. Research and draft proposed administrative opinion letters and reconsiderations. Analyze pending legislation. Provide legal advice to Director on ongoing basis, work closely with Chief Counsel and lead team of statewide attorneys. Perform other labor and employment work as assigned in the areas of apprenticeship, workers compensation, personnel and wage and hour.

Cases litigated to the Court of Appeal: *Young v. Gannon, Department of Industrial Relations* (2002) 97 Cal App.4th 209 (published opinion upholding Department's regulatory scheme for enforcement of ethical standards for workers compensation judges and upholding dismissal of judge for engaging in unethical behavior); *City of Modesto v. Department of Industrial Relations*, 2002 WL 1278074, No. F036603 (non-published memorandum opinion upholding application of state prevailing wage laws on a sewer construction project undertaken by a chartered city).

Staff Attorney September 1988 - October 1994
Legal Aid Foundation of Los Angeles
Employment Law Office/Labor Defense Network

Represented low wage workers in unemployment insurance appeals, wage and hour cases and other employment-related matters in administrative tribunals and state court. Coordinated the delivery of legal services at community clinics, providing to eligible clients representation at administrative hearings, counsel and advice and self-help. Recruited, trained and supervised volunteer lawyers and law students. Performed community outreach and education. Established referral and teaching programs with law school clinical departments. Developed educational materials including two videotapes (Spanish and English) about small claims court.

Legal Writer
Matthew Bender, Oakland

March 1987 - December 1987

Performed a wide variety of research and writing tasks. Updated existing publications. Wrote articles on California law topics.

Law Clerk
Law Offices of Anne Hipshman, San Francisco

August 1986 - March 1987

Researched and drafted pleadings, memoranda, motions and discovery requests and responses in wrongful termination and employment discrimination cases for sole practitioner.

Judicial Extern
Honorable Robert P. Agollar
United States District Court
Northern District of California - San Jose

Fall Semester 1985

Researched and wrote weekly bench memoranda for law and motion calendar, attended weekly case conferences and prepared a draft opinion in a complex civil rights case.

Law Clerk
Boltuch and Siegel, Oakland

Summer 1985 & Spring 1986

Researched and drafted memoranda, pleadings and motions on labor law, wrongful termination and OSHA retaliation cases for a law firm representing individual employees and unions.

OTHER

Editorial Board Member
California Labor & Employment Law Quarterly
Publication of the State Bar of California, Labor and Employment Law Section

Summer 1999 - Winter 2003

Bar Examination Grader and Pre-tester
The State Bar of California